



Economy Profile:
Ghana

DOING BUSINESS 2013

**Smarter Regulations for
Small and Medium-Size Enterprises**



COMPARING BUSINESS REGULATIONS FOR DOMESTIC FIRMS IN 185 ECONOMIES

10TH EDITION

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INTRODUCTION

Doing Business sheds light on how easy or difficult it is for a local entrepreneur to open and run a small to medium-size business when complying with relevant regulations. It measures and tracks changes in regulations affecting 11 areas in the life cycle of a business: starting a business, dealing with construction permits, getting electricity, registering property, getting credit, protecting investors, paying taxes, trading across borders, enforcing contracts, resolving insolvency and employing workers.

In a series of annual reports *Doing Business* presents quantitative indicators on business regulations and the protection of property rights that can be compared across 185 economies, from Afghanistan to Zimbabwe, over time. The data set covers 46 economies in Sub-Saharan Africa, 33 in Latin America and the Caribbean, 24 in East Asia and the Pacific, 24 in Eastern Europe and Central Asia, 19 in the Middle East and North Africa and 8 in South Asia, as well as 31 OECD high-income economies. The indicators are used to analyze economic outcomes and identify what reforms have worked, where and why.

This economy profile presents the *Doing Business* indicators for Ghana. To allow useful comparison, it also provides data for other selected economies (comparator economies) for each indicator. The data in this report are current as of June 1, 2012 (except for

the paying taxes indicators, which cover the period January–December 2011).

The *Doing Business* methodology has limitations. Other areas important to business—such as an economy's proximity to large markets, the quality of its infrastructure services (other than those related to trading across borders and getting electricity), the security of property from theft and looting, the transparency of government procurement, macroeconomic conditions or the underlying strength of institutions—are not directly studied by *Doing Business*. The indicators refer to a specific type of business, generally a local limited liability company operating in the largest business city. Because standard assumptions are used in the data collection, comparisons and benchmarks are valid across economies. The data not only highlight the extent of obstacles to doing business; they also help identify the source of those obstacles, supporting policy makers in designing regulatory reform.

More information is available in the full report. *Doing Business 2013* presents the indicators, analyzes their relationship with economic outcomes and presents business regulatory reforms. The data, along with information on ordering *Doing Business 2013*, are available on the *Doing Business* website at <http://www.doingbusiness.org>.

THE BUSINESS ENVIRONMENT

For policy makers trying to improve their economy's regulatory environment for business, a good place to start is to find out how it compares with the regulatory environment in other economies. *Doing Business* provides an aggregate ranking on the ease of doing business based on indicator sets that measure and benchmark regulations applying to domestic small to medium-size businesses through their life cycle. Economies are ranked from 1 to 185 by the ease of doing business index. For each economy the index is calculated as the ranking on the simple average of its percentile rankings on each of the 10 topics included in the index in *Doing Business 2013*: starting a business, dealing with construction permits, getting electricity, registering property, getting credit, protecting investors, paying taxes, trading across borders, enforcing contracts and resolving insolvency. The ranking on each topic is the simple average of the percentile rankings on its component indicators (see the data notes for more details). The employing workers indicators are not included in this year's aggregate ease of doing business ranking, but the data are presented in this year's economy profile.

The aggregate ranking on the ease of doing business benchmarks each economy's performance on the indicators against that of all other economies in the *Doing Business* sample (figure 1.1). While this ranking tells much about the business environment in an economy, it does not tell the whole story. The ranking on the ease of doing business, and the underlying indicators, do not measure all aspects of the business environment that matter to firms and investors or that affect the competitiveness of the economy. Still, a high ranking does mean that the government has created a regulatory environment conducive to operating a business.

ECONOMY OVERVIEW

Region: Sub-Saharan Africa

Income category: Lower middle income

Population: 24,965,816

GNI per capita (US\$): 1,410

DB2013 rank: 64

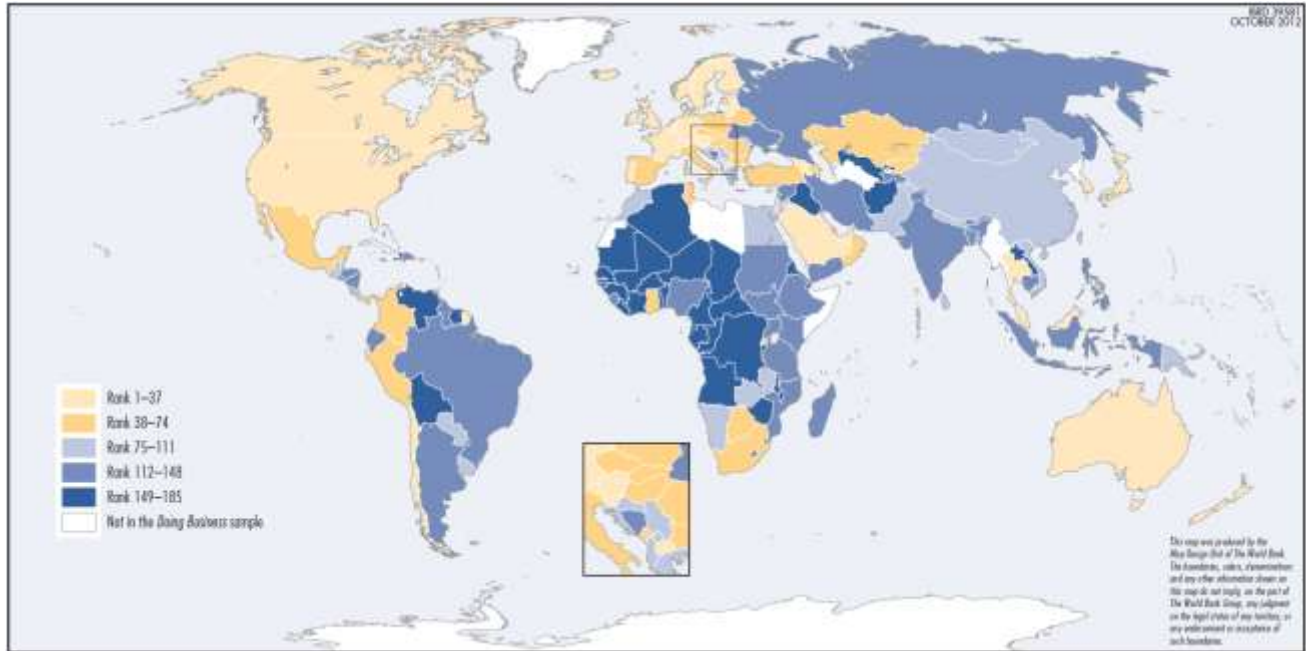
DB2012 rank: 63*

Change in rank: -1

* DB2012 ranking shown is not last year's published ranking but a comparable ranking for DB2012 that captures the effects of such factors as data corrections and the addition of 2 economies (Barbados and Malta) to the sample this year. See the data notes for sources and definitions.

THE BUSINESS ENVIRONMENT

Figure 1.1 Where economies stand in the global ranking on the ease of doing business



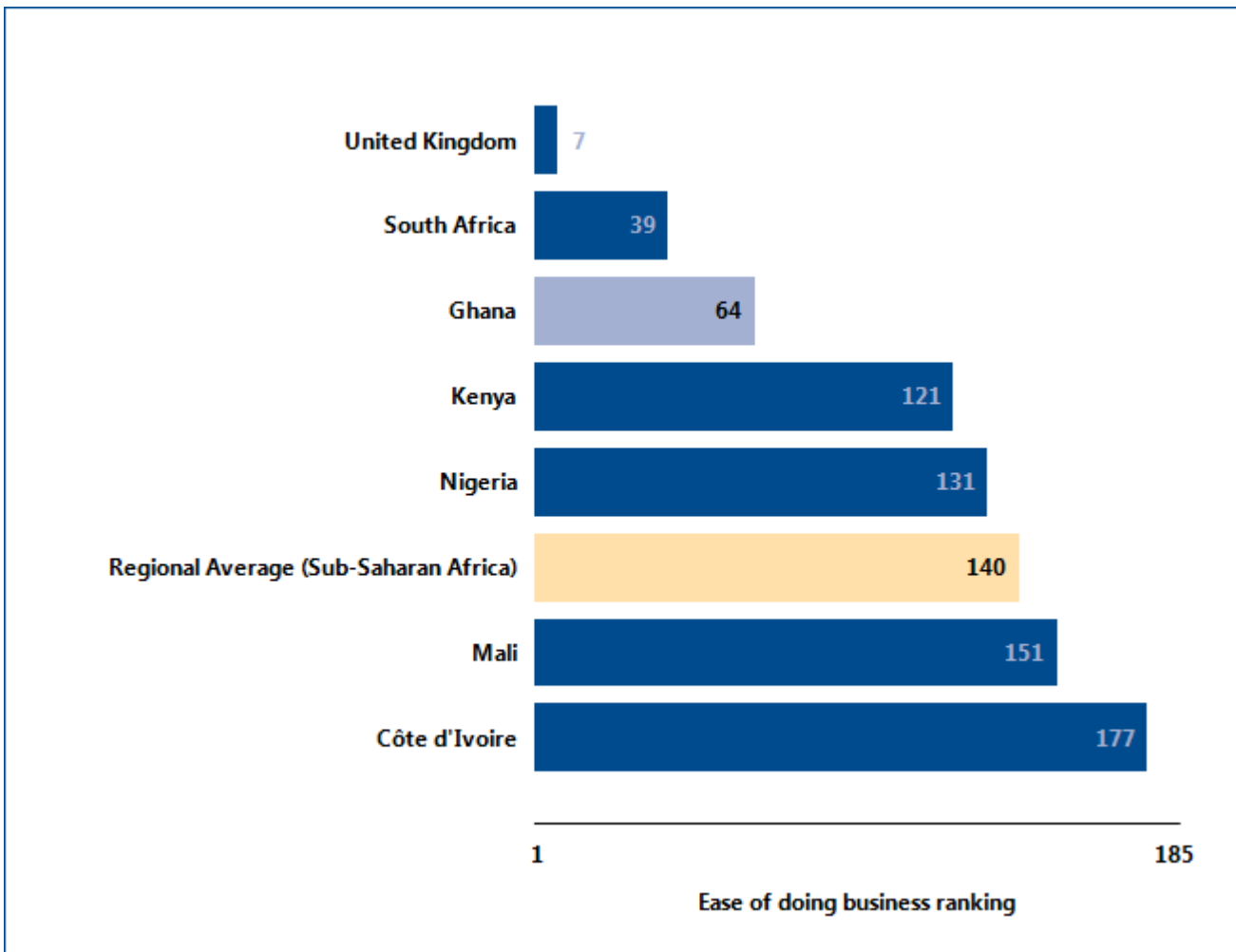
Source: Doing Business database.

THE BUSINESS ENVIRONMENT

For policy makers, knowing where their economy stands in the aggregate ranking on the ease of doing business is useful. Also useful is to know how it ranks relative to comparator economies and

relative to the regional average (figure 1.2). The economy's rankings on the topics included in the ease of doing business index provide another perspective (figure 1.3).

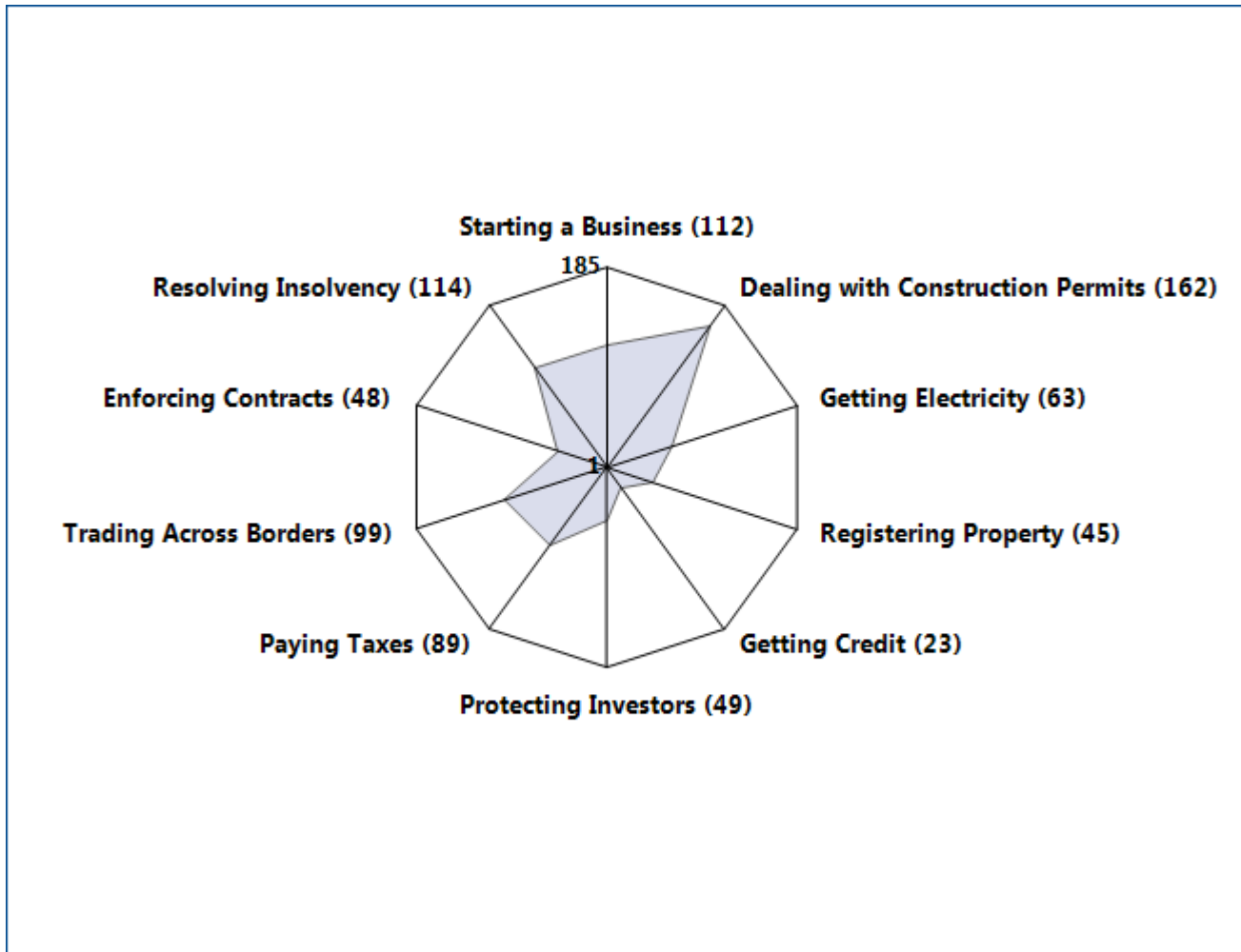
Figure 1.2 How Ghana and comparator economies rank on the ease of doing business



Source: Doing Business database.

THE BUSINESS ENVIRONMENT

Figure 1.3 How Ghana ranks on *Doing Business* topics



Source: *Doing Business* database.

THE BUSINESS ENVIRONMENT

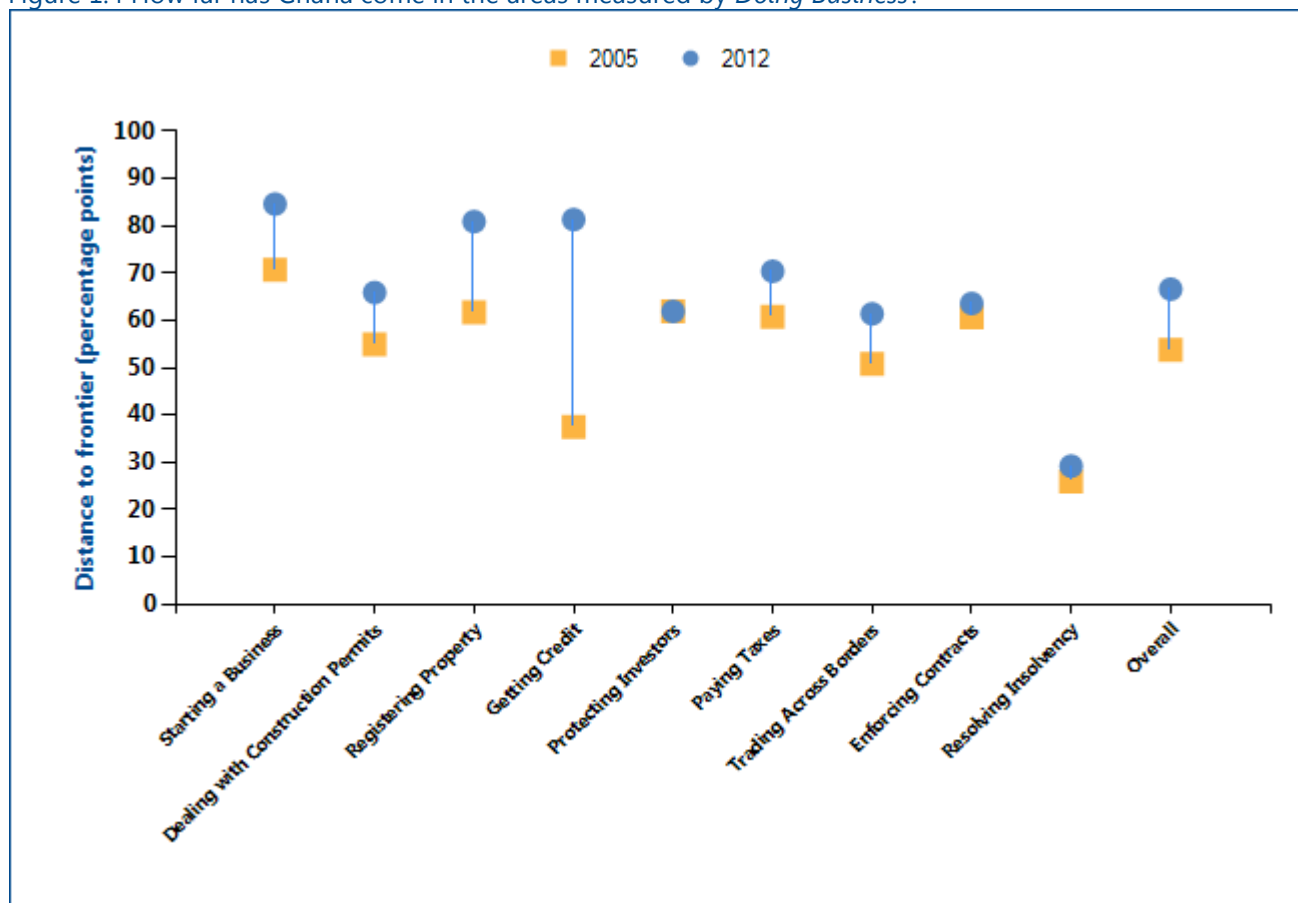
Just as the overall ranking on the ease of doing business tells only part of the story, so do changes in that ranking. Yearly movements in rankings can provide some indication of changes in an economy’s regulatory environment for firms, but they are always relative. An economy’s ranking might change because of developments in other economies. An economy that implemented business regulation reforms may fail to rise in the rankings (or may even drop) if it is passed by others whose business regulation reforms had a more significant impact as measured by *Doing Business*.

Moreover, year-to-year changes in the overall rankings do not reflect how the business regulatory environment in an economy has changed over time—or how it has changed in different areas. To aid in assessing such changes, last

year *Doing Business* introduced the distance to frontier measure. This measure shows how far each economy is from the best performance achieved by any economy since 2005 on each indicator in 9 *Doing Business* indicator sets.

Comparing the measure for an economy at 2 points in time allows users to assess how much the economy’s regulatory environment as measured by *Doing Business* has changed over time—how far it has moved toward (or away from) the most efficient practices and strongest regulations in areas covered by *Doing Business* (figure 1.4). The results may show that the pace of change varies widely across the areas measured. They also may show that an economy is relatively close to the frontier in some areas and relatively far from it in others.

Figure 1.4 How far has Ghana come in the areas measured by *Doing Business*?



Note: The distance to frontier measure shows how far on average an economy is from the best performance achieved by any economy on each *Doing Business* indicator since 2005. The measure is normalized to range between 0 and 100, with 100 representing the best performance (the frontier). The overall distance to frontier is the average of the distance to frontier in the 9 indicator sets shown in the figure. See the data notes for more details on the distance to frontier measure.

Source: *Doing Business* database.

THE BUSINESS ENVIRONMENT

The absolute values of the indicators tell another part of the story (table 1.1). The indicators, on their own or in comparison with the indicators of a good practice economy or those of comparator economies in the region, may reveal bottlenecks reflected in large numbers of procedures, long delays or high costs. Or they may reveal unexpected strengths in an area of

business regulation—such as a regulatory process that can be completed with a small number of procedures in a few days and at a low cost. Comparison of the economy's indicators today with those in the previous year may show where substantial bottlenecks persist—and where they are diminishing.

Table 1.1 Summary of *Doing Business* indicators for Ghana

| Indicator | Ghana DB2013 | Ghana DB2012 | Côte d'Ivoire DB2013 | Kenya DB2013 | Mali DB2013 | Nigeria DB2013 | South Africa DB2013 | United Kingdom DB2013 | Best performer globally DB2013 |
|--|--------------|--------------|----------------------|--------------|-------------|----------------|---------------------|-----------------------|--------------------------------|
| Starting a Business (rank) | 112 | 104 | 176 | 126 | 118 | 119 | 53 | 19 | New Zealand (1) |
| Procedures (number) | 7 | 7 | 10 | 10 | 4 | 8 | 5 | 6 | New Zealand (1)* |
| Time (days) | 12 | 12 | 32 | 32 | 8 | 34 | 19 | 13 | New Zealand (1) |
| Cost (% of income per capita) | 18.5 | 17.3 | 130.0 | 40.4 | 86.2 | 60.4 | 0.3 | 0.7 | Slovenia (0.0) |
| Paid-in Min. Capital (% of income per capita) | 4.3 | 5.5 | 184.6 | 0.0 | 331.9 | 0.0 | 0.0 | 0.0 | 91 Economies (0.0)* |
| Dealing with Construction Permits (rank) | 162 | 160 | 169 | 45 | 99 | 88 | 39 | 20 | Hong Kong SAR, China (1) |
| Procedures (number) | 16 | 16 | 17 | 9 | 11 | 15 | 13 | 9 | Hong Kong SAR, China (6)* |
| Time (days) | 218 | 218 | 475 | 125 | 179 | 85 | 127 | 99 | Singapore (26) |
| Cost (% of income per capita) | 481.2 | 560.3 | 155.1 | 211.9 | 418.6 | 417.7 | 33.4 | 62.4 | Qatar (1.1) |

| Indicator | Ghana DB2013 | Ghana DB2012 | Côte d'Ivoire DB2013 | Kenya DB2013 | Mali DB2013 | Nigeria DB2013 | South Africa DB2013 | United Kingdom DB2013 | Best performer globally DB2013 |
|--|--------------|--------------|----------------------|--------------|-------------|----------------|---------------------|-----------------------|--------------------------------|
| Getting Electricity (rank) | 63 | 66 | 153 | 162 | 115 | 178 | 150 | 62 | Iceland (1) |
| Procedures (number) | 4 | 4 | 8 | 6 | 4 | 8 | 5 | 5 | Germany (3)* |
| Time (days) | 78 | 78 | 55 | 146 | 120 | 260 | 226 | 105 | Germany (17) |
| Cost (% of income per capita) | 957.3 | 1,218.6 | 3,685.7 | 1,208.2 | 4,187.8 | 873.9 | 1,505.8 | 108.9 | Japan (0.0) |
| Registering Property (rank) | 45 | 37 | 159 | 161 | 91 | 182 | 79 | 73 | Georgia (1) |
| Procedures (number) | 5 | 5 | 6 | 9 | 5 | 13 | 6 | 6 | Georgia (1)* |
| Time (days) | 34 | 34 | 62 | 73 | 29 | 86 | 23 | 29 | Portugal (1) |
| Cost (% of property value) | 1.2 | 0.7 | 13.9 | 4.3 | 12.0 | 20.8 | 5.9 | 4.7 | Belarus (0.0)* |
| Getting Credit (rank) | 23 | 38 | 129 | 12 | 129 | 23 | 1 | 1 | United Kingdom (1)* |
| Strength of legal rights index (0-10) | 8 | 8 | 6 | 10 | 6 | 9 | 10 | 10 | Malaysia (10)* |
| Depth of credit information index (0-6) | 5 | 4 | 1 | 4 | 1 | 4 | 6 | 6 | United Kingdom (6)* |
| Public registry coverage (% of adults) | 0.0 | 0.0 | 2.9 | 0.0 | 3.3 | 0.1 | 0.0 | 0.0 | Portugal (90.7) |
| Private bureau coverage (% of adults) | 5.7 | 3.3 | 0.0 | 4.9 | 0.0 | 4.1 | 54.0 | 100.0 | United Kingdom (100.0)* |
| Protecting Investors (rank) | 49 | 46 | 158 | 100 | 150 | 70 | 10 | 10 | New Zealand (1) |
| Extent of disclosure | 7 | 7 | 6 | 3 | 6 | 5 | 8 | 10 | Hong Kong SAR, |

| Indicator | Ghana DB2013 | Ghana DB2012 | Côte d'Ivoire DB2013 | Kenya DB2013 | Mali DB2013 | Nigeria DB2013 | South Africa DB2013 | United Kingdom DB2013 | Best performer globally DB2013 |
|--|--------------|--------------|----------------------|--------------|-------------|----------------|---------------------|-----------------------|--------------------------------|
| index (0-10) | | | | | | | | | China (10)* |
| Extent of director liability index (0-10) | 5 | 5 | 1 | 2 | 1 | 7 | 8 | 7 | Singapore (9)* |
| Ease of shareholder suits index (0-10) | 6 | 6 | 3 | 10 | 4 | 5 | 8 | 7 | New Zealand (10)* |
| Strength of investor protection index (0-10) | 6.0 | 6.0 | 3.3 | 5.0 | 3.7 | 5.7 | 8.0 | 8.0 | New Zealand (9.7) |
| Paying Taxes (rank) | 89 | 80 | 159 | 164 | 166 | 155 | 32 | 16 | United Arab Emirates (1) |
| Payments (number per year) | 32 | 32 | 62 | 41 | 45 | 41 | 9 | 8 | Hong Kong SAR, China (3)* |
| Time (hours per year) | 224 | 224 | 270 | 340 | 270 | 956 | 200 | 110 | United Arab Emirates (12) |
| Trading Across Borders (rank) | 99 | 98 | 163 | 148 | 152 | 154 | 115 | 14 | Singapore (1) |
| Documents to export (number) | 7 | 7 | 10 | 8 | 6 | 10 | 6 | 4 | France (2) |
| Time to export (days) | 19 | 19 | 25 | 26 | 26 | 24 | 16 | 7 | Singapore (5)* |
| Cost to export (US\$ per container) | 815 | 815 | 1,999 | 2,255 | 2,202 | 1,380 | 1,620 | 950 | Malaysia (435) |
| Documents to import (number) | 7 | 7 | 10 | 7 | 9 | 10 | 7 | 4 | France (2) |
| Time to import (days) | 34 | 29 | 34 | 26 | 31 | 39 | 23 | 6 | Singapore (4) |
| Cost to import (US\$ per container) | 1,315 | 1,315 | 2,710 | 2,350 | 3,067 | 1,540 | 1,940 | 1,045 | Malaysia (420) |

| Indicator | Ghana DB2013 | Ghana DB2012 | Côte d'Ivoire DB2013 | Kenya DB2013 | Mali DB2013 | Nigeria DB2013 | South Africa DB2013 | United Kingdom DB2013 | Best performer globally DB2013 |
|---|--------------|--------------|----------------------|--------------|-------------|----------------|---------------------|-----------------------|--------------------------------|
| Enforcing Contracts (rank) | 48 | 47 | 127 | 149 | 133 | 98 | 82 | 21 | Luxembourg (1) |
| Time (days) | 487 | 487 | 770 | 465 | 620 | 457 | 600 | 399 | Singapore (150) |
| Cost (% of claim) | 23.0 | 23.0 | 41.7 | 47.2 | 52.0 | 32.0 | 33.2 | 25.9 | Bhutan (0.1) |
| Procedures (number) | 36 | 36 | 33 | 44 | 36 | 40 | 29 | 28 | Ireland (21)* |
| Resolving Insolvency (rank) | 114 | 115 | 76 | 100 | 120 | 105 | 84 | 8 | Japan (1) |
| Time (years) | 1.9 | 1.9 | 2.2 | 4.5 | 3.6 | 2.0 | 2.0 | 1.0 | Ireland (0.4) |
| Cost (% of estate) | 22 | 22 | 18 | 22 | 18 | 22 | 18 | 6 | Singapore (1)* |
| Outcome (0 as piecemeal sale and 1 as going concern) | 0 | | 0 | 1 | 0 | 0 | 0 | 1 | |
| Recovery rate (cents on the dollar) | 26.9 | 26.0 | 37.6 | 29.5 | 25.0 | 28.2 | 35.4 | 88.6 | Japan (92.8) |

Note: DB2012 rankings shown are not last year's published rankings but comparable rankings for DB2012 that capture the effects of such factors as data corrections and the addition of 2 economies (Barbados and Malta) to the sample this year. The ranking methodology for the paying taxes indicators changed in *Doing Business 2013*; see the data notes for details. For more information on "no practice" marks, see the data notes. Data for the outcome of the resolving insolvency indicator are not available for DB2012.

* Two or more economies share the top ranking on this indicator. A number shown in place of an economy's name indicates the number of economies that share the top ranking on the indicator. For a list of these economies, see the *Doing Business* website (<http://www.doingbusiness.org>).

Source: *Doing Business* database.

STARTING A BUSINESS

Formal registration of companies has many immediate benefits for the companies and for business owners and employees. Legal entities can outlive their founders. Resources are pooled as several shareholders join forces to start a company. Formally registered companies have access to services and institutions from courts to banks as well as to new markets. And their employees can benefit from protections provided by the law. An additional benefit comes with limited liability companies. These limit the financial liability of company owners to their investments, so personal assets of the owners are not put at risk. Where governments make registration easy, more entrepreneurs start businesses in the formal sector, creating more good jobs and generating more revenue for the government.

What do the indicators cover?

Doing Business measures the ease of starting a business in an economy by recording all procedures officially required or commonly done in practice by an entrepreneur to start up and formally operate an industrial or commercial business—as well as the time and cost required to complete these procedures. It also records the paid-in minimum capital that companies must deposit before registration (or within 3 months). The ranking on the ease of starting a business is the simple average of the percentile rankings on the 4 component indicators: procedures, time, cost and paid-in minimum capital requirement.

To make the data comparable across economies, *Doing Business* uses several assumptions about the business and the procedures. It assumes that all information is readily available to the entrepreneur and that there has been no prior contact with officials. It also assumes that the entrepreneur will pay no bribes. And it assumes that the business:

- Is a limited liability company, located in the largest business city.
- Has between 10 and 50 employees.
- Conducts general commercial or industrial activities.

WHAT THE STARTING A BUSINESS INDICATORS MEASURE

Procedures to legally start and operate a company (number)

- Preregistration (for example, name verification or reservation, notarization)
- Registration in the economy's largest business city
- Postregistration (for example, social security registration, company seal)

Time required to complete each procedure (calendar days)

- Does not include time spent gathering information
- Each procedure starts on a separate day
- Procedure completed once final document is received
- No prior contact with officials

Cost required to complete each procedure (% of income per capita)

- Official costs only, no bribes
- No professional fees unless services required by law

Paid-in minimum capital (% of income per capita)

- Deposited in a bank or with a notary before registration (or within 3 months)
- Has a start-up capital of 10 times income per capita.
- Has a turnover of at least 100 times income per capita.
- Does not qualify for any special benefits.
- Does not own real estate.
- Is 100% domestically owned.

STARTING A BUSINESS

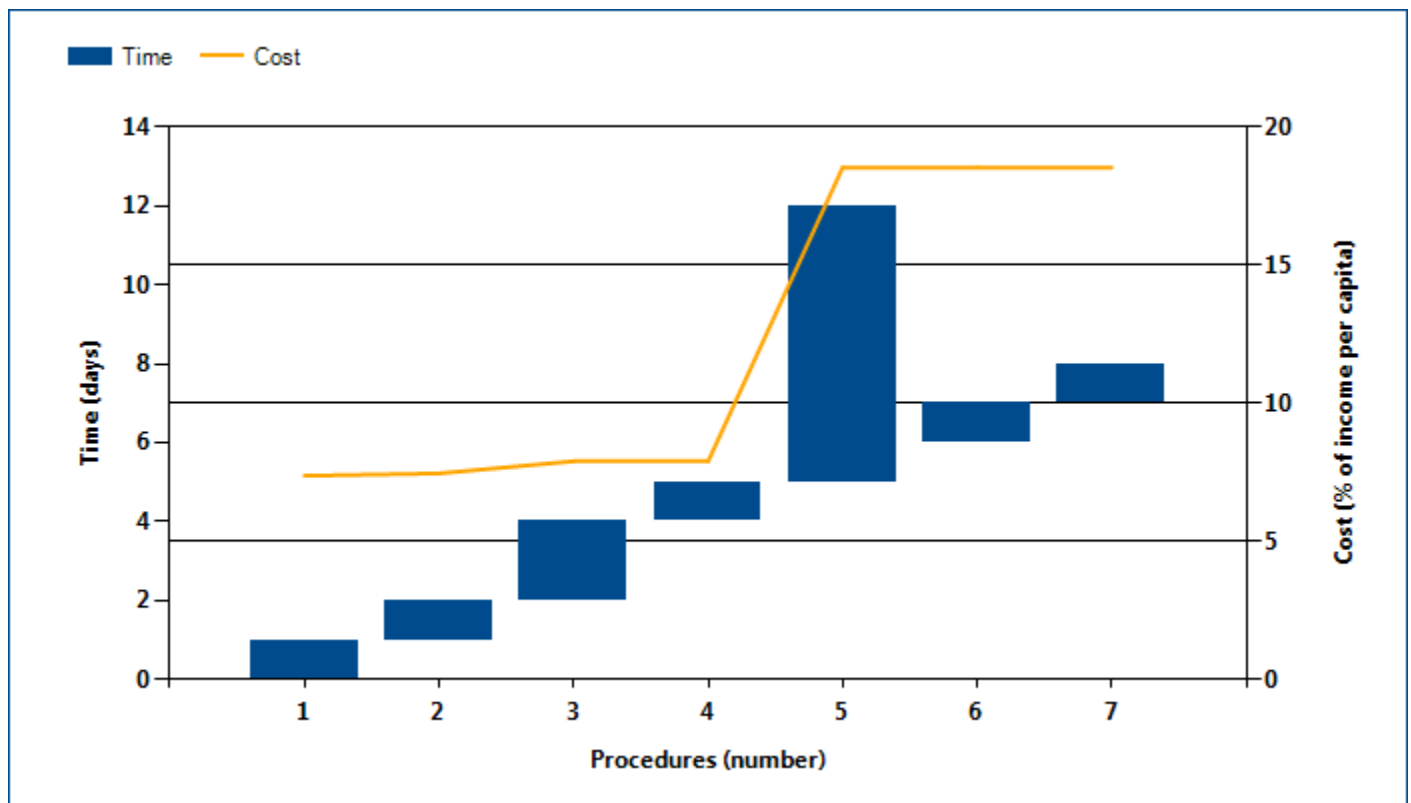
Where does the economy stand today?

What does it take to start a business in Ghana? According to data collected by *Doing Business*, starting a business there requires 7 procedures, takes 12 days,

costs 18.5% of income per capita and requires paid-in minimum capital of 4.3% of income per capita (figure 2.1).

Figure 2.1 What it takes to start a business in Ghana

Paid-in minimum capital (% of income per capita): 4.3



Note: Time shown in the figure above may not reflect simultaneity of procedures. For more information on the methodology of the starting a business indicators, see the *Doing Business* website (<http://www.doingbusiness.org>). For details on the procedures reflected here, see the summary at the end of this chapter.

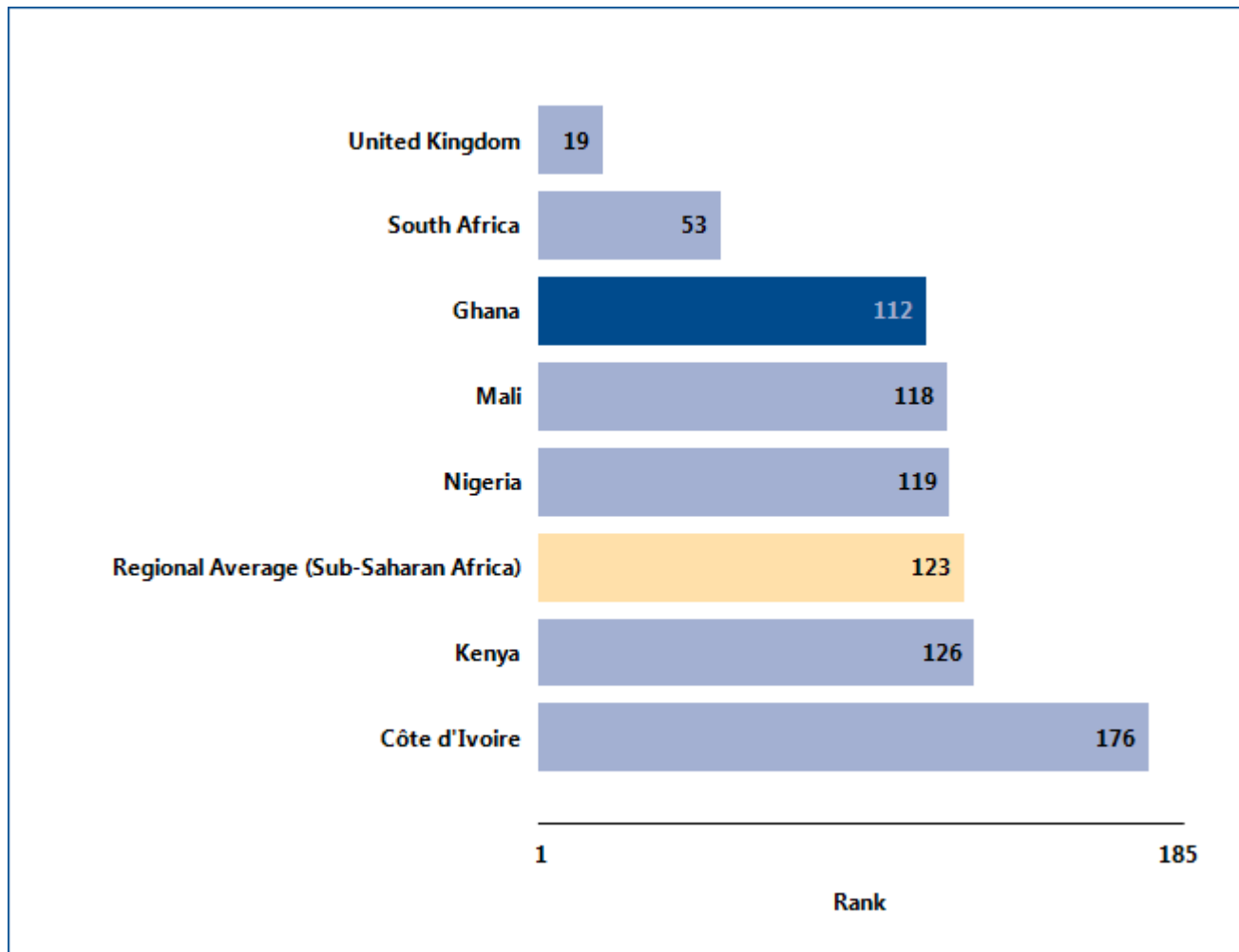
Source: *Doing Business* database.

STARTING A BUSINESS

Globally, Ghana stands at 112 in the ranking of 185 economies on the ease of starting a business (figure 2.2). The rankings for comparator economies and the

regional average ranking provide other useful information for assessing how easy it is for an entrepreneur in Ghana to start a business.

Figure 2.2 How Ghana and comparator economies rank on the ease of starting a business



Source: Doing Business database.

STARTING A BUSINESS

What are the changes over time?

While the most recent *Doing Business* data reflect how easy (or difficult) it is to start a business in Ghana today, data over time show which aspects of the process have changed—and which have not (table 2.1). That can help identify where the potential for improvement is greatest.

Table 2.1 The ease of starting a business in Ghana over time
By *Doing Business* report year

| Indicator | DB2004 | DB2005 | DB2006 | DB2007 | DB2008 | DB2009 | DB2010 | DB2011 | DB2012 | DB2013 |
|---|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Rank | .. | .. | .. | .. | .. | .. | .. | .. | 104 | 112 |
| Procedures (number) | 11 | 11 | 11 | 11 | 10 | 8 | 7 | 7 | 7 | 7 |
| Time (days) | 22 | 22 | 18 | 18 | 15 | 13 | 12 | 12 | 12 | 12 |
| Cost (% of income per capita) | 80.5 | 62.0 | 55.8 | 47.2 | 38.9 | 30.7 | 24.8 | 11.9 | 17.3 | 18.5 |
| Paid-in Min. Capital (% of income per capita) | 41.6 | 31.4 | 27.9 | 23.2 | 20.9 | 16.6 | 13.4 | 6.5 | 5.5 | 4.3 |

Note: n.a. = not applicable (the economy was not included in *Doing Business* for that year). DB2012 rankings shown are not last year's published rankings but comparable rankings for DB2012 that capture the effects of such factors as data corrections and the addition of 2 economies (Barbados and Malta) to the sample this year.

Source: *Doing Business* database.

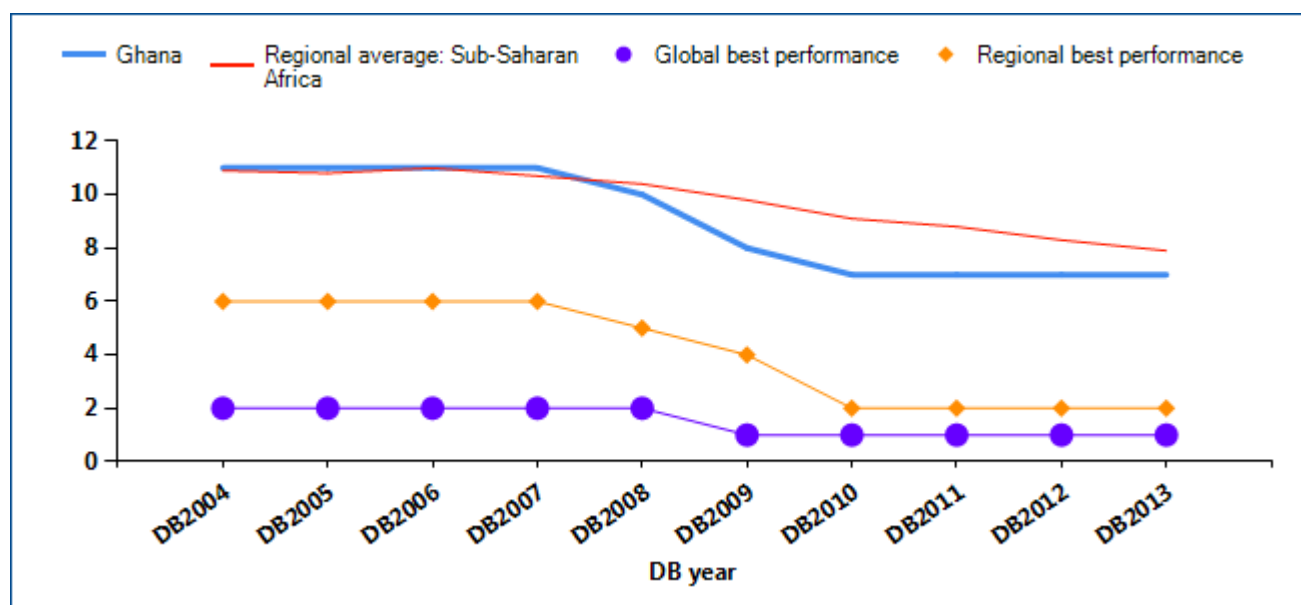
STARTING A BUSINESS

Equally helpful may be the benchmarks provided by the economies that over time have had the best performance regionally or globally on the procedures, time, cost or paid-in minimum capital required to start

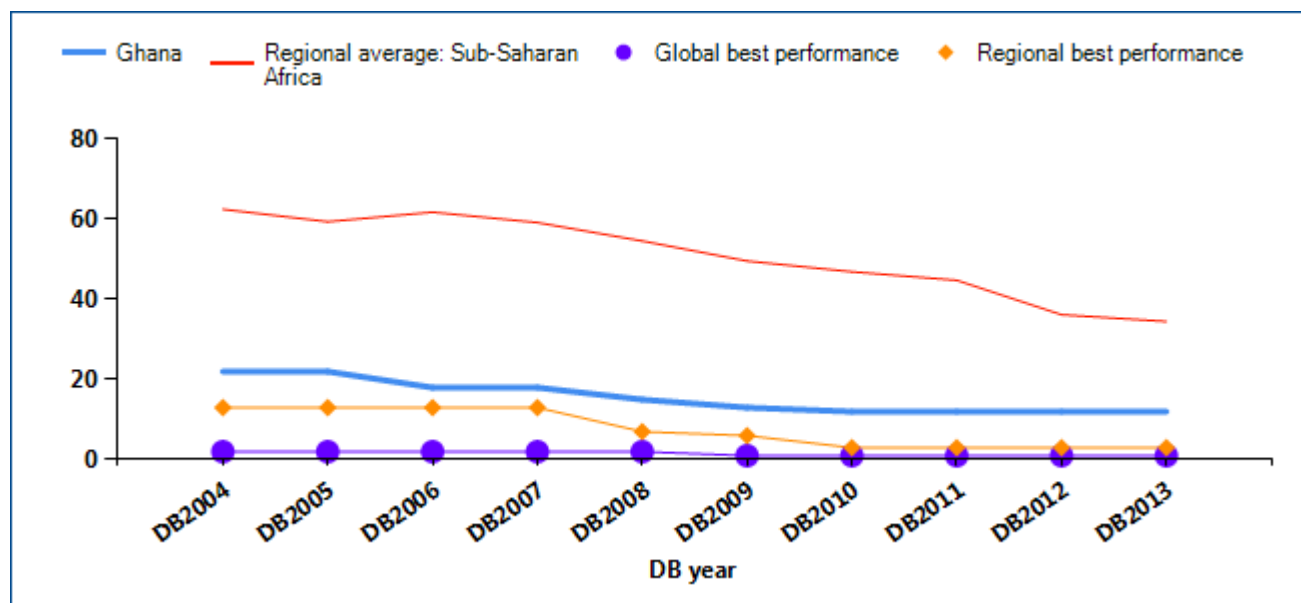
a business (figure 2.3). These benchmarks help show what is possible in making it easier to start a business. And changes in regional averages can show where Ghana is keeping up—and where it is falling behind.

Figure 2.3 Has starting a business become easier over time?

Procedures (number)

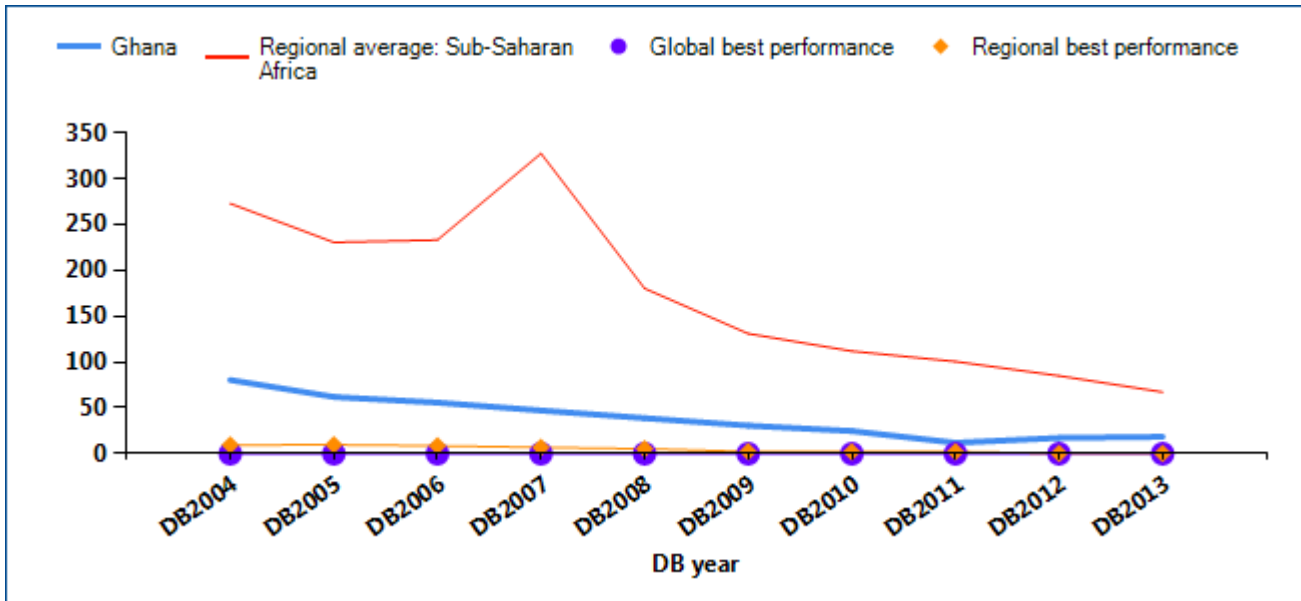


Time (days)

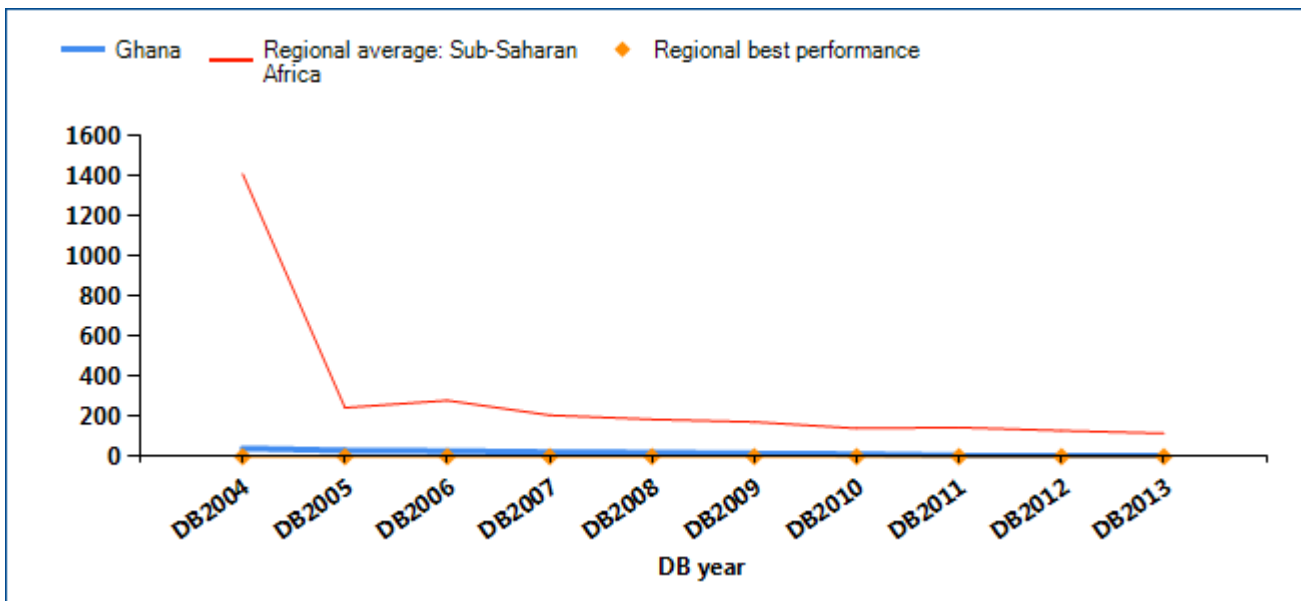


STARTING A BUSINESS

Cost (% of income per capita)



Paid-in minimum capital (% of income per capita)



Note: Ninety-one economies globally have no paid-in minimum capital requirement.

Source: Doing Business database.

STARTING A BUSINESS

Economies around the world have taken steps making it easier to start a business—streamlining procedures by setting up a one-stop shop, making procedures simpler or faster by introducing technology and reducing or eliminating minimum capital requirements. Many have undertaken business registration reforms in stages—and they often are part of a larger regulatory reform program. Among the benefits have been

greater firm satisfaction and savings and more registered businesses, financial resources and job opportunities.

What business registration reforms has *Doing Business* recorded in Ghana (table 2.2)?

Table 2.2 How has Ghana made starting a business easier—or not?
By *Doing Business* report year

| DB year | Reform |
|---------------|--|
| DB2008 | The ongoing computerization at the company registry and improved operations at the Environmental Protection Agency reduced business registration time. |
| DB2009 | The requirement to register employment vacancies and the seal requirement were abolished reducing the number of procedures. |
| DB2010 | Ghana simplified business start-up process by further streamlining the registration procedures with the creation of a customer services desk at the one-stop shop. |
| DB2011 | No reform as measured by Doing Business. |
| DB2012 | Ghana increased the cost to start a business by 70%. |
| DB2013 | No reform as measured by Doing Business. |

Note: For information on reforms in earlier years (back to DB2005), see the *Doing Business* reports for these years, available at <http://www.doingbusiness.org>.

Source: *Doing Business* database.

STARTING A BUSINESS

What are the details?

Underlying the indicators shown in this chapter for Ghana is a set of specific procedures—the bureaucratic and legal steps that an entrepreneur must complete to incorporate and register a new firm. These are identified by *Doing Business* through collaboration with relevant local professionals and the study of laws, regulations and publicly available information on business entry in that economy. Following is a detailed summary of those procedures, along with the associated time and cost. These procedures are those that apply to a company matching the standard assumptions (the “standardized company”) used by *Doing Business* in collecting the data (see the section in this chapter on what the indicators measure).

STANDARDIZED COMPANY

City: Accra

Legal Form: Private Limited Liability Company

Paid in Minimum Capital Requirement: GHS 100

Start-up Capital: 10 times GNI per capita

Summary of procedures for starting a business in Ghana—and the time and cost

| No. | Procedure | Time to complete | Cost to complete |
|-----|---|------------------|--|
| 1 | <p>Check for availability of company name and submit company documents to obtain an incorporation certificate</p> <p>The entrepreneur arrives at the customers service office to reserve the company name and submit the company documents for registration.</p> <ul style="list-style-type: none"> • A search is conducted for the proposed company name and, if it is available, a reservation is made • The entrepreneur files the proposed company regulations with the Registrar. The regulations must be legibly printed or typewritten (or in a similar form acceptable to the Registrar). After the incorporation documents are assessed, the payment is made in cash or by a bank-certified check payable to the Registrar General. <p>The incorporation documents consist of the following forms:</p> <ul style="list-style-type: none"> • Company regulations (four copies) • Tax identification number form (one copy) <p>The forms require the following information:</p> <ul style="list-style-type: none"> • Name of company • Nature of the business that subscribers intend to engage in • Full names of subscribers and shareholders, their addresses, percentage shareholdings, occupation, and any directorships in any other company • Full names of the first directors of the company. A company must have a minimum of 2 directors and at least one director must be a | 1 day | <p>name search – check the availability of company name is free, check the particulars of an existing company is GHC10 per search; complete set of Incorporation forms – GHC10. In addition, GHC 135 for registration of a limited company + GHC 5 per certification of regulations (3).</p> |

| No. | Procedure | Time to complete | Cost to complete |
|-----|---|---|---|
| | <p>resident of Ghana at all times, of sound mind, and of legal age (not younger than 21)</p> <ul style="list-style-type: none"> • Full name and address of company secretary and auditors (a letter of consent to act as auditor is attached) • The number of shares that the company is to be registered with and the stated capital • An attestation that the minimum nominal capital complies with the requirement that a company 100% Ghanaian-owned have minimum nominal capital of at least GHC 500 <p>The company regulations may be drawn up by the party proposing to incorporate the company, or the standard format that comes with the incorporation forms may be adopted.</p> <p>For tax purposes, a form is filled at the Registrar-General's Department. After the filling of the form, officials of the Ghana Revenue Authority assist in the generation of a tax identification number for both the company and all the employees of the company to be registered. The tax identification number (certificate) is usually obtained by the Registrar General's Department on behalf of the incorporated company. Four or five copies of the company regulations and Forms 3 and 4 are required (auditors, banks, solicitors, company secretaries may each require a copy).</p> | | |
| 2 | <p>* A Commissioner of Oaths authenticates forms required for the certificate to commence business</p> <p>Form 4 must be completed for the issuance of the certificate to commence business, which requires authentication before a Commissioner of Oaths. The Commissioner for Oaths, located in the Registrar General's Department, usually swears the oath within 1 day so that the company can obtain the certificate to commence business.</p> | 1 day (simultaneous with previous procedure) | GHC 2 |
| 3 | <p>* Obtain from the Registrar-General's Department the certificate to commence business</p> <p>After incorporating the company, the founder must complete Forms 3 and 4 within 28 days, indicating, among other information, the names, addresses, businesses, and occupations of the company's secretary and directors; name and address of the company's qualified auditor; the address of its registered office; its register of members; the amount of stated capital; and the number of issued and unissued company shares.</p> <p>Forms 3 and 4 must be signed by all company directors and the secretary. As the company's commencement tax, 0.5% of the stated capital is collected by the Registrar-General's Department on behalf of the Internal Revenue Service (IRS).</p> <p>The Registrar of Companies now automatically registers new companies with the IRS. For companies engaged in general commercial or industrial activities, the minimum registration fee is GHC 1 and the maximum registration is GHC 10, as calculated on projected turnover. Obtaining a tax clearance certificate—if the company is otherwise</p> | 2 days (simultaneous with previous procedure) | 0.5% of the stated capital as commencement tax + GHC 10 (registration fee with IRS) |

| No. | Procedure | Time to complete | Cost to complete |
|-----|---|--|---------------------|
| | entitled to a certificate and has a satisfactory tax position—will cost GHC 2. VAT is charged at 15% including a national health insurance levy (NHIL) of 2.5%. | | |
| 4 | <p>Deposit paid-in capital in an account</p> <p>The following documents must be presented to deposit paid-in capital in a bank account: copies of company regulations; the certificate of incorporation and the certificate to commence business; and signatures of the authorized company representatives.</p> | 1 day | no charge |
| 5 | <p>Apply for business licenses at the Metropolitan Authority</p> <p>The cost to apply for a business license at the Metropolitan Authority depends on the type of business and the category in which it falls. Documents to be submitted depend on the type of enterprise (for example, restaurants must have permits from the fire department and the Town and Country Planning Authority—and, among other documents, an inspection certificate from the Ghana Tourist Board). Companies fall into five categories:</p> <ul style="list-style-type: none"> • GHC 500,000 in turnover: GHC 400 • GHC 210,000–500,000 in turnover: GHC 245 • GHC 100,000 –200,000 in turnover: GHC 160 • GHC 3,000–100,000 in turnover: GHC 91.50 • GHC 0–300 in turnover: GHC 49.50 <p>Fees are subject to charge by the Metropolitan Assembly, according to law.</p> | 7 days | please see comments |
| 6 | <p>* Inspection of work premises by the Metropolitan Authority</p> <p>An officer visits the business premises and reports to the Revenue Accountant of the Metropolitan Assembly, who then submits a report to the Revenue Mobilization Subcommittee of the Metropolitan Assembly. The subcommittee meets to deliberate on the report and then recommend to the Executive Committee of the Metropolitan Authority, whether any adjustment is required.</p> | 1 day (included in previous procedure) | no charge |
| 7 | <p>* Apply for social security</p> <p>To apply for social security, the company must attach the list of employees, their respective salaries and social security numbers, and the company's certificate of incorporation and certificate to commence business.</p> | 1 day (simultaneous with previous procedure) | no charge |

* Takes place simultaneously with another procedure.

Source: *Doing Business* database.

DEALING WITH CONSTRUCTION PERMITS

Regulation of construction is critical to protect the public. But it needs to be efficient, to avoid excessive constraints on a sector that plays an important part in every economy. Where complying with building regulations is excessively costly in time and money, many builders opt out. They may pay bribes to pass inspections or simply build illegally, leading to hazardous construction that puts public safety at risk. Where compliance is simple, straightforward and inexpensive, everyone is better off.

What do the indicators cover?

Doing Business records the procedures, time and cost for a business to obtain all the necessary approvals to build a simple commercial warehouse in the economy's largest business city, connect it to basic utilities and register the property so that it can be used as collateral or transferred to another entity.

The ranking on the ease of dealing with construction permits is the simple average of the percentile rankings on its component indicators: procedures, time and cost.

To make the data comparable across economies, *Doing Business* uses several assumptions about the business and the warehouse, including the utility connections.

The business:

- Is a limited liability company operating in the construction business and located in the largest business city.
- Is domestically owned and operated.
- Has 60 builders and other employees.

The warehouse:

- Is a new construction (there was no previous construction on the land).
- Has complete architectural and technical plans prepared by a licensed architect.

WHAT THE DEALING WITH CONSTRUCTION PERMITS INDICATORS MEASURE

Procedures to legally build a warehouse (number)

Submitting all relevant documents and obtaining all necessary clearances, licenses, permits and certificates

Completing all required notifications and receiving all necessary inspections

Obtaining utility connections for water, sewerage and a fixed telephone line

Registering the warehouse after its completion (if required for use as collateral or for transfer of the warehouse)

Time required to complete each procedure (calendar days)

Does not include time spent gathering information

Each procedure starts on a separate day

Procedure completed once final document is received

No prior contact with officials

Cost required to complete each procedure (% of income per capita)

Official costs only, no bribes

- Will be connected to water, sewerage (sewage system, septic tank or their equivalent) and a fixed telephone line. The connection to each utility network will be 10 meters (32 feet, 10 inches) long.
- Will be used for general storage, such as of books or stationery (not for goods requiring special conditions).
- Will take 30 weeks to construct (excluding all delays due to administrative and regulatory requirements).

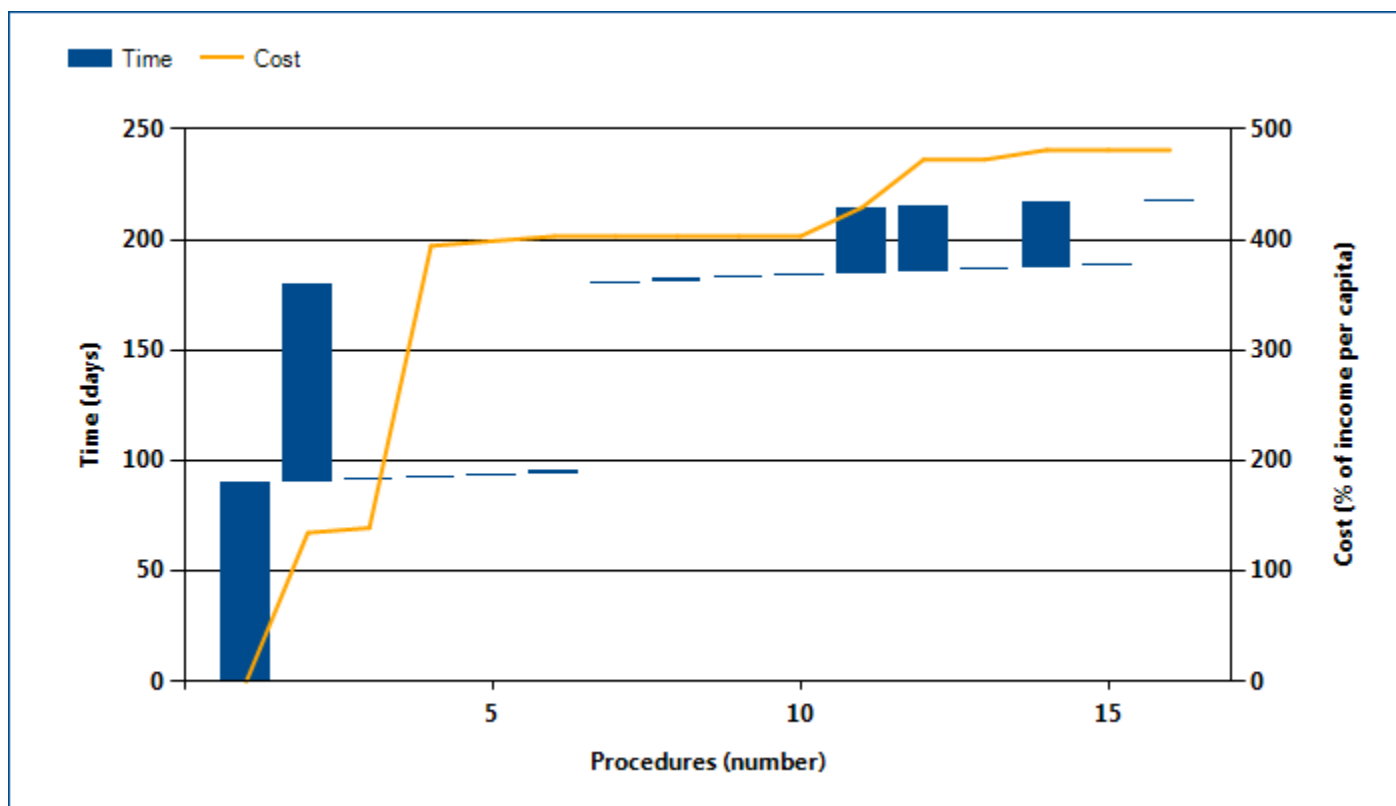
DEALING WITH CONSTRUCTION PERMITS

Where does the economy stand today?

What does it take to comply with the formalities to build a warehouse in Ghana? According to data collected by *Doing Business*, dealing with construction

permits there requires 16 procedures, takes 218 days and costs 481.2% of income per capita (figure 3.1).

Figure 3.1 What it takes to comply with formalities to build a warehouse in Ghana



Note: Time shown in the figure above may not reflect simultaneity of procedures. For more information on the methodology of the dealing with construction permits indicators, see the *Doing Business* website (<http://www.doingbusiness.org>). For details on the procedures reflected here, see the summary at the end of this chapter.

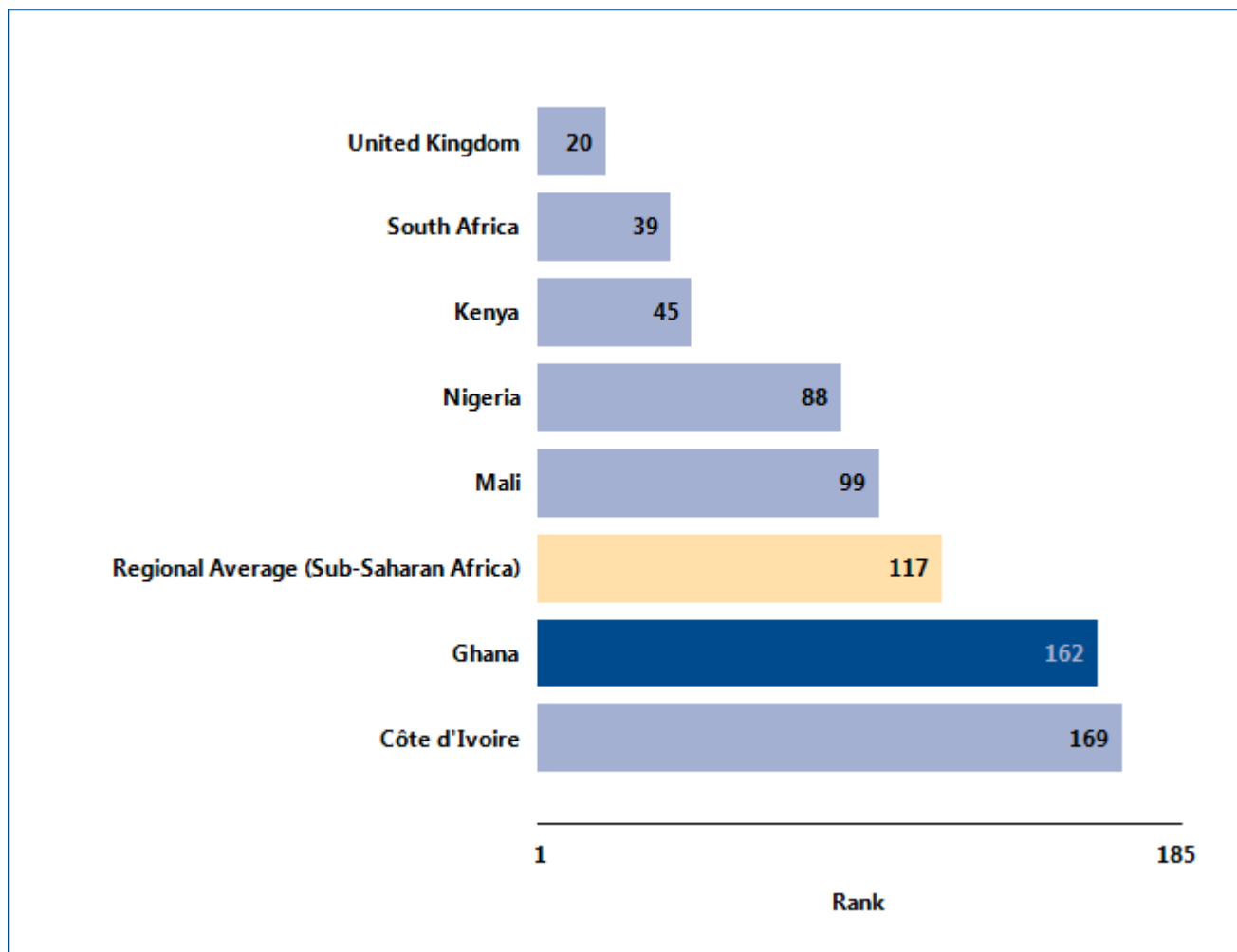
Source: *Doing Business* database.

DEALING WITH CONSTRUCTION PERMITS

Globally, Ghana stands at 162 in the ranking of 185 economies on the ease of dealing with construction permits (figure 3.2). The rankings for comparator

economies and the regional average ranking provide other useful information for assessing how easy it is for an entrepreneur in Ghana to legally build a warehouse.

Figure 3.2 How Ghana and comparator economies rank on the ease of dealing with construction permits



Source: Doing Business database.

DEALING WITH CONSTRUCTION PERMITS

What are the changes over time?

While the most recent *Doing Business* data reflect how easy (or difficult) it is to deal with construction permits in Ghana today, data over time show which aspects of

the process have changed—and which have not (table 3.1). That can help identify where the potential for improvement is greatest.

Table 3.1 The ease of dealing with construction permits in Ghana over time
By *Doing Business* report year

| Indicator | DB2006 | DB2007 | DB2008 | DB2009 | DB2010 | DB2011 | DB2012 | DB2013 |
|-------------------------------|---------|---------|---------|---------|---------|--------|--------|--------|
| Rank | .. | .. | .. | .. | .. | .. | 160 | 162 |
| Procedures (number) | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 |
| Time (days) | 218 | 218 | 218 | 218 | 218 | 218 | 218 | 218 |
| Cost (% of income per capita) | 1,449.7 | 1,224.2 | 1,498.3 | 1,281.6 | 1,099.0 | 598.7 | 560.3 | 481.2 |

Note: n.a. = not applicable (the economy was not included in *Doing Business* for that year). DB2012 rankings shown are not last year's published rankings but comparable rankings for DB2012 that capture the effects of such factors as data corrections and the addition of 2 economies (Barbados and Malta) to the sample this year. For more information on "no practice" marks, see the data notes.

Source: *Doing Business* database.

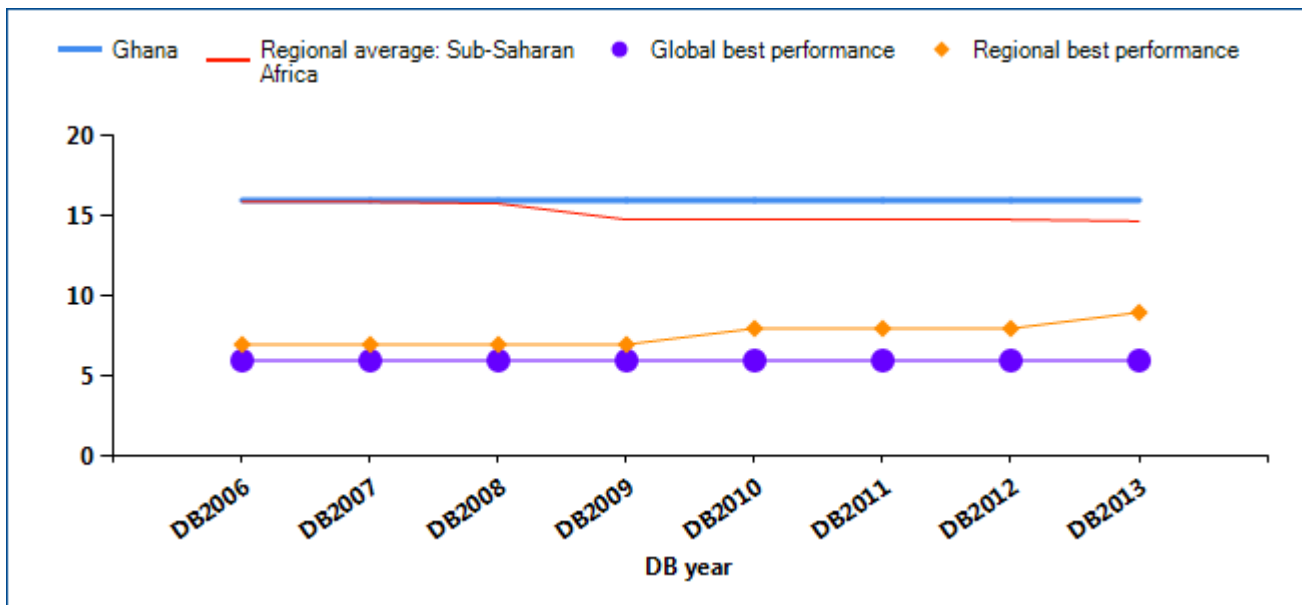
DEALING WITH CONSTRUCTION PERMITS

Equally helpful may be the benchmarks provided by the economies that over time have had the best performance regionally or globally on the procedures, time or cost required to deal with construction permits (figure 3.3). These benchmarks help show what is

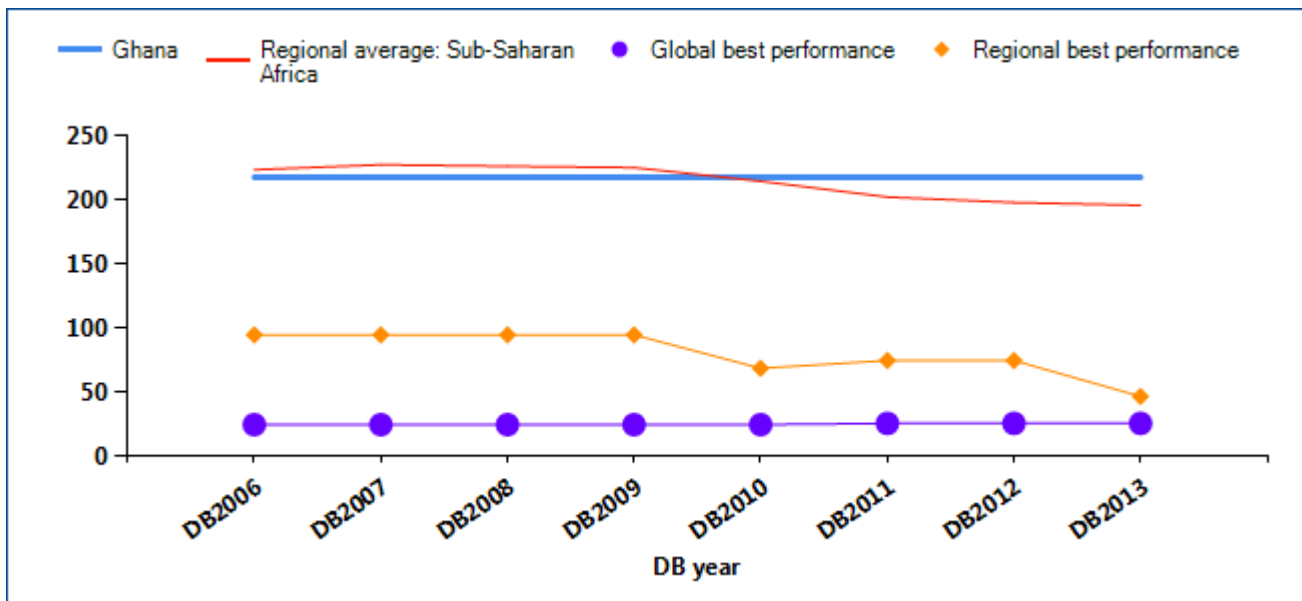
possible in making it easier to deal with construction permits. And changes in regional averages can show where Ghana is keeping up—and where it is falling behind.

Figure 3.3 Has dealing with construction permits become easier over time?

Procedures (number)

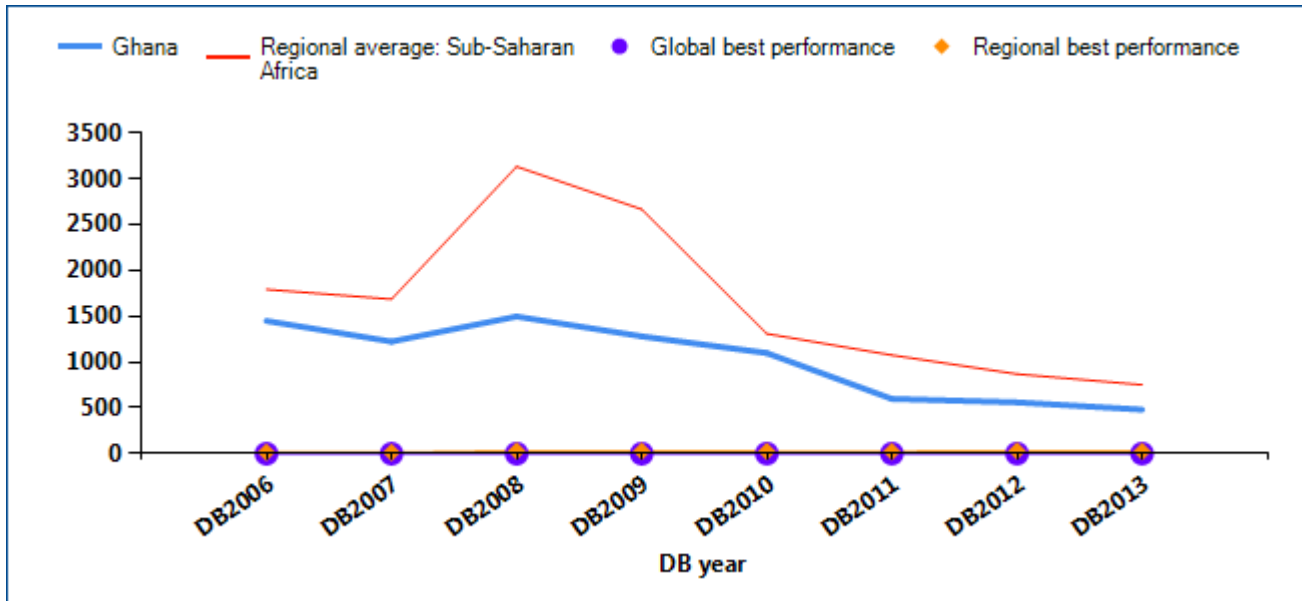


Time (days)



DEALING WITH CONSTRUCTION PERMITS

Cost (% of income per capita)



Source: Doing Business database.

DEALING WITH CONSTRUCTION PERMITS

Smart regulation ensures that standards are met while making compliance easy and accessible to all. Coherent and transparent rules, efficient processes and adequate allocation of resources are especially important in sectors where safety is at stake. Construction is one of them. In an effort to ensure

building safety while keeping compliance costs reasonable, governments around the world have worked on consolidating permitting requirements. What construction permitting reforms has *Doing Business* recorded in Ghana (table 3.2)?

Table 3.2 How has Ghana made dealing with construction permits easier—or not?

By *Doing Business* report year

| DB year | Reform |
|---------------|--|
| DB2008 | No reform as measured by Doing Business. |
| DB2009 | No reform as measured by Doing Business. |
| DB2010 | No reform as measured by Doing Business. |
| DB2011 | No reform as measured by Doing Business. |
| DB2012 | No reform as measured by Doing Business. |
| DB2013 | No reform as measured by Doing Business. |

Note: For information on reforms in earlier years (back to DB2006), see the *Doing Business* reports for these years, available at <http://www.doingbusiness.org>.

Source: *Doing Business* database.

DEALING WITH CONSTRUCTION PERMITS

What are the details?

The indicators reported here for Ghana are based on a set of specific procedures—the steps that a company must complete to legally build a warehouse—identified by *Doing Business* through information collected from experts in construction licensing, including architects, construction lawyers, construction firms, utility service providers and public officials who deal with building regulations. These procedures are those that apply to a company and structure matching the standard assumptions used by *Doing Business* in collecting the data (see the section in this chapter on what the indicators cover).

BUILDING A WAREHOUSE

City : Accra

Estimated Warehouse Value : GHS 588,194

The procedures, along with the associated time and cost, are summarized below.

Summary of procedures for dealing with construction permits in Ghana —and the time and cost

| No. | Procedure | Time to complete | Cost to complete |
|-----|--|------------------|------------------|
| 1 | <p>Submit application for permit at the Land Commission</p> <p>Before the approval process commences at the Town and Country Planning Department (TCPD), the department must confirm that the land where the warehouse is to be located belongs to the applicant. To do so, the TCPD will provide the applicant with a letter to be submitted to the Land Title Registry/Land Commission along with the applicant's site plan. The TCPD requires stamps from the Land Commission on its documents to prevent applicants from bringing in forged or outdated documents.</p> | 90 days | no charge |
| 2 | <p>Apply for building permit with the Town and Country Planning Department</p> <p>The TCPD has been decentralized, so the local level in Accra is part of the Accra Metropolitan Assembly (AMA). So, to start the approval process for the building permit, a technical committee is set up by the TCPD, including other officials within the AMA. After the technical examination, a recommendation is made to the Statutory Planning Committee (SPC). The SPC is an intergovernmental committee made up of officials from the TCPD, the Environmental Protection Agency, the Survey Department, the Fire Service, and utility companies who meet periodically to approve building permits. They are required by law to have reviewed the application within 3 months after it is submitted and to inform the applicant of their decision.</p> | 90 days | USD 1,900 |
| 3 | <p>* Obtain approval of planning scheme</p> | 1 day | GHS 100 |
| 4 | <p>* Obtain approval of architectural and engineering design</p> | 1 day | USD 3,600 |

| No. | Procedure | Time to complete | Cost to complete |
|-----|---|------------------|------------------|
| | The approval is issued by the Architectural/Engineering Department of the Accra Metropolitan Authority. | | |
| 5 | * Obtain opinion of the public health authority | 1 day | GHS 100 |
| 6 | * Obtain fire protection opinion | 1 day | GHS 100 |
| 7 | Receive inspection after foundation has been laid Inspections are to be carried out by the building inspectors at the end of each phase of the building: foundation, floor level, lintel, roofing, and finishing. Special coupons are provided when the building permit is granted, and the builder is supposed to send the appropriate coupon to the authorities informing them of the completion of that phase so that an inspection can be conducted. In practice this is rarely done. However, building inspectors are regularly sent to inspect buildings under construction. | 1 day | no charge |
| 8 | Receive inspection after floor level has been finished Inspections are to be carried out by the building inspectors at the end of each phase of the building: foundation, floor level, lintel, roofing, and finishing. Special coupons are provided when the building permit is granted, and the builder is supposed to send the appropriate coupon to the authorities informing them of the completion of that phase so that an inspection can be conducted. In practice this is rarely done. However, building inspectors are regularly sent to inspect buildings under construction. | 1 day | no charge |
| 9 | Receive inspection after lintel has been finished Inspections are to be carried out by the building inspectors at the end of each phase of the building: foundation, floor level, lintel, roofing, and finishing. Special coupons are provided when the building permit is granted, and the builder is supposed to send the appropriate coupon to the authorities informing them of the completion of that phase so that an inspection can be conducted. In practice this is rarely done. However, building inspectors are regularly sent to inspect buildings under construction. | 1 day | no charge |
| 10 | Receive inspection after roofing has been finished Inspections are to be carried out by the building inspectors at the end of each phase of the building: foundation, floor level, lintel, roofing, and finishing. Special coupons are provided when the building permit is granted, and the builder is supposed to send the appropriate coupon to the authorities informing them of the completion of that phase so that an inspection can be conducted. In practice this is rarely done. However, building inspectors are regularly sent to inspect buildings under construction. | 1 day | no charge |
| 11 | * Receive an inspection at the end of the construction Inspections are to be carried out by the building inspectors at the end of each phase of the building: foundation, floor level, lintel, roofing, and | 30 days | GHS 600 |

| No. | Procedure | Time to complete | Cost to complete |
|-----|---|------------------|------------------|
| | finishing. Special coupons are provided when the building permit is granted, and the builder is supposed to send the appropriate coupon to the authorities informing them of the completion of that phase so that an inspection can be conducted. In practice this is rarely done. However, building inspectors are regularly sent to inspect buildings under construction. | | |
| 12 | * Obtain feasibility study from water and sewage Obtaining a feasibility study from water and sewage happens after construction starts. | 30 days | GHS 1,000 |
| 13 | * Obtain water and sewage connection | 1 day | no charge |
| 14 | * Obtain feasibility study from telephone company Obtaining a feasibility study from the telephone company happens after construction starts. | 30 days | GHS 200 |
| 15 | * Obtain telephone connection | 1 day | no charge |
| 16 | Submit As-Built Drawings to Accra Metropolitan Assembly The typical construction project in Ghana involves three entities: the owner, the contractor, and the consultant for the project (who provides supervision on behalf of the owner). Since the case considered here assumes that the owner and the contractor are the same entity, there is no reason for the consultant to be taken into account. The consultant performs all the inspections during construction. Therefore, those inspections are not included here. On completion of the project, the contractor prepares as-built drawings and forwards them to the AMA and the owner. The consultants for the project approve the project as meeting specifications and issue the completion certificate. | 1 day | no charge |

* Takes place simultaneously with another procedure.

Source: *Doing Business* database.

GETTING ELECTRICITY

Access to reliable and affordable electricity is vital for businesses. To counter weak electricity supply, many firms in developing economies have to rely on self-supply, often at a prohibitively high cost. Whether electricity is reliably available or not, the first step for a customer is always to gain access by obtaining a connection.

What do the indicators cover?

Doing Business records all procedures required for a local business to obtain a permanent electricity connection and supply for a standardized warehouse, as well as the time and cost to complete them. These procedures include applications and contracts with electricity utilities, clearances from other agencies and the external and final connection works. The ranking on the ease of getting electricity is the simple average of the percentile rankings on its component indicators: procedures, time and cost. To make the data comparable across economies, several assumptions are used.

The warehouse:

- Is located in the economy's largest business city, in an area where other warehouses are located.
- Is not in a special economic zone where the connection would be eligible for subsidization or faster service.
- Has road access. The connection works involve the crossing of a road or roads but are carried out on public land.
- Is a new construction being connected to electricity for the first time.
- Has 2 stories, both above ground, with a total surface of about 1,300.6 square meters (14,000 square feet), and is built on a plot of 929 square meters (10,000 square feet).

The electricity connection:

- Is a 3-phase, 4-wire Y, 140-kilovolt-ampere (kVA) (subscribed capacity) connection.

WHAT THE GETTING ELECTRICITY INDICATORS MEASURE

Procedures to obtain an electricity connection (number)

Submitting all relevant documents and obtaining all necessary clearances and permits

Completing all required notifications and receiving all necessary inspections

Obtaining external installation works and possibly purchasing material for these works

Concluding any necessary supply contract and obtaining final supply

Time required to complete each procedure (calendar days)

Is at least 1 calendar day

Each procedure starts on a separate day

Does not include time spent gathering information

Reflects the time spent in practice, with little follow-up and no prior contact with officials

Cost required to complete each procedure (% of income per capita)

Official costs only, no bribes

Excludes value added tax

- Is 150 meters long.
- Is to either the low-voltage or the medium-voltage distribution network and either overhead or underground, whichever is more common in the economy and in the area where the warehouse is located. The length of any connection in the customer's private domain is negligible.
- Involves installing one electricity meter. The monthly electricity consumption will be 0.07 gigawatt-hour (GWh). The internal electrical wiring has been completed.

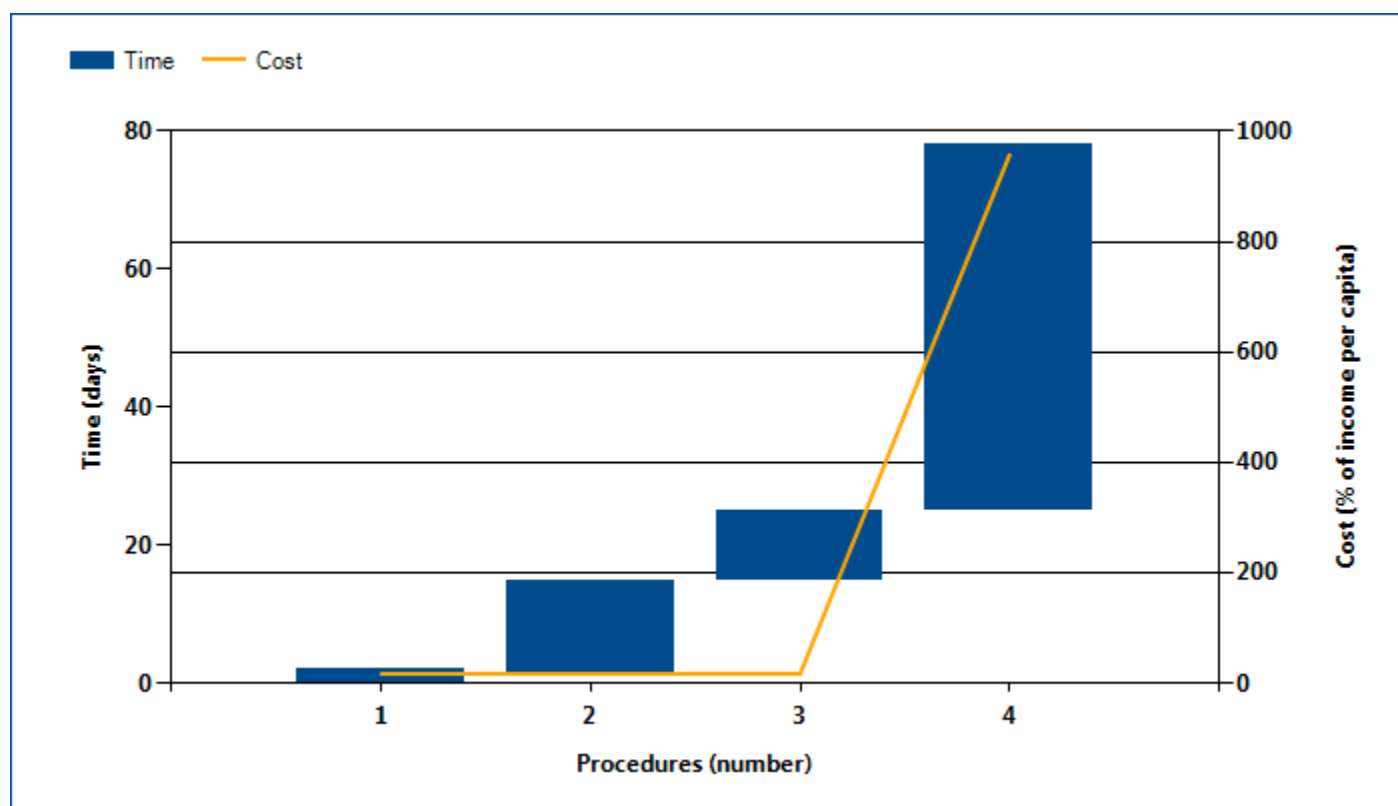
GETTING ELECTRICITY

Where does the economy stand today?

What does it take to obtain a new electricity connection in Ghana? According to data collected by *Doing Business*, getting electricity there requires 4

procedures, takes 78 days and costs 957.3% of income per capita (figure 4.1).

Figure 4.1 What it takes to obtain an electricity connection in Ghana



Note: Time shown in the figure above may not reflect simultaneity of procedures. For more information on the methodology of the getting electricity indicators, see the *Doing Business* website (<http://www.doingbusiness.org>). For details on the procedures reflected here, see the summary at the end of this chapter.

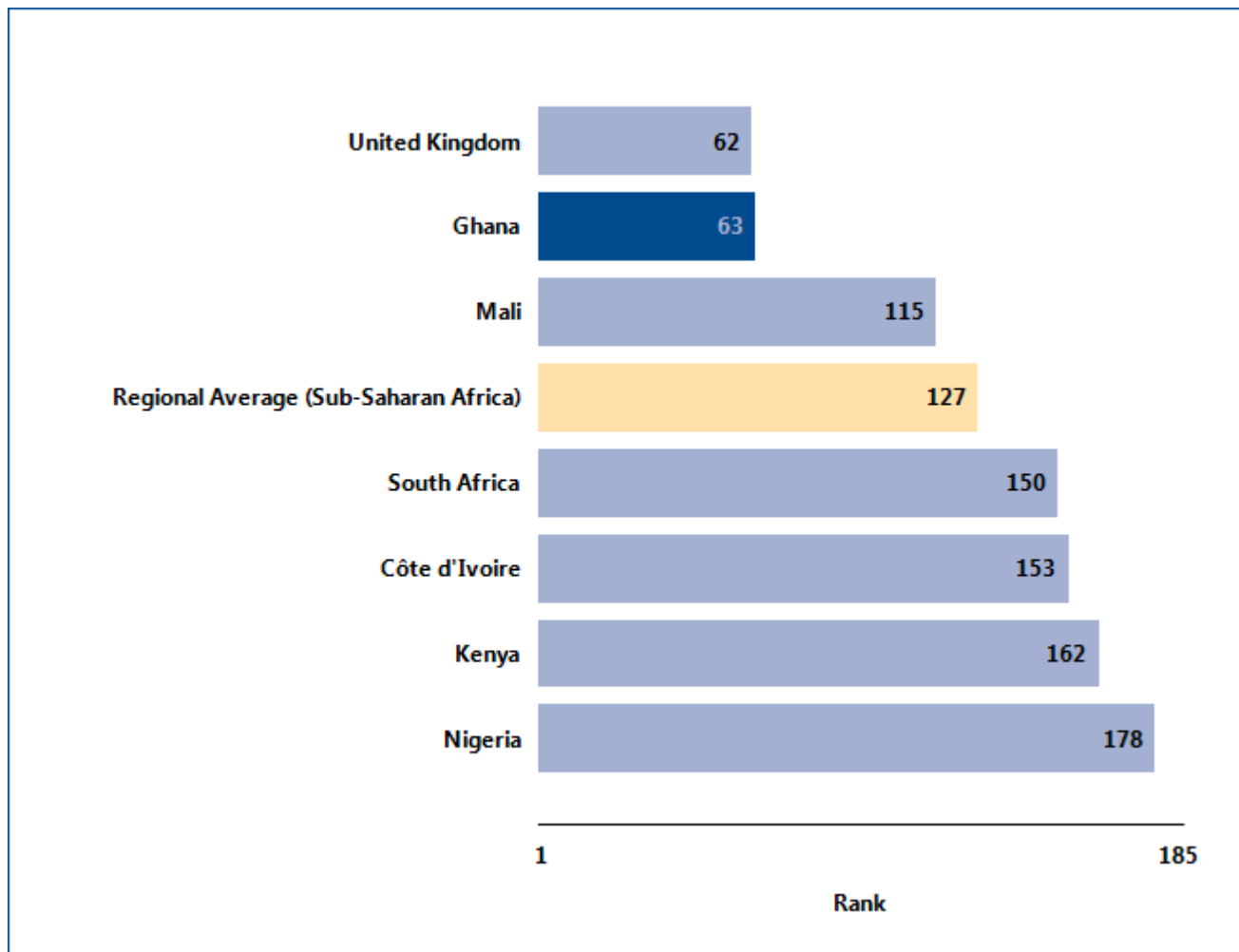
Source: *Doing Business* database.

GETTING ELECTRICITY

Globally, Ghana stands at 63 in the ranking of 185 economies on the ease of getting electricity (figure 4.2). The rankings for comparator economies and the

regional average ranking provide another perspective in assessing how easy it is for an entrepreneur in Ghana to connect a warehouse to electricity.

Figure 4.2 How Ghana and comparator economies rank on the ease of getting electricity



Source: Doing Business database.

GETTING ELECTRICITY

Even more helpful than rankings on the ease of getting electricity may be the indicators underlying those rankings (table 4.1). And regional and global best performers on these indicators may provide useful benchmarks.

Table 4.1 The ease of getting electricity in Ghana

| Indicator | Ghana DB2013 | Ghana DB2012 | Best performer in Sub-Saharan Africa DB2013 | Best performer globally DB2013 |
|--------------------------------------|--------------|--------------|---|--------------------------------|
| Rank | 63 | 66 | Mauritius (44) | Iceland (1) |
| Procedures (number) | 4 | 4 | Comoros (3) | Germany (3)* |
| Time (days) | 78 | 78 | Rwanda (30) | Germany (17) |
| Cost (% of income per capita) | 957.3 | 1,218.6 | Mauritius (295.1) | Japan (0.0) |

Note: DB2012 rankings shown are not last year's published rankings but comparable rankings for DB2012 that capture the effects of such factors as data corrections and the addition of 2 economies (Barbados and Malta) to the sample this year.

* Two or more economies share the top ranking on this indicator. For a list of these economies, see the *Doing Business* website (<http://www.doingbusiness.org>).

Source: *Doing Business* database.

GETTING ELECTRICITY

Obtaining an electricity connection is essential to enable a business to conduct its most basic operations. In many economies the connection process is complicated by the multiple laws and regulations involved—covering service quality, general safety, technical standards, procurement practices and internal wiring installations. In an effort to ensure

safety in the connection process while keeping connection costs reasonable, governments around the world have worked to consolidate requirements for obtaining an electricity connection. What reforms in getting electricity has *Doing Business* recorded in Ghana (table 4.2)?

Table 4.2 How has Ghana made getting electricity easier—or not?

By *Doing Business* report year

| DB year | Reform |
|---------------|--|
| DB2012 | No reform as measured by Doing Business. |
| DB2013 | No reform as measured by Doing Business. |

Source: *Doing Business* database.

GETTING ELECTRICITY

What are the details?

The indicators reported here for Ghana are based on a set of specific procedures—the steps that an entrepreneur must complete to get a warehouse connected to electricity by the local distribution utility—identified by *Doing Business*. Data are collected from the distribution utility, then completed and verified by electricity regulatory agencies and independent professionals such as electrical engineers, electrical contractors and construction companies. The electricity distribution utility surveyed is the one serving the area (or areas) in which warehouses are located. If there is a choice of distribution utilities, the one serving the largest number of customers is selected.

OBTAINING AN ELECTRICITY CONNECTION

| | |
|-------------------------|-------------------------------------|
| City: | Accra |
| Name of Utility: | Electricity Company of Ghana |

The procedures are those that apply to a warehouse and electricity connection matching the standard assumptions used by *Doing Business* in collecting the data (see the section in this chapter on what the indicators cover). The procedures, along with the associated time and cost, are summarized below.

Summary of procedures for getting electricity in Ghana—and the time and cost

| No. | Procedure | Time to complete | Cost to complete |
|-----|--|------------------|------------------|
| 1 | Hire registered electrical contractor Only electrical contractors registered with utility can conduct business with the utility. This registered electrical contractor will also be able to provide a signed installation inspection and testing certificate. | 2 calendar days | GHS 400.0 |
| 2 | Submit application to Electricity Company of Ghana (ECG) and await estimate Documents to be submitted: Application letter or ECG application Form (for LV Service) building permit, load details and installation inspection & testing results. Normally, site inspection is scheduled for a date within two weeks of application submission. Registration of electricians with utility - All electricians have to be certified and registered by the ECG. A register of certified electricians is available for inspection by customers at any ECG regional office; it is also available at some of the district centers. Registration process for electrician with utility: Procedure is as follows; exam, interview, practical demonstration (3 sites) Time - 6 to 12 months. The registered electrician has to provide a signed Installation inspection and testing certificate which need to be attached to application form. | 14 calendar days | GHS 5.0 |
| 3 | Receive site inspection from ECG and await estimate Estimator visits the site to verify load requirements, and prepares estimate. | 10 calendar days | no charge |
| 4 | ECG conducts external connection works, meter installation, and electricity by the utility Payment has to be made as a demand draft/cheque at bank on utility premises. The costs taken are for Pole Mounted Transformer (PMT).The | 53 calendar days | GHS 21,649.7 |

| No. | Procedure | Time to complete | Cost to complete |
|-----|---|------------------|------------------|
| | wait time for the utility to commence external connection works is usually one week. The rest is the actual time taken to conduct external connection works, which includes Pole planting, dressing & stringing and/or substation construction. There is no meter insurance deposit but rather applicant pays meter maintenance fee which is not refundable. The fee is charged along with the monthly bill, and is a built in into the tariff charged. Utility conducts a final check of installation and wirings, and then installs meter and electricity is turned on. | | |

* Takes place simultaneously with another procedure.

Source: *Doing Business* database.

REGISTERING PROPERTY

Ensuring formal property rights is fundamental. Effective administration of land is part of that. If formal property transfer is too costly or complicated, formal titles might go informal again. And where property is informal or poorly administered, it has little chance of being accepted as collateral for loans—limiting access to finance.

What do the indicators cover?

Doing Business records the full sequence of procedures necessary for a business to purchase property from another business and transfer the property title to the buyer's name. The transaction is considered complete when it is opposable to third parties and when the buyer can use the property, use it as collateral for a bank loan or resell it. The ranking on the ease of registering property is the simple average of the percentile rankings on its component indicators: procedures, time and cost.

To make the data comparable across economies, several assumptions about the parties to the transaction, the property and the procedures are used.

The parties (buyer and seller):

- Are limited liability companies, 100% domestically and privately owned.
- Are located in the periurban area of the economy's largest business city.
- Have 50 employees each, all of whom are nationals.
- Perform general commercial activities.

The property (fully owned by the seller):

- Has a value of 50 times income per capita. The sale price equals the value.
- Is registered in the land registry or cadastre, or both, and is free of title disputes.
- Is located in a periurban commercial zone, and no rezoning is required.

WHAT THE REGISTERING PROPERTY INDICATORS MEASURE

Procedures to legally transfer title on immovable property (number)

Preregistration (for example, checking for liens, notarizing sales agreement, paying property transfer taxes)

Registration in the economy's largest business city

Postregistration (for example, filing title with the municipality)

Time required to complete each procedure (calendar days)

Does not include time spent gathering information

Each procedure starts on a separate day

Procedure completed once final document is received

No prior contact with officials

Cost required to complete each procedure (% of property value)

Official costs only, no bribes

No value added or capital gains taxes included

- Has no mortgages attached and has been under the same ownership for the past 10 years.
- Consists of 557.4 square meters (6,000 square feet) of land and a 10-year-old, 2-story warehouse of 929 square meters (10,000 square feet). The warehouse is in good condition and complies with all safety standards, building codes and legal requirements. The property will be transferred in its entirety.

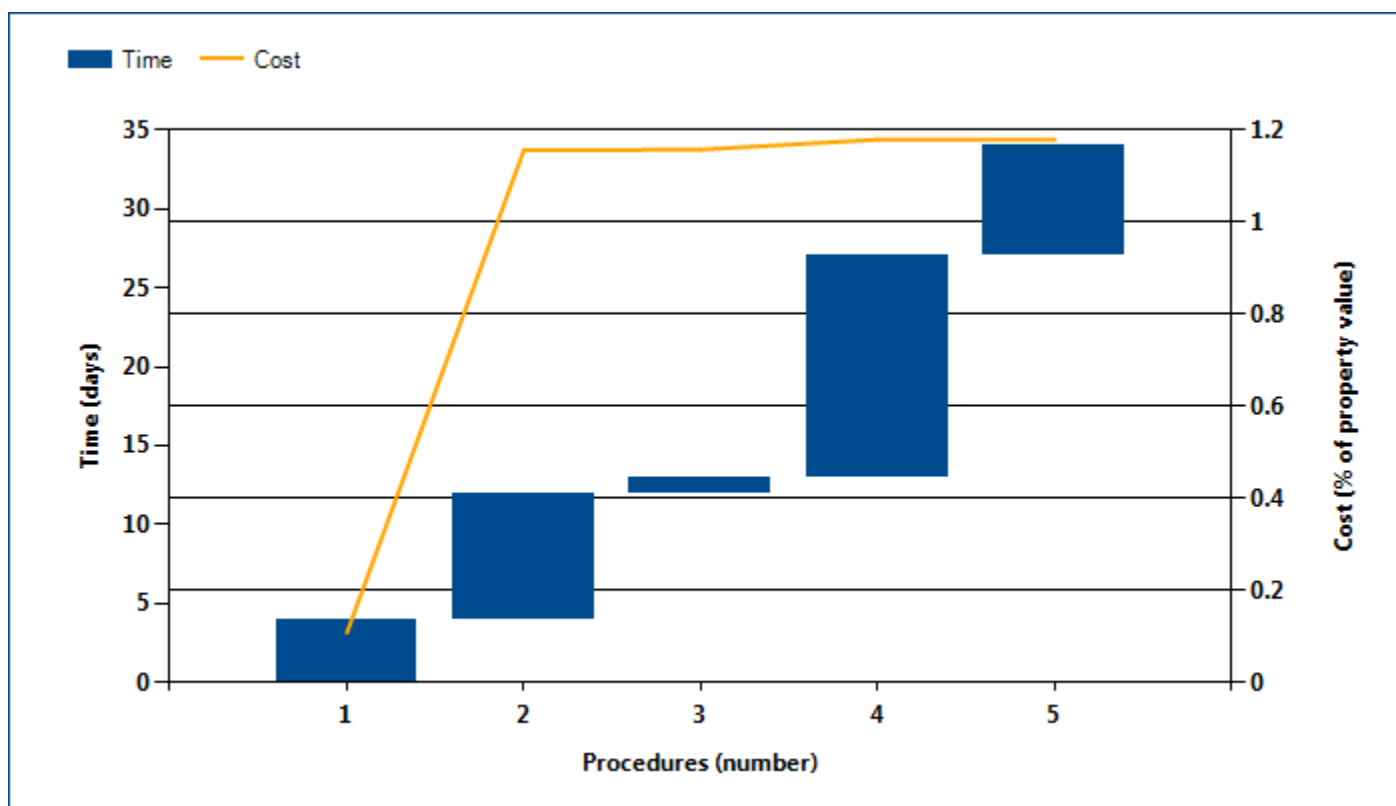
REGISTERING PROPERTY

Where does the economy stand today?

What does it take to complete a property transfer in Ghana? According to data collected by *Doing Business*, registering property there requires 5 procedures, takes

34 days and costs 1.2% of the property value (figure 5.1).

Figure 5.1 What it takes to register property in Ghana



Note: Time shown in the figure above may not reflect simultaneity of procedures. For more information on the methodology of the registering property indicators, see the *Doing Business* website (<http://www.doingbusiness.org>). For details on the procedures reflected here, see the summary at the end of this chapter.

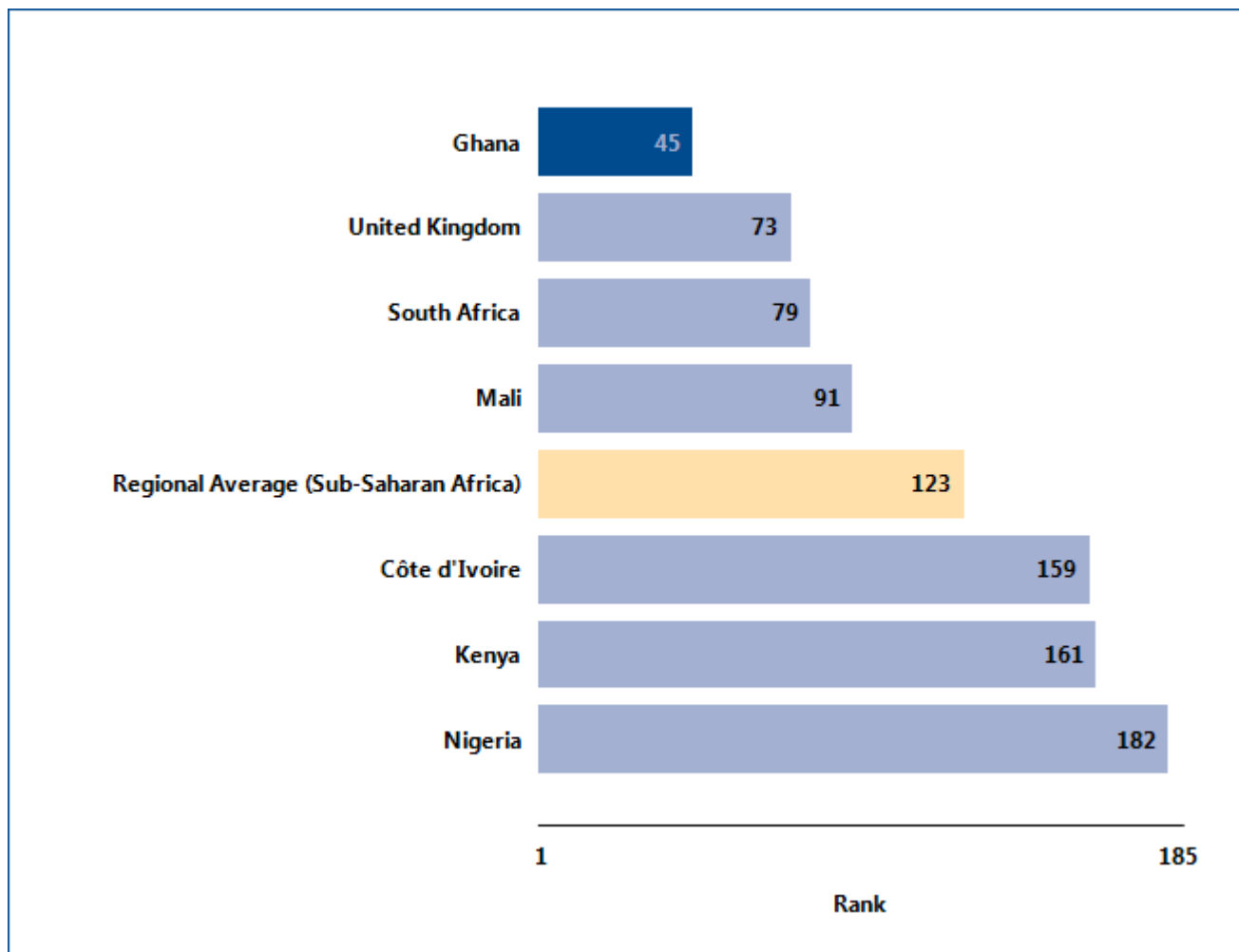
Source: *Doing Business* database.

REGISTERING PROPERTY

Globally, Ghana stands at 45 in the ranking of 185 economies on the ease of registering property (figure 5.2). The rankings for comparator economies and the

regional average ranking provide other useful information for assessing how easy it is for an entrepreneur in Ghana to transfer property.

Figure 5.2 How Ghana and comparator economies rank on the ease of registering property



Source: Doing Business database.

REGISTERING PROPERTY

What are the changes over time?

While the most recent *Doing Business* data reflect how easy (or difficult) it is to register property in Ghana today, data over time show which aspects of the process have changed—and which have not (table 5.1). That can help identify where the potential for improvement is greatest.

Table 5.1 The ease of registering property in Ghana over time
By *Doing Business* report year

| Indicator | DB2005 | DB2006 | DB2007 | DB2008 | DB2009 | DB2010 | DB2011 | DB2012 | DB2013 |
|----------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Rank | .. | .. | .. | .. | .. | .. | .. | 37 | 45 |
| Procedures (number) | 6 | 6 | 6 | 5 | 5 | 5 | 5 | 5 | 5 |
| Time (days) | 169 | 169 | 169 | 34 | 34 | 34 | 34 | 34 | 34 |
| Cost (% of property value) | 3.0 | 1.6 | 1.7 | 1.3 | 1.2 | 1.1 | 0.8 | 0.7 | 1.2 |

Note: n.a. = not applicable (the economy was not included in *Doing Business* for that year). DB2012 rankings shown are not last year's published rankings but comparable rankings for DB2012 that capture the effects of such factors as data corrections and the addition of 2 economies (Barbados and Malta) to the sample this year. For more information on "no practice" marks, see the data notes.

Source: *Doing Business* database.

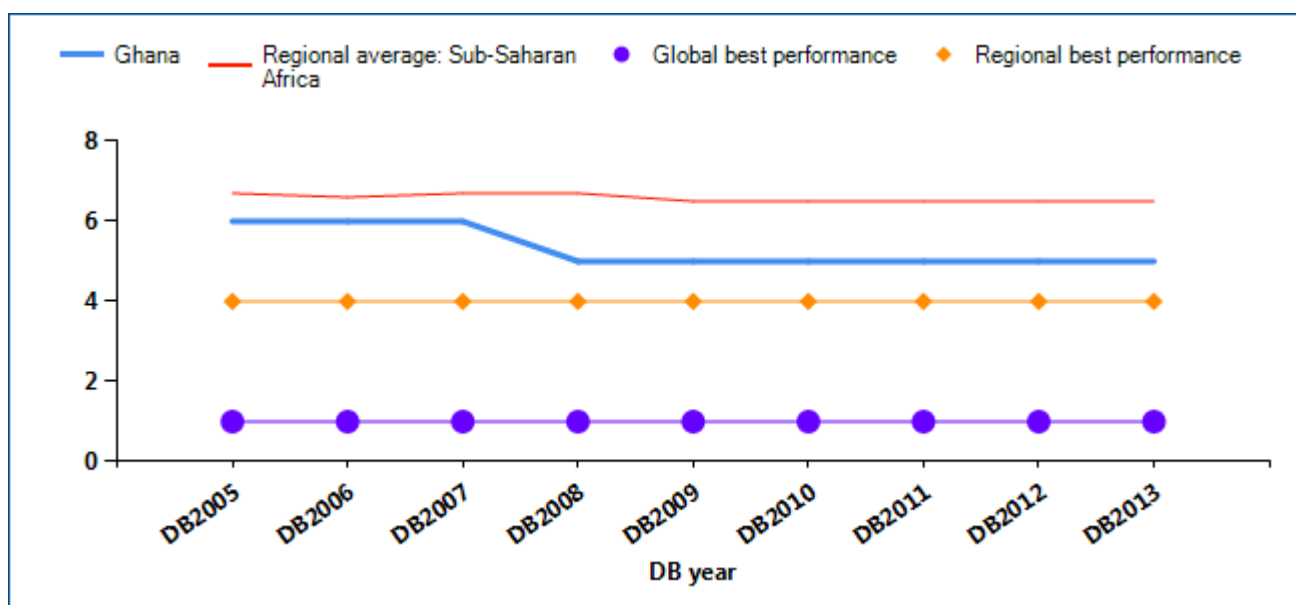
REGISTERING PROPERTY

Equally helpful may be the benchmarks provided by the economies that over time have had the best performance regionally or globally on the procedures, time or cost required to complete a property transfer

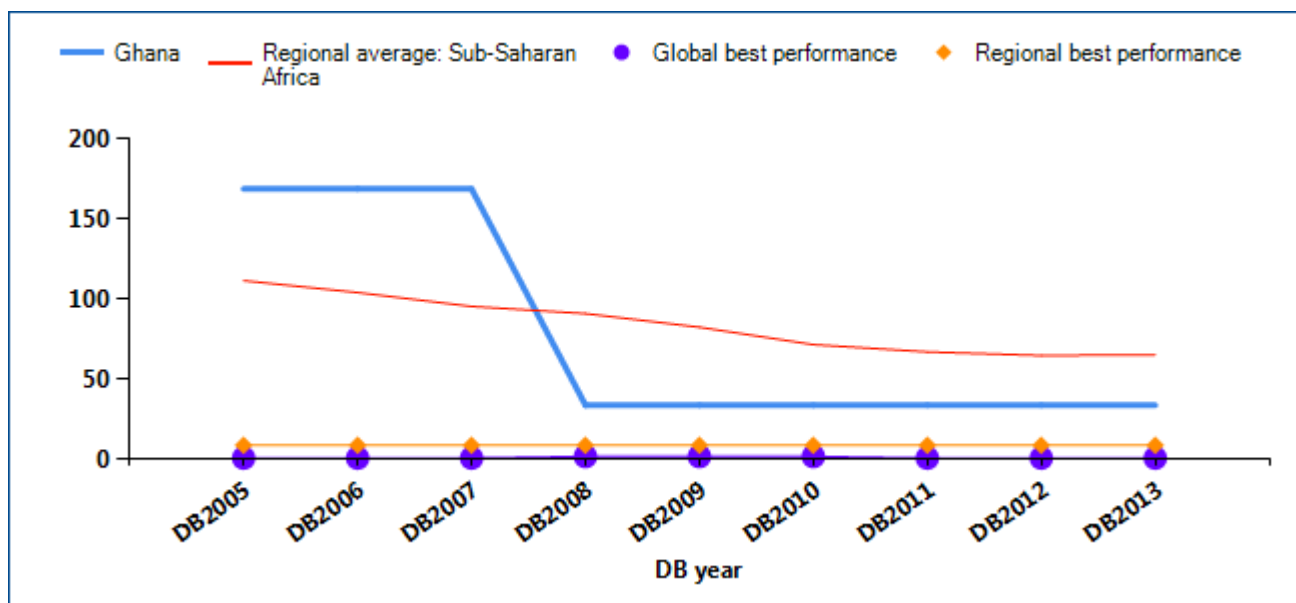
(figure 5.3). These benchmarks help show what is possible in making it easier to register property. And changes in regional averages can show where Ghana is keeping up—and where it is falling behind.

Figure 5.3 Has registering property become easier over time?

Procedures (number)

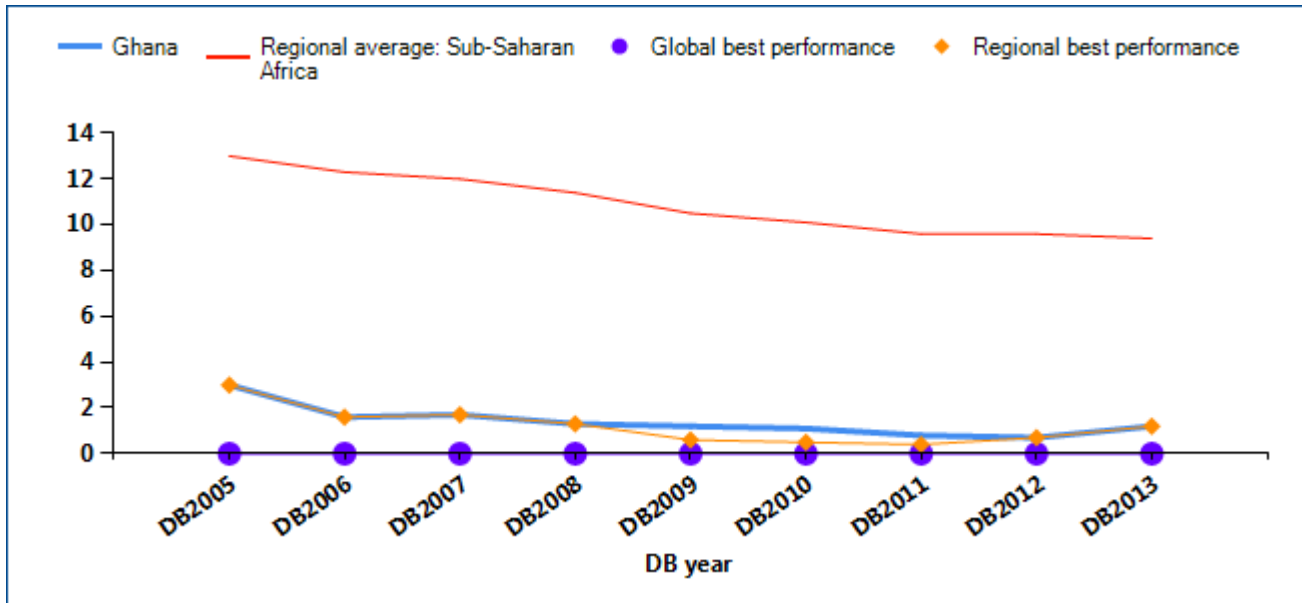


Time (days)



REGISTERING PROPERTY

Cost (% of property value)



Source: Doing Business database.

REGISTERING PROPERTY

Economies worldwide have been making it easier for entrepreneurs to register and transfer property—such as by computerizing land registries, introducing time limits for procedures and setting low fixed fees. Many

have cut the time required substantially—enabling buyers to use or mortgage their property earlier. What property registration reforms has *Doing Business* recorded in Ghana (table 5.2)?

Table 5.2 How has Ghana made registering property easier—or not?
By *Doing Business* report year

| DB year | Reform |
|---------------|---|
| DB2008 | Ghana made registering property faster by eliminating the requirement to register the deed of sale at the Lands Commission. |
| DB2009 | No reform as measured by Doing Business. |
| DB2010 | No reform as measured by Doing Business. |
| DB2011 | No reform as measured by Doing Business. |
| DB2012 | No reform as measured by Doing Business. |
| DB2013 | No reform as measured by Doing Business. |

Note: For information on reforms in earlier years (back to DB2005), see the *Doing Business* reports for these years, available at <http://www.doingbusiness.org>.

Source: *Doing Business* database.

REGISTERING PROPERTY

What are the details?

The indicators reported here are based on a set of specific procedures—the steps that a buyer and seller must complete to transfer the property to the buyer's name—identified by *Doing Business* through information collected from local property lawyers, notaries and property registries. These procedures are those that apply to a transaction matching the standard assumptions used by *Doing Business* in collecting the data (see the section in this chapter on what the indicators cover).

STANDARD PROPERTY TRANSFER

City: Accra
Property Value: GHS 115,188

The procedures, along with the associated time and cost, are summarized below.

Summary of procedures for registering property in Ghana—and the time and cost

| No. | Procedure | Time to complete | Cost to complete |
|-----|--|------------------|---|
| 1 | <p>The Seller obtains a Title Transfer Form at the Land Title Registry</p> <p>A search at the Land Registry is conducted to confirm rightful ownership. An attorney prepares the transfer document (transfer deed) which is signed by both the vendor and the purchaser and their witnesses. The Title Transfer form is duly executed and presented at the Land Registry.</p> | 2-5 days | GHC 100 - 150 |
| 2 | <p>Assessment of the property value and payment of Stamp duty</p> <p>Stamp Duty is assessed and paid at the Land Valuation Board. The buyer presents the deed of assignment to the Land Valuation Board. The property is inspected to ascertain its current open market value. The buyer pays Stamp Duty to the Land Valuation Board.</p> <p>The Stamp Duty Act of 2005 (Act 659) reduced the stamp duty from 2% to 0.5%. This Act states that for the conveyance or transfer on the sale of a property, the stamp duty is 0.25% where the property value is less than GHC 10000. For properties valued between GHC 10000 and 50000, stamp duty is 0.5%, and for properties valued above GHC 50000, stamp duty is 1%.</p> | 3-14 days | GHC 55 (Processing fee) + 1% of property value (stamp duty) |
| 3 | <p>Submit application for title certificate at Land Title Registry</p> <p>Submission of application form for Title Certificate and payment of processing fee at Land Title Registry.</p> <p>The documentation shall include:</p> <ul style="list-style-type: none"> (i) Application form (ii) Original and one copy of the deed of assignment, duly completed (iii) Land Certificate (iv) Company's certificate of incorporation | 1 day | GHC 2 |

| No. | Procedure | Time to complete | Cost to complete |
|-----|--|------------------|------------------|
| 4 | <p>Publication of transaction in national weekly newspaper</p> <p>The transaction must be published in the national weekly newspaper in order to issue Land Title Certificate.</p> <p>The fee for publication is GHC 25 for land the size of 0.25 acres or less. Where the Land Certificate is urgently required, the applicant has the option to choose what is known as "special publication". In that case, the amount payable is GHC 95. However, if the size of the land plot is above 1 acre (but less than 4 acres), the amount payable is GHC 125. If the size of the land plot is above 4 acres, the amount payable is 2% of GHC 25 on every 0.25 acre. The current position, however, is that where the size of the land is more than 4 acres, the amount payable is a flat rate of GHC 200.</p> | 7-21 days | GHC 25 |
| 5 | <p>Issuance of title certificate</p> <p>The title Certificate is issued by the Land Title Registry.</p> <p>The transaction is recorded on the Land Certificate, which is returned to the owner. The original of the deed of assignment, having been stamped to show that it has been registered, is also returned to the applicant. The Registry keeps a duplicate. The folio of the Register is filed and the transaction document is placed in the land parcel file.</p> <p>The owner will use the property after the title is issued by Land Title (in areas covered by Land Title Registration) or when the Deed has been registered under the Deeds Registration Act and Development Permit granted by the Assembly. Most often property owners do not wait to go through these processes before making use of the land.</p> | 1-14 days | no cost |

* Takes place simultaneously with another procedure.

Source: *Doing Business* database.

GETTING CREDIT

Two types of frameworks can facilitate access to credit and improve its allocation: credit information systems and the legal rights of borrowers and lenders in collateral and bankruptcy laws. Credit information systems enable lenders to view a potential borrower's financial history (positive or negative)—valuable information to consider when assessing risk. And they permit borrowers to establish a good credit history that will allow easier access to credit. Sound collateral laws enable businesses to use their assets, especially movable property, as security to generate capital—while strong creditors' rights have been associated with higher ratios of private sector credit to GDP.

What do the indicators cover?

Doing Business assesses the sharing of credit information and the legal rights of borrowers and lenders with respect to secured transactions through 2 sets of indicators. The depth of credit information index measures rules and practices affecting the coverage, scope and accessibility of credit information available through a public credit registry or a private credit bureau. The strength of legal rights index measures whether certain features that facilitate lending exist within the applicable collateral and bankruptcy laws. *Doing Business* uses case scenarios to determine the scope of the secured transactions system, involving a secured borrower and a secured lender and examining legal restrictions on the use of movable collateral. These scenarios assume that the borrower:

- Is a private, limited liability company.
- Has its headquarters and only base of operations in the largest business city.

WHAT THE GETTING CREDIT INDICATORS MEASURE

Strength of legal rights index (0–10)

Protection of rights of borrowers and lenders through collateral laws

Protection of secured creditors' rights through bankruptcy laws

Depth of credit information index (0–6)

Scope and accessibility of credit information distributed by public credit registries and private credit bureaus

Public credit registry coverage (% of adults)

Number of individuals and firms listed in public credit registry as percentage of adult population

Private credit bureau coverage (% of adults)

Number of individuals and firms listed in largest private credit bureau as percentage of adult population

- Has 100 employees.
- Is 100% domestically owned, as is the lender.

The ranking on the ease of getting credit is based on the percentile rankings on the sum of its component indicators: the depth of credit information index and the strength of legal rights index.

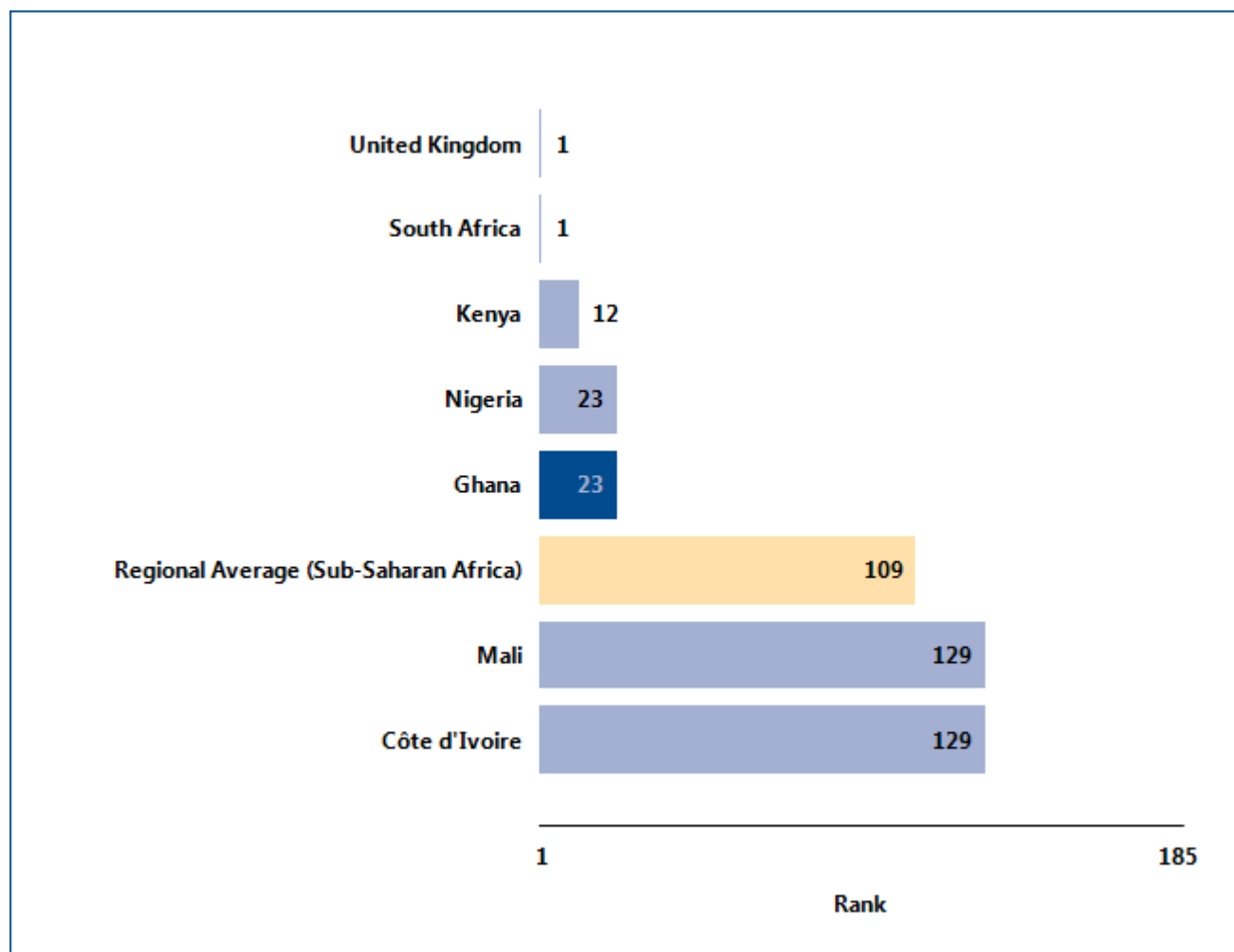
GETTING CREDIT

Where does the economy stand today?

How well do the credit information system and collateral and bankruptcy laws in Ghana facilitate access to credit? The economy has a score of 5 on the depth of credit information index and a score of 8 on the strength of legal rights index (see the summary of scoring at the end of this chapter for details). Higher scores indicate more credit information and stronger legal rights for borrowers and lenders.

Globally, Ghana stands at 23 in the ranking of 185 economies on the ease of getting credit (figure 6.1). The rankings for comparator economies and the regional average ranking provide other useful information for assessing how well regulations and institutions in Ghana support lending and borrowing.

Figure 6.1 How Ghana and comparator economies rank on the ease of getting credit



Source: Doing Business database.

GETTING CREDIT

What are the changes over time?

While the most recent *Doing Business* data reflect how well the credit information system and collateral and bankruptcy laws in Ghana support lending and borrowing today, data over time can help show where

institutions and regulations have been strengthened—and where they have not (table 6.1). That can help identify where the potential for improvement is greatest.

Table 6.1 The ease of getting credit in Ghana over time
By *Doing Business* report year

| Indicator | DB2005 | DB2006 | DB2007 | DB2008 | DB2009 | DB2010 | DB2011 | DB2012 | DB2013 |
|---|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Rank | .. | .. | .. | .. | .. | .. | .. | 38 | 23 |
| Strength of legal rights index (0-10) | 6 | 6 | 6 | 7 | 7 | 7 | 8 | 8 | 8 |
| Depth of credit information index (0-6) | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 4 | 5 |
| Public registry coverage (% of adults) | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Private bureau coverage (% of adults) | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 10.3 | 3.3 | 5.7 |

Note: n.a. = not applicable (the economy was not included in *Doing Business* for that year). DB2012 rankings shown are not last year's published rankings but comparable rankings for DB2012 that capture the effects of such factors as data corrections and the addition of 2 economies (Barbados and Malta) to the sample this year.

Source: *Doing Business* database.

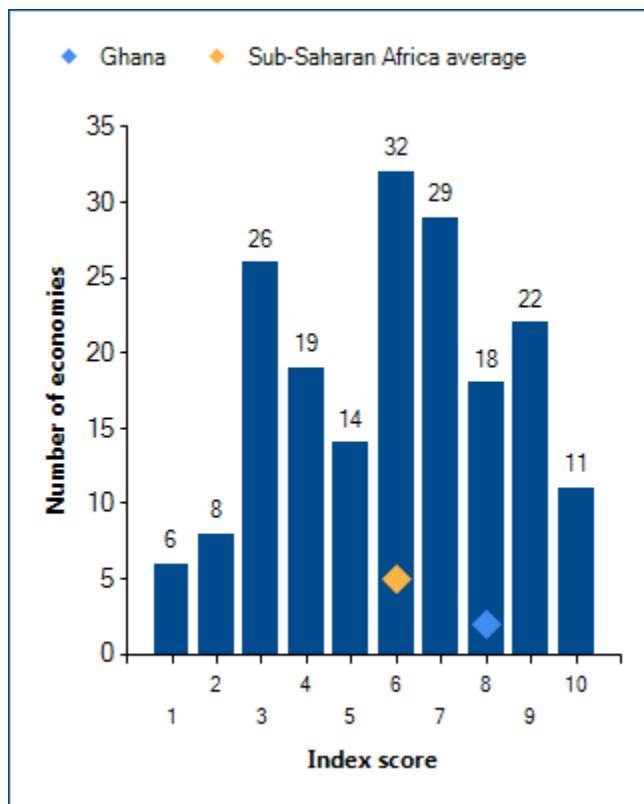
GETTING CREDIT

One way to put an economy's score on the getting credit indicators into context is to see where the economy stands in the distribution of scores across economies. Figure 6.2 highlights the score on the strength of legal rights index for Ghana in 2012 and

shows the number of economies with this score in 2012 as well as the regional average score. Figure 6.3 shows the same thing for the depth of credit information index.

Figure 6.2 How strong are legal rights for borrowers and lenders?

Number of economies with each score on strength of legal rights index (0–10), 2012

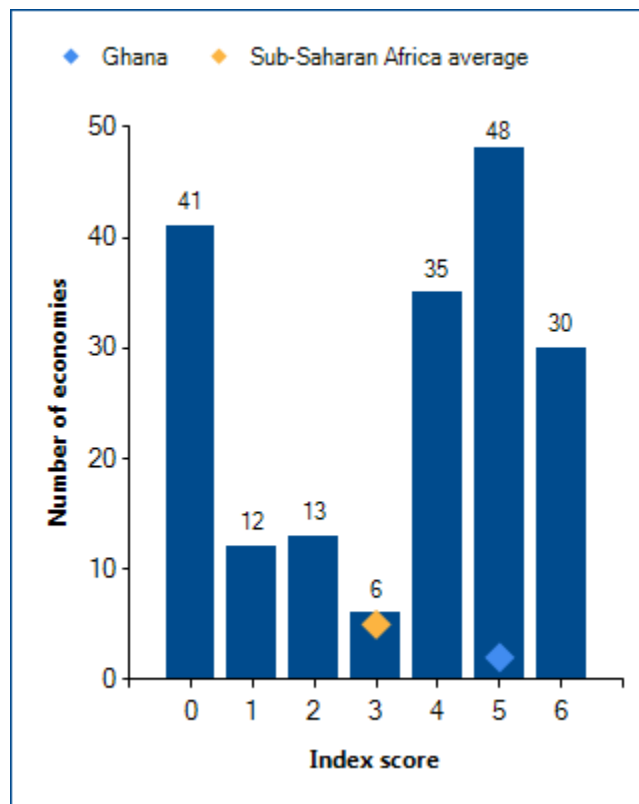


Note: Higher scores indicate that collateral and bankruptcy laws are better designed to facilitate access to credit.

Source: Doing Business database.

Figure 6.3 How much credit information is shared—and how widely?

Number of economies with each score on depth of credit information index (0–6), 2012



Note: Higher scores indicate the availability of more credit information, from either a public credit registry or a private credit bureau, to facilitate lending decisions. Regional averages for the depth of credit information index exclude economies with no public registry or private bureau.

Source: Doing Business database.

GETTING CREDIT

When economies strengthen the legal rights of lenders and borrowers under collateral and bankruptcy laws, and increase the scope, coverage and accessibility of credit information, they can increase entrepreneurs' access to credit. What credit reforms has *Doing Business* recorded in Ghana (table 6.2)?

Table 6.2 How has Ghana made getting credit easier—or not?
By *Doing Business* report year

| DB year | Reform |
|---------------|--|
| DB2008 | Ghana passed a new Insolvency Act in 2006. There is no automatic stay of enforcement during re-organization. |
| DB2009 | No reform as measured by Doing Business. |
| DB2010 | No reform as measured by Doing Business. |
| DB2011 | Ghana enhanced access to credit by granting an operating license to a private credit bureau that began operations in April 2010. Ghana also strengthened access to credit by establishing a centralized collateral registry. |
| DB2012 | No reform as measured by Doing Business. |
| DB2013 | No reform as measured by Doing Business. |

Note: For information on reforms in earlier years (back to DB2005), see the *Doing Business* reports for these years, available at <http://www.doingbusiness.org>.

Source: *Doing Business* database.

GETTING CREDIT

What are the details?

The getting credit indicators reported here for Ghana are based on detailed information collected in that economy. The data on credit information sharing are collected through a survey of a public credit registry or private credit bureau (if one exists). To construct the depth of credit information index, a score of 1 is assigned for each of 6 features of the public credit registry or private credit bureau (see summary of scoring below).

The data on the legal rights of borrowers and lenders are gathered through a survey of financial lawyers and verified through analysis of laws and regulations as well as public sources of information on collateral and bankruptcy laws. For the strength of legal rights index, a score of 1 is assigned for each of 8 aspects related to legal rights in collateral law and 2 aspects in bankruptcy law.

Summary of scoring for the getting credit indicators in Ghana

| Indicator | Ghana | Sub-Saharan Africa average | OECD high income average |
|--|-------|----------------------------|--------------------------|
| Strength of legal rights index (0-10) | 8 | 6 | 7 |
| Depth of credit information index (0-6) | 5 | 3 | 5 |
| Public registry coverage (% of adults) | 0.0 | 7.7 | 31.5 |
| Private bureau coverage (% of adults) | 5.7 | 25.6 | 74.6 |

Note: In cases where an economy's regional classification is "OECD high income," regional averages above are only displayed once. Regional averages for the depth of credit information index exclude economies with no public registry or private bureau. Regional averages for the public registry coverage exclude economies with no public registry. Regional averages for the private bureau coverage exclude economies with no private bureau.

| Strength of legal rights index (0-10) | Index score: 8 |
|---|-----------------------|
| Can any business use movable assets as collateral while keeping possession of the assets; and any financial institution accept such assets as collateral ? | Yes |
| Does the law allow businesses to grant a non possessory security right in a single category of movable assets, without requiring a specific description of collateral? | Yes |
| Does the law allow businesses to grant a non possessory security right in substantially all of its assets, without requiring a specific description of collateral? | Yes |
| May a security right extend to future or after-acquired assets, and may it extend automatically to the products, proceeds or replacements of the original assets ? | Yes |
| Is a general description of debts and obligations permitted in collateral agreements; can all types of debts and obligations be secured between parties; and can the collateral agreement include a maximum amount for which the assets are encumbered? | Yes |
| Is a collateral registry in operation, that is unified geographically and by asset type, with an electronic database indexed by debtor's names? | Yes |

| Strength of legal rights index (0–10) | Index score: 8 |
|---|-----------------------|
| Are secured creditors paid first (i.e. before general tax claims and employee claims) when a debtor defaults outside an insolvency procedure? | No |
| Are secured creditors paid first (i.e. before general tax claims and employee claims) when a business is liquidated? | No |
| Are secured creditors either not subject to an automatic stay or moratorium on enforcement procedures when a debtor enters a court-supervised reorganization procedure, or the law provides secured creditors with grounds for relief from an automatic stay or | Yes |
| Does the law allow parties to agree in a collateral agreement that the lender may enforce its security right out of court, at the time a security interest is created? | Yes |

| Depth of credit information index (0–6) | Private credit bureau | Public credit registry | Index score: 5 |
|---|------------------------------|-------------------------------|-----------------------|
| Are data on both firms and individuals distributed? | Yes | No | 1 |
| Are both positive and negative data distributed? | Yes | No | 1 |
| Does the registry distribute credit information from retailers, trade creditors or utility companies as well as financial institutions? | No | No | 0 |
| Are more than 2 years of historical credit information distributed? | Yes | No | 1 |
| Is data on all loans below 1% of income per capita distributed? | Yes | No | 1 |
| Is it guaranteed by law that borrowers can inspect their data in the largest credit registry? | Yes | No | 1 |

Note: An economy receives a score of 1 if there is a "yes" to either private bureau or public registry.

| Coverage | Private credit bureau | Public credit registry |
|------------------------------|------------------------------|-------------------------------|
| Number of firms | 83,199 | 0 |
| Number of individuals | 733,080 | 0 |

Source: Doing Business database.

PROTECTING INVESTORS

Investor protections matter for the ability of companies to raise the capital they need to grow, innovate, diversify and compete. If the laws do not provide such protections, investors may be reluctant to invest unless they become the controlling shareholders. Strong regulations clearly define related-party transactions, promote clear and efficient disclosure requirements, require shareholder participation in major decisions of the company and set clear standards of accountability for company insiders.

What do the indicators cover?

Doing Business measures the strength of minority shareholder protections against directors' use of corporate assets for personal gain—or self-dealing. The indicators distinguish 3 dimensions of investor protections: transparency of related-party transactions (extent of disclosure index), liability for self-dealing (extent of director liability index) and shareholders' ability to sue officers and directors for misconduct (ease of shareholder suits index). The ranking on the strength of investor protection index is the simple average of the percentile rankings on these 3 indices. To make the data comparable across economies, a case study uses several assumptions about the business and the transaction.

The business (Buyer):

- Is a publicly traded corporation listed on the economy's most important stock exchange (or at least a large private company with multiple shareholders).
- Has a board of directors and a chief executive officer (CEO) who may legally act on behalf of Buyer where permitted, even if this is not specifically required by law.

The transaction involves the following details:

- Mr. James, a director and the majority shareholder of the company, proposes that

WHAT THE PROTECTING INVESTORS INDICATORS MEASURE

Extent of disclosure index (0–10)

Who can approve related-party transactions
Disclosure requirements in case of related-party transactions

Extent of director liability index (0–10)

Ability of shareholders to hold interested parties and members of the approving body liable in case of related-party transactions

Available legal remedies (damages, repayment of profits, fines, imprisonment and rescission of the transaction)

Ability of shareholders to sue directly or derivatively

Ease of shareholder suits index (0–10)

Access to internal corporate documents (directly or through a government inspector)

Documents and information available during trial

Strength of investor protection index (0–10)

Simple average of the extent of disclosure, extent of director liability and ease of shareholder suits indices

the company purchase used trucks from another company he owns.

- The price is higher than the going price for used trucks, but the transaction goes forward.
- All required approvals are obtained, and all required disclosures made, though the transaction is prejudicial to Buyer.
- Shareholders sue the interested parties and the members of the board of directors.

PROTECTING INVESTORS

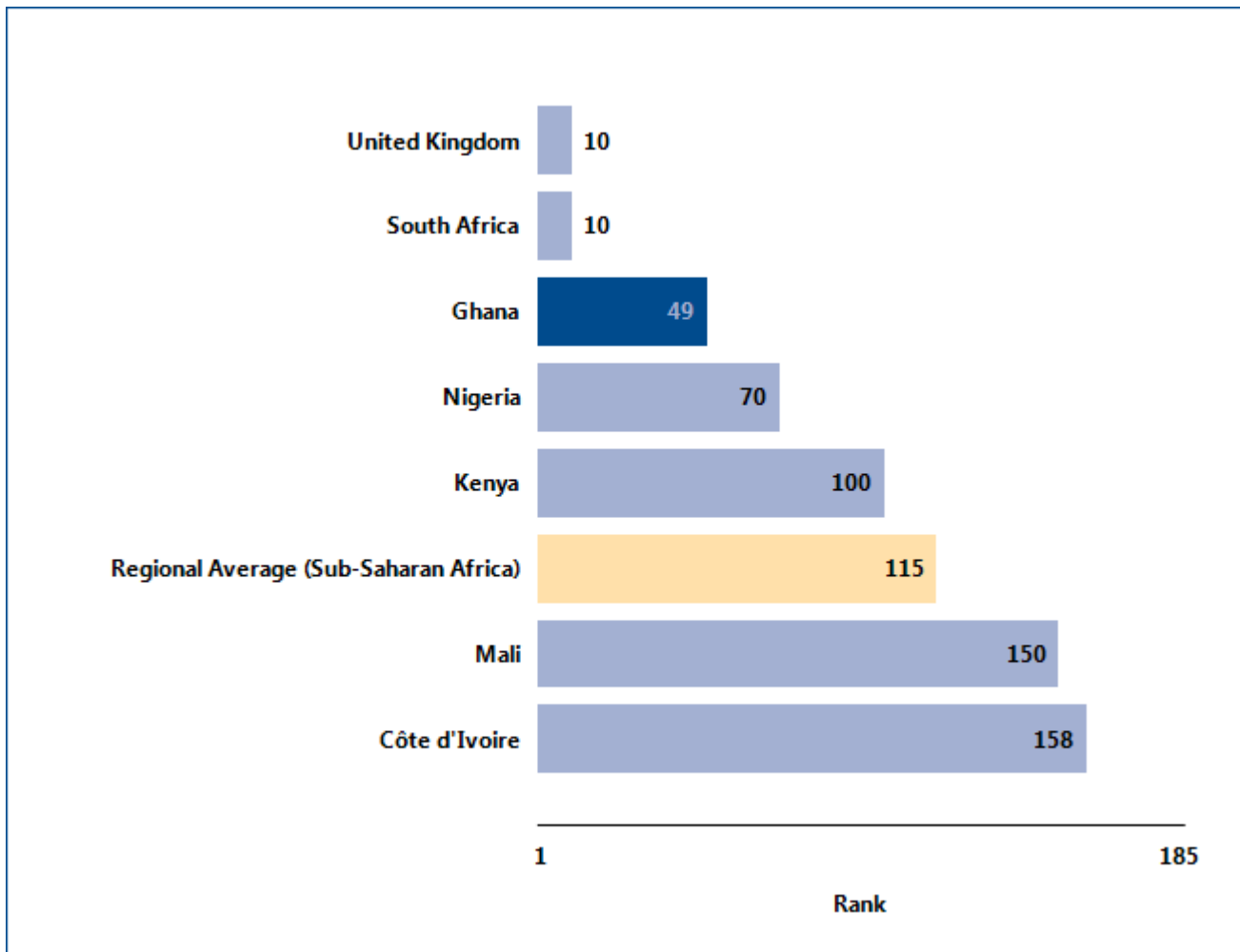
Where does the economy stand today?

How strong are investor protections in Ghana? The economy has a score of 6.0 on the strength of investor protection index, with a higher score indicating stronger protections (see the summary of scoring at the end of this chapter for details).

Globally, Ghana stands at 49 in the ranking of 185 economies on the strength of investor protection

index (figure 7.1). While the indicator does not measure all aspects related to the protection of minority investors, a higher ranking does indicate that an economy's regulations offer stronger investor protections against self-dealing in the areas measured.

Figure 7.1 How Ghana and comparator economies rank on the strength of investor protection index



Source: Doing Business database.

PROTECTING INVESTORS

What are the changes over time?

While the most recent *Doing Business* data reflect how well regulations in Ghana protect minority investors today, data over time show whether the protections have been strengthened (table 7.1). And the global

ranking on the strength of investor protection index over time shows whether the economy is slipping behind other economies in investor protections—or surpassing them.

Table 7.1 The strength of investor protections in Ghana over time
By *Doing Business* report year

| Indicator | DB2006 | DB2007 | DB2008 | DB2009 | DB2010 | DB2011 | DB2012 | DB2013 |
|--|--------|--------|--------|--------|--------|--------|--------|--------|
| Rank | .. | .. | .. | .. | .. | .. | 46 | 49 |
| Extent of disclosure index (0-10) | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 7 |
| Extent of director liability index (0-10) | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 |
| Ease of shareholder suits index (0-10) | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 |
| Strength of investor protection index (0-10) | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 |

Note: n.a. = not applicable (the economy was not included in *Doing Business* for that year). DB2012 rankings shown are not last year's published rankings but comparable rankings for DB2012 that capture the effects of such factors as data corrections and the addition of 2 economies (Barbados and Malta) to the sample this year.

Source: *Doing Business* database.

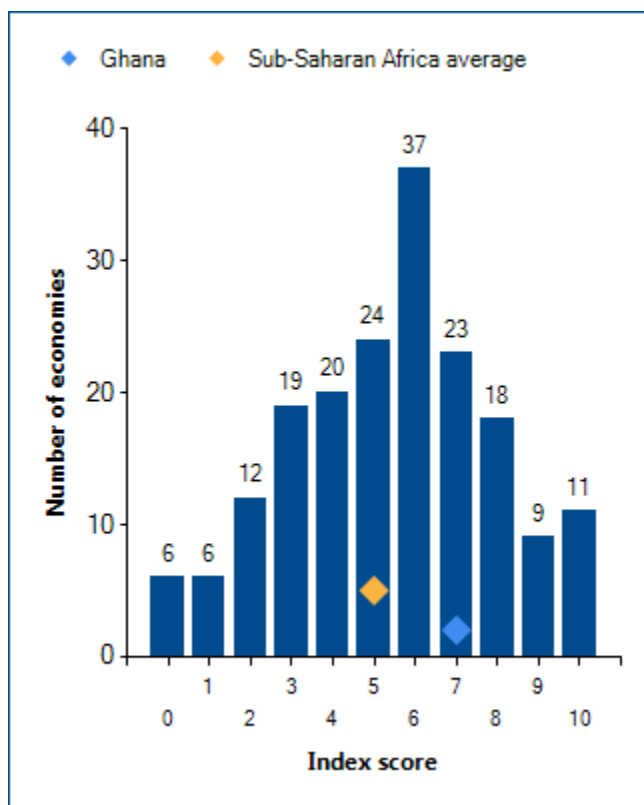
PROTECTING INVESTORS

One way to put an economy's scores on the protecting investors indicators into context is to see where the economy stands in the distribution of scores across economies. Figure 7.2 highlights the score on the extent of disclosure index for Ghana in 2012 and

shows the number of economies with this score in 2012 as well as the regional average score. Figure 7.3 shows the same thing for the extent of director liability index, and figure 7.4 for the ease of shareholder suits index.

Figure 7.2 How strong are disclosure requirements?

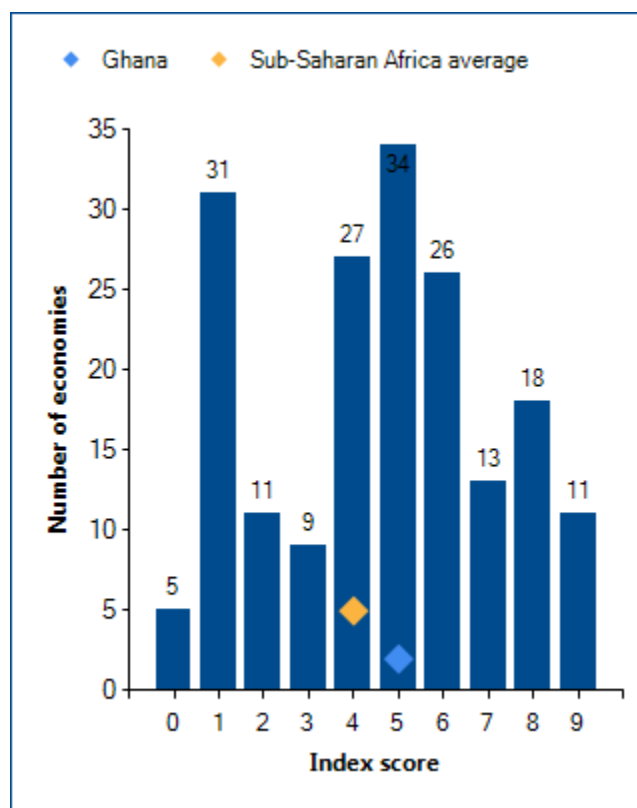
Number of economies with each score on extent of disclosure index (0–10), 2012



Note: Higher scores indicate greater disclosure.
Source: Doing Business database.

Figure 7.3 How strong is the liability regime for directors?

Number of economies with each score on extent of director liability index (0–10), 2012

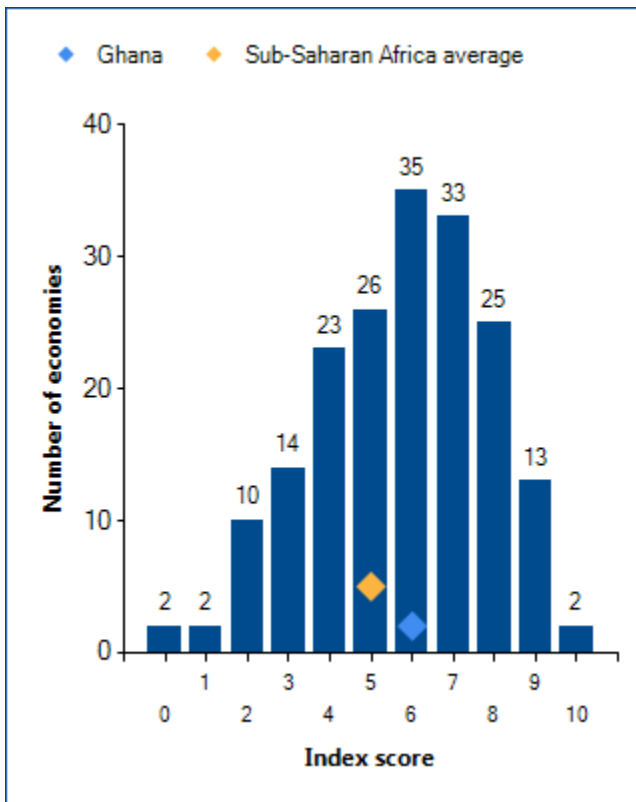


Note: Higher scores indicate greater liability of directors. No economy receives a score of 10 on the extent of director liability index.
Source: Doing Business database.

PROTECTING INVESTORS

Figure 7.4 How easy is access to internal corporate documents?

Number of economies with each score on ease of shareholder suits index (0–10), 2012



Note: Higher scores indicate greater powers of shareholders to challenge the transaction.

Source: *Doing Business* database.

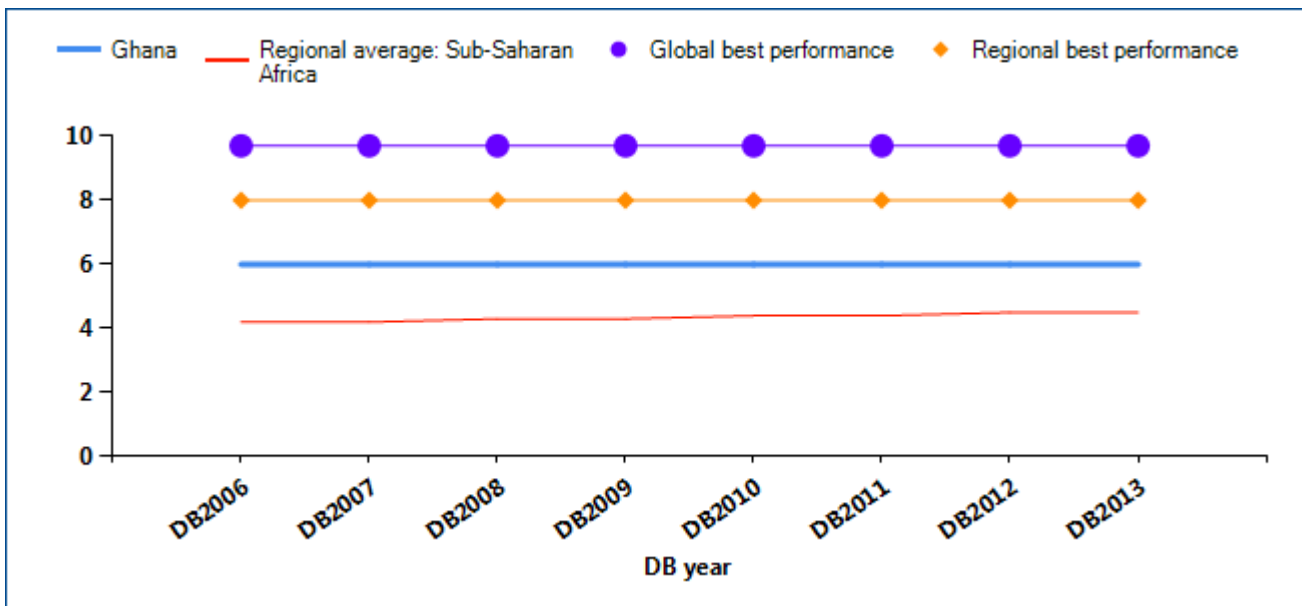
PROTECTING INVESTORS

The scores recorded over time for Ghana on the strength of investor protection index may also be revealing (figure 7.5). Equally interesting may be the

changes over time in the regional average score on this index.

Figure 7.5 Have investor protections become stronger over time?

Strength of investor protection index (0–10)



Note: The higher the score, the stronger the investor protections.

Source: Doing Business database.

PROTECTING INVESTORS

Economies with the strongest protections of minority investors from self-dealing require more disclosure and define clear duties for directors. They also have well-functioning courts and up-to-date procedural rules that give minority investors the means to prove their case and obtain a judgment within a reasonable

time. So reforms to strengthen investor protections may move ahead on different fronts—such as through new or amended company laws or civil procedure rules. What investor protection reforms has *Doing Business* recorded in Ghana (table 7.2)?

Table 7.2 How has Ghana strengthened investor protections—or not?
By *Doing Business* report year

| DB year | Reform |
|---------------|--|
| DB2008 | No reform as measured by Doing Business. |
| DB2009 | No reform as measured by Doing Business. |
| DB2010 | No reform as measured by Doing Business. |
| DB2011 | No reform as measured by Doing Business. |
| DB2012 | No reform as measured by Doing Business. |
| DB2013 | No reform as measured by Doing Business. |

Note: For information on reforms in earlier years (back to DB2006), see the *Doing Business* reports for these years, available at <http://www.doingbusiness.org>.

Source: *Doing Business* database.

PROTECTING INVESTORS

What are the details?

The protecting investors indicators reported here for Ghana are based on detailed information collected through a survey of corporate and securities lawyers as well as on securities regulations, company laws and court rules of evidence. To construct the extent of disclosure, extent of director liability and ease of

shareholder suits indices, a score is assigned for each of a range of conditions relating to disclosure, director liability and shareholder suits in a standard case study transaction (see the notes at the end of this chapter). The summary below shows the details underlying the scores for Ghana.

Summary of scoring for the protecting investors indicators in Ghana

| Indicator | Ghana | Sub-Saharan Africa average | OECD high income average |
|---|-------|----------------------------|--------------------------|
| Extent of disclosure index (0-10) | 7 | 5 | 6 |
| Extent of director liability index (0-10) | 5 | 4 | 5 |
| Ease of shareholder suits index (0-10) | 6 | 5 | 7 |
| Strength of investor protection index (0-10) | 6.0 | 4.5 | 6.1 |

Note: In cases where an economy's regional classification is "OECD high income," regional averages above are only displayed once.

| | Score | Score description |
|---|-------|---|
| Extent of disclosure index (0-10) | 7 | |
| What corporate body provides legally sufficient approval for the transaction? | 3 | Both board of directors and shareholders meeting and Mr. James is not allowed to vote |
| Whether disclosure of the conflict of interest by Mr. James to the board of directors is required? | 2 | Full disclosure of all material facts |
| Whether immediate disclosure of the transaction to the public and/or shareholders is required? | 0 | No disclosure obligation |
| Whether disclosure of the transaction in published periodic filings (annual reports) is required? | 2 | Disclosure on the transaction and Mr. James' conflict of interest |
| Whether an external body must review the terms of the transaction before it takes place? | 0 | No |
| Extent of director liability index (0-10) | 5 | |
| Whether shareholders can sue directly or derivatively for the damage that the Buyer-Seller transaction causes to the company? | 1 | Yes |

| | Score | Score description |
|--|-------|---|
| Whether shareholders can hold Mr. James liable for the damage that the Buyer-Seller transaction causes to the company? | 0 | Not liable |
| Whether shareholders can hold members of the approving body liable for the damage that the Buyer-Seller transaction causes to the company? | 1 | Liable for negligence |
| Whether a court can void the transaction upon a successful claim by a shareholder plaintiff? | 1 | Possible when the transaction is oppressive or prejudicial to minority shareholders |
| Whether Mr. James pays damages for the harm caused to the company upon a successful claim by the shareholder plaintiff? | 1 | Yes |
| Whether Mr. James repays profits made from the transaction upon a successful claim by the shareholder plaintiff? | 1 | Yes |
| Whether fines and imprisonment can be applied against Mr. James? | 0 | No |
| Ease of shareholder suits index (0-10) | 6 | |
| Whether shareholders owning 10% or less of Buyer's shares can inspect transaction documents before filing suit? | 0 | No |
| Whether shareholders owning 10% or less of Buyer's shares can request an inspector to investigate the transaction? | 0 | No |
| Whether the plaintiff can obtain any documents from the defendant and witnesses during trial? | 3 | Any information that is relevant to the subject matter of the claim |
| Whether the plaintiff can request categories of documents from the defendant without identifying specific ones? | 0 | No |
| Whether the plaintiff can directly question the defendant and witnesses during trial? | 2 | Yes, without approval from the judge |
| Whether the level of proof required for civil suits is lower than that of criminal cases? | 1 | Yes |
| Strength of investor protection index (0-10) | 6.0 | |

Source: *Doing Business* database.

PAYING TAXES

Taxes are essential. They fund the public amenities, infrastructure and services that are crucial for a properly functioning economy. But the level of tax rates needs to be carefully chosen—and needless complexity in tax rules avoided. According to *Doing Business* data, in economies where it is more difficult and costly to pay taxes, larger shares of economic activity end up in the informal sector—where businesses pay no taxes at all.

What do the indicators cover?

Using a case scenario, *Doing Business* measures the taxes and mandatory contributions that a medium-size company must pay in a given year as well as the administrative burden of paying taxes and contributions. This case scenario uses a set of financial statements and assumptions about transactions made over the year. Information is also compiled on the frequency of filing and payments as well as time taken to comply with tax laws. The ranking on the ease of paying taxes is the simple average of the percentile rankings on its component indicators: number of annual payments, time and total tax rate, with a threshold being applied to the total tax rate.¹ To make the data comparable across economies, several assumptions about the business and the taxes and contributions are used.

- TaxpayerCo is a medium-size business that started operations on January 1, 2010.
- The business starts from the same financial position in each economy. All the taxes and mandatory contributions paid during the second year of operation are recorded.
- Taxes and mandatory contributions are measured at all levels of government.

WHAT THE PAYING TAXES INDICATORS MEASURE

Tax payments for a manufacturing company in 2011 (number per year adjusted for electronic or joint filing and payment)

Total number of taxes and contributions paid, including consumption taxes (value added tax, sales tax or goods and service tax)

Method and frequency of filing and payment

Time required to comply with 3 major taxes (hours per year)

Collecting information and computing the tax payable

Completing tax return forms, filing with proper agencies

Arranging payment or withholding

Preparing separate tax accounting books, if required

Total tax rate (% of profit before all taxes)

Profit or corporate income tax

Social contributions and labor taxes paid by the employer

Property and property transfer taxes

Dividend, capital gains and financial transactions taxes

Waste collection, vehicle, road and other taxes

- Taxes and mandatory contributions include corporate income tax, turnover tax and all labor taxes and contributions paid by the company.
- A range of standard deductions and exemptions are also recorded.

¹ The threshold is defined as the highest total tax rate among the top 15% of economies in the ranking on the total tax rate. It is calculated and adjusted on a yearly basis. The threshold is not based on any economic theory of an "optimal tax rate" that minimizes distortions or maximizes efficiency in the tax system of an economy overall. Instead, it is mainly empirical in nature, set at the lower end of the distribution of tax rates levied on medium-size enterprises in the manufacturing sector as observed through the paying taxes indicators. This reduces the bias in the indicators toward economies that do not need to levy significant taxes on companies like the *Doing Business* standardized case study company because they raise public revenue in other ways—for example, through taxes on foreign companies, through taxes on sectors other than manufacturing or from natural resources (all of which are outside the scope of the methodology). This year's threshold is 25.7%.

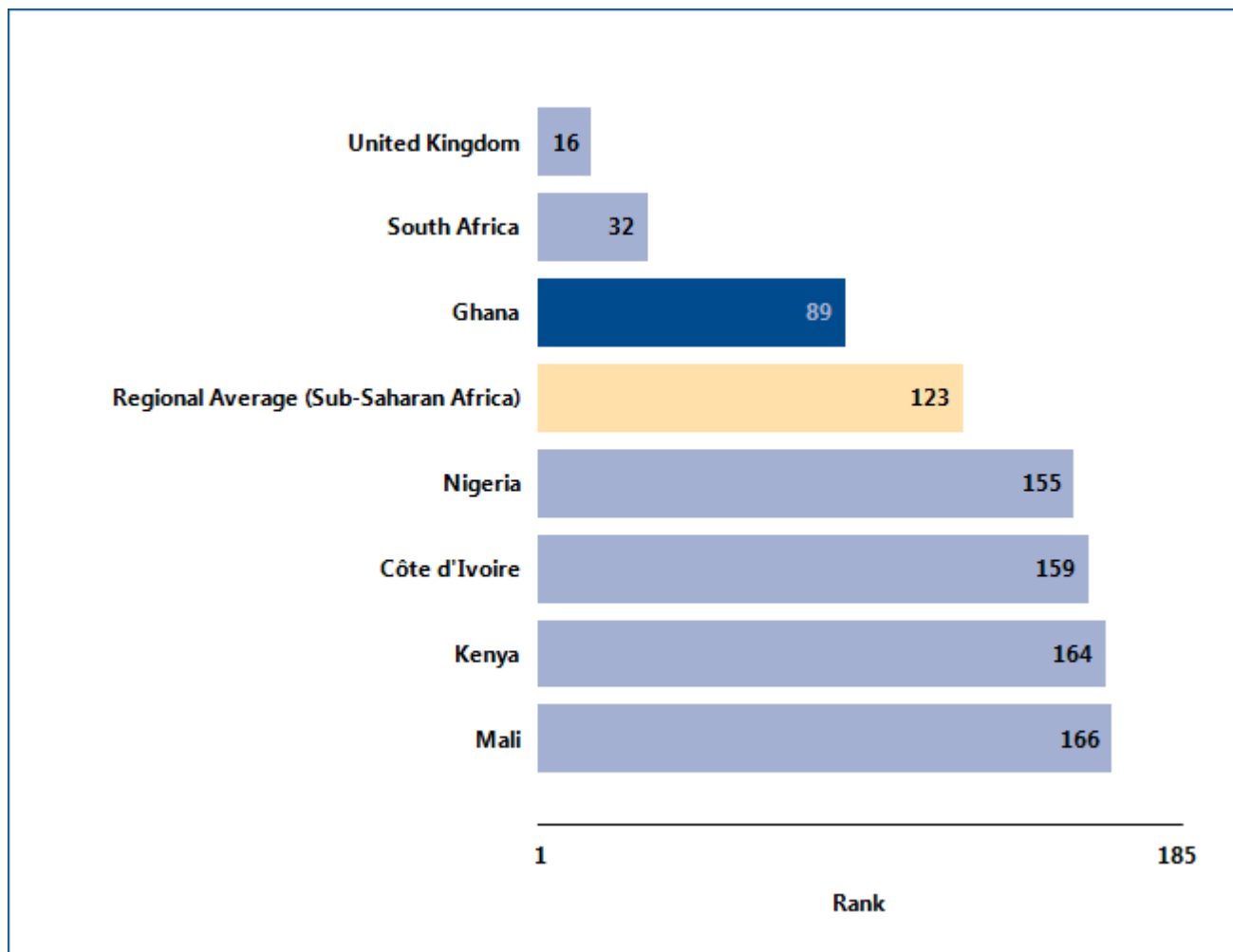
PAYING TAXES

Where does the economy stand today?

What is the administrative burden of complying with taxes in Ghana—and how much do firms pay in taxes? On average, firms make 32 tax payments a year, spend 224 hours a year filing, preparing and paying taxes and pay total taxes amounting to 33.5% of profit (see the summary at the end of this chapter for details).

Globally, Ghana stands at 89 in the ranking of 185 economies on the ease of paying taxes (figure 8.1). The rankings for comparator economies and the regional average ranking provide other useful information for assessing the tax compliance burden for businesses in Ghana.

Figure 8.1 How Ghana and comparator economies rank on the ease of paying taxes



Note: DB2013 rankings reflect changes to the methodology. For all economies with a total tax rate below the threshold of 25.7% applied in DB2013, the total tax rate is set at 25.7% for the purpose of calculating the ranking on the ease of paying taxes.

Source: *Doing Business* database.

PAYING TAXES

What are the changes over time?

While the most recent *Doing Business* data reflect how easy (or difficult) it is to comply with tax rules in Ghana today, data over time show which aspects of the

process have changed — and which have not (table 8.1). That can help identify where the potential for easing tax compliance is greatest.

Table 8.1 The ease of paying taxes in Ghana over time
By *Doing Business* report year

| Indicator | DB2006 | DB2007 | DB2008 | DB2009 | DB2010 | DB2011 | DB2012 | DB2013 |
|----------------------------|--------|--------|--------|--------|--------|--------|--------|--------|
| Rank | .. | .. | .. | .. | .. | .. | 80 | 89 |
| Payments (number per year) | 36 | 36 | 32 | 32 | 32 | 32 | 32 | 32 |
| Time (hours per year) | 304 | 304 | 304 | 224 | 224 | 224 | 224 | 224 |
| Total tax rate (% profit) | 40.0 | 36.1 | 32.9 | 32.7 | 32.7 | 32.7 | 33.6 | 33.5 |

Note: n.a. = not applicable (the economy was not included in *Doing Business* for that year). DB2012 rankings shown are not last year's published rankings but comparable rankings for DB2012 that capture the effects of such factors as data corrections and the addition of 2 economies (Barbados and Malta) to the sample this year. DB2013 rankings reflect changes to the methodology. For all economies with a total tax rate below the threshold of 25.7% applied in DB2013, the total tax rate is set at 25.7% for the purpose of calculating the ranking on the ease of paying taxes.

Source: *Doing Business* database.

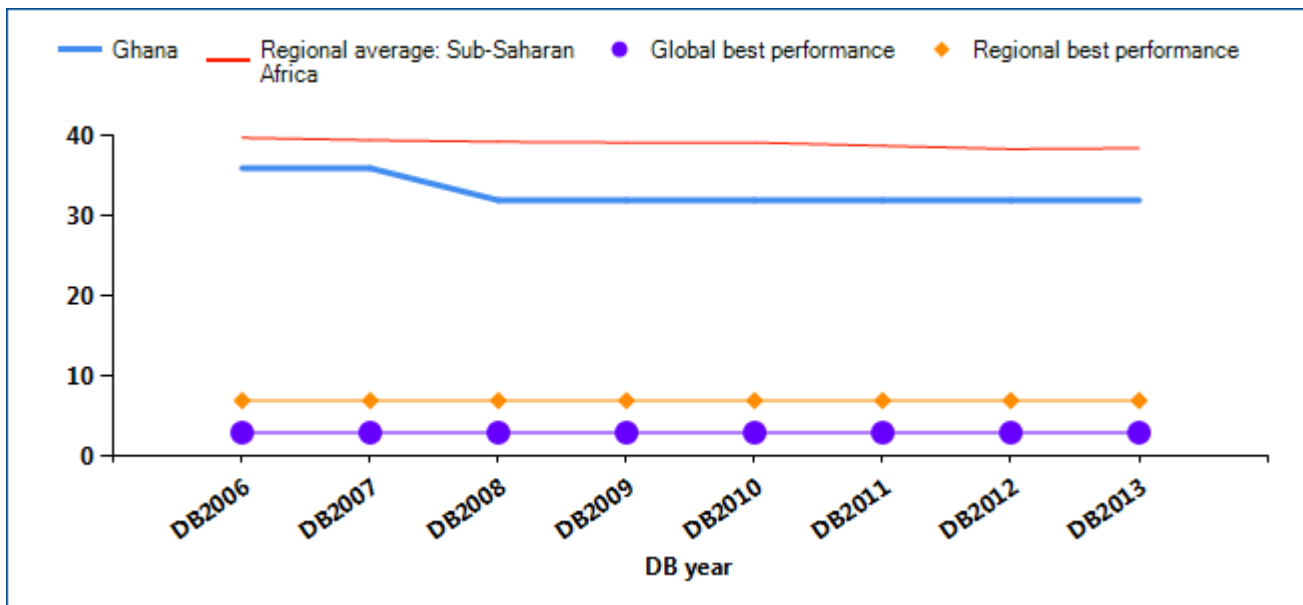
PAYING TAXES

Equally helpful may be the benchmarks provided by the economies that over time have had the best performance regionally or globally on the number of payments or the time required to prepare and file taxes (figure 8.2). These benchmarks help show what is

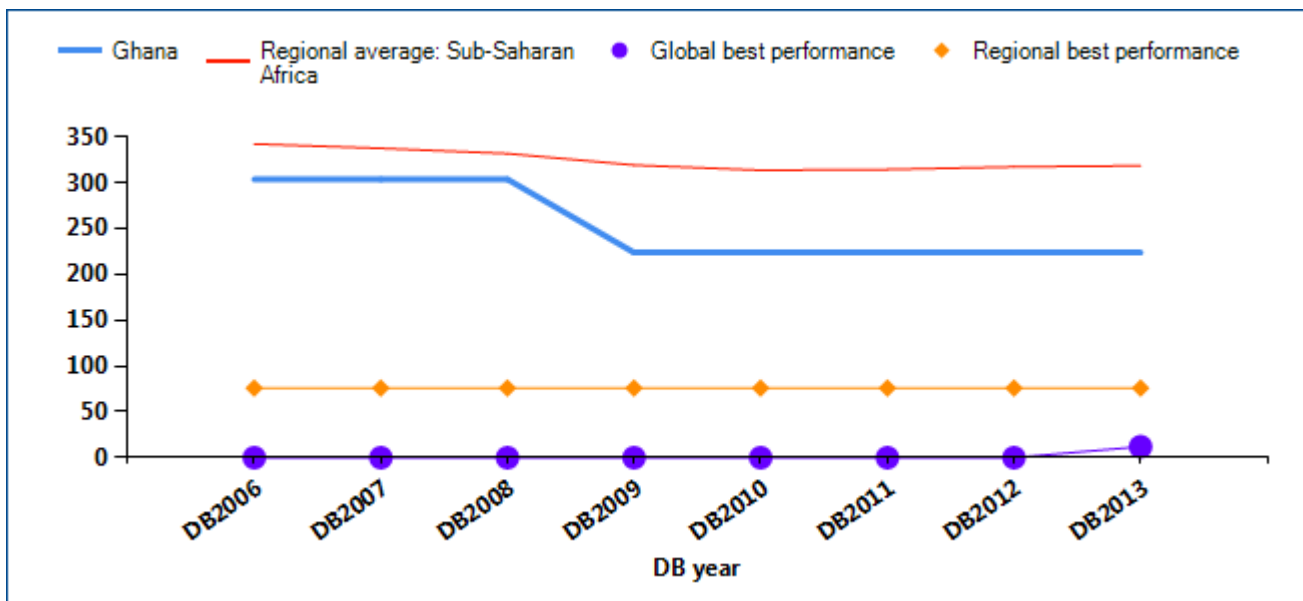
possible in easing the administrative burden of tax compliance. And changes in regional averages can show where Ghana is keeping up—and where it is falling behind.

Figure 8.2 Has paying taxes become easier over time?

Payments (number per year)

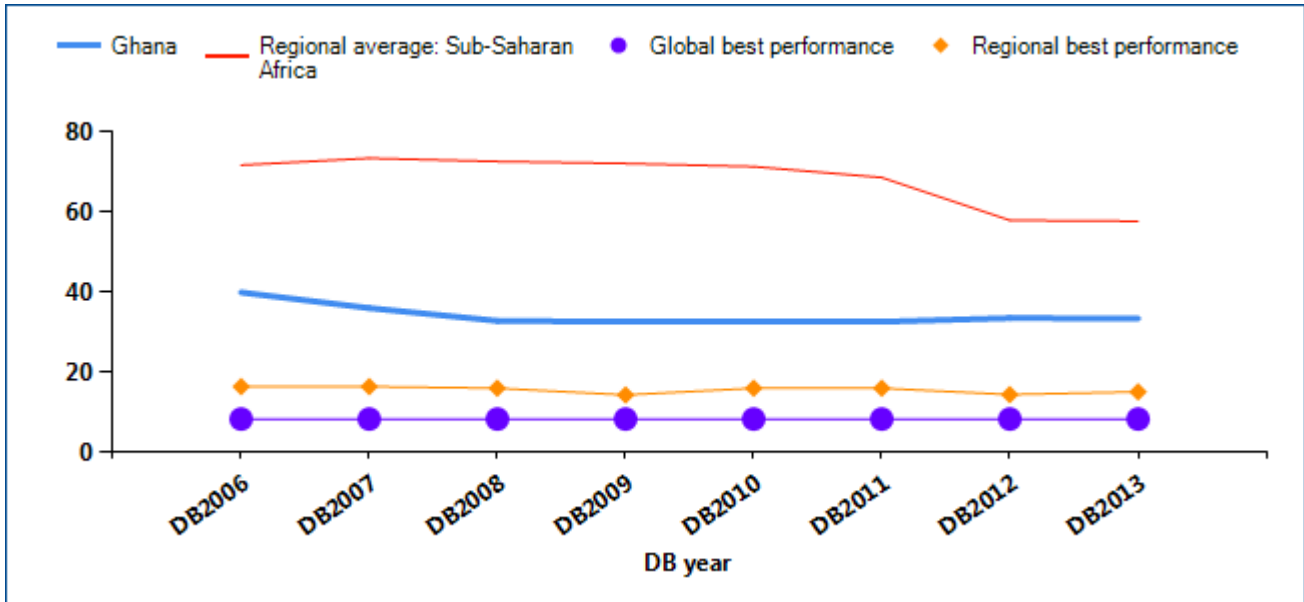


Time (hours per year)



PAYING TAXES

Total tax rate (% of profit)



Source: Doing Business database.

PAYING TAXES

Economies around the world have made paying taxes faster and easier for businesses—such as by consolidating filings, reducing the frequency of payments or offering electronic filing and payment. Many have lowered tax rates. Changes have brought

concrete results. Some economies simplifying tax payment and reducing rates have seen tax revenue rise. What tax reforms has *Doing Business* recorded in Ghana (table 8.2)?

Table 8.2 How has Ghana made paying taxes easier—or not?
By *Doing Business* report year

| DB year | Reform |
|---------|--|
| DB2008 | No reform as measured by Doing Business. |
| DB2009 | No reform as measured by Doing Business. |
| DB2010 | No reform as measured by Doing Business. |
| DB2011 | No reform as measured by Doing Business. |
| DB2012 | No reform as measured by Doing Business. |
| DB2013 | No reform as measured by Doing Business. |

Note: For information on reforms in earlier years (back to DB2006), see the *Doing Business* reports for these years, available at <http://www.doingbusiness.org>.

Source: *Doing Business* database.

PAYING TAXES

What are the details?

The indicators reported here for Ghana are based on a standard set of taxes and contributions that would be paid by the case study company used by *Doing Business* in collecting the data (see the section in this chapter on what the indicators cover). Tax practitioners are asked to review standard financial statements as well as a standard list of transactions that the company completed during the year. Respondents are asked how much in taxes and mandatory contributions the business must pay and what the process is for doing so.

LOCATION OF STANDARDIZED COMPANY

City: Accra

The taxes and contributions paid are listed in the summary below, along with the associated number of payments, time and tax rate.

Summary of tax rates and administrative burden in Ghana

| Indicator | Ghana | Sub-Saharan Africa average | OECD high income average |
|---------------------------------|-------|----------------------------|--------------------------|
| Payments (number per year) | 32 | 39 | 12 |
| Time (hours per year) | 224 | 319 | 176 |
| Profit tax (%) | 18.5 | 19.0 | 15.2 |
| Labor tax and contributions (%) | 14.7 | 13.3 | 23.8 |
| Other taxes (%) | 0.4 | 25.5 | 3.7 |
| Total tax rate (% profit) | 33.5 | 57.8 | 42.7 |

Note: In cases where an economy's regional classification is "OECD high income," regional averages above are only displayed once.

| Tax or mandatory contribution | Payments (number) | Notes on payments | Time (hours) | Statutory tax rate | Tax base | Total tax rate (% of profit) | Notes on total tax rate |
|-------------------------------|-------------------|-------------------|--------------|--------------------|------------------|------------------------------|-------------------------|
| Corporate income tax | 5 | | 40 | 25% | taxable profit | 17.7 | |
| Social security contributions | 12 | | 88 | 13% | gross salaries | 14.7 | |
| Capital gains tax | 1 | | 0 | 15% | capital gains | 0.8 | |
| Tax on interest | 0 | | 0 | 8% | taxable interest | 0.2 | included in other taxes |

| Tax or mandatory contribution | Payments (number) | Notes on payments | Time (hours) | Statutory tax rate | Tax base | Total tax rate (% of profit) | Notes on total tax rate |
|--|-------------------|-------------------|--------------|--------------------|----------------|------------------------------|-------------------------|
| Municipal tax | 0 | paid jointly | 0 | various rates | property value | 0.2 | |
| Fuel tax | 1 | | 0 | varies | per liter | 0.2 | |
| Value added tax (VAT) and National Health Insurance Levy | 12 | | 96 | 15% | value added | 0 | not included |
| Property tax | 1 | | 0 | various rates | property value | 0 | |
| Totals | 32 | | 224 | | | 33.5 | |

Source: Doing Business database.

TRADING ACROSS BORDERS

In today's globalized world, making trade between economies easier is increasingly important for business. Excessive document requirements, burdensome customs procedures, inefficient port operations and inadequate infrastructure all lead to extra costs and delays for exporters and importers, stifling trade potential. Research shows that exporters in developing countries gain more from a 10% drop in their trading costs than from a similar reduction in the tariffs applied to their products in global markets.

What do the indicators cover?

Doing Business measures the time and cost (excluding tariffs and the time and cost for sea transport) associated with exporting and importing a standard shipment of goods by sea transport, and the number of documents necessary to complete the transaction. The indicators cover procedural requirements such as documentation requirements and procedures at customs and other regulatory agencies as well as at the port. They also cover trade logistics, including the time and cost of inland transport to the largest business city. The ranking on the ease of trading across borders is the simple average of the percentile rankings on its component indicators: documents, time and cost to export and import.

To make the data comparable across economies, *Doing Business* uses several assumptions about the business and the traded goods.

The business:

- Is of medium size and employs 60 people.
- Is located in the periurban area of the economy's largest business city.
- Is a private, limited liability company, domestically owned, formally registered and operating under commercial laws and regulations of the economy.

The traded goods:

- Are not hazardous nor do they include military items.

WHAT THE TRADING ACROSS BORDERS INDICATORS MEASURE

Documents required to export and import (number)

- Bank documents
- Customs clearance documents
- Port and terminal handling documents
- Transport documents

Time required to export and import (days)

- Obtaining, filling out and submitting all the documents
- Inland transport and handling
- Customs clearance and inspections
- Port and terminal handling
- Does not include sea transport time

Cost required to export and import (US\$ per container)

- All documentation
- Inland transport and handling
- Customs clearance and inspections
- Port and terminal handling
- Official costs only, no bribes

- Do not require refrigeration or any other special environment.
- Do not require any special phytosanitary or environmental safety standards other than accepted international standards.
- Are one of the economy's leading export or import products.
- Are transported in a dry-cargo, 20-foot full container load.

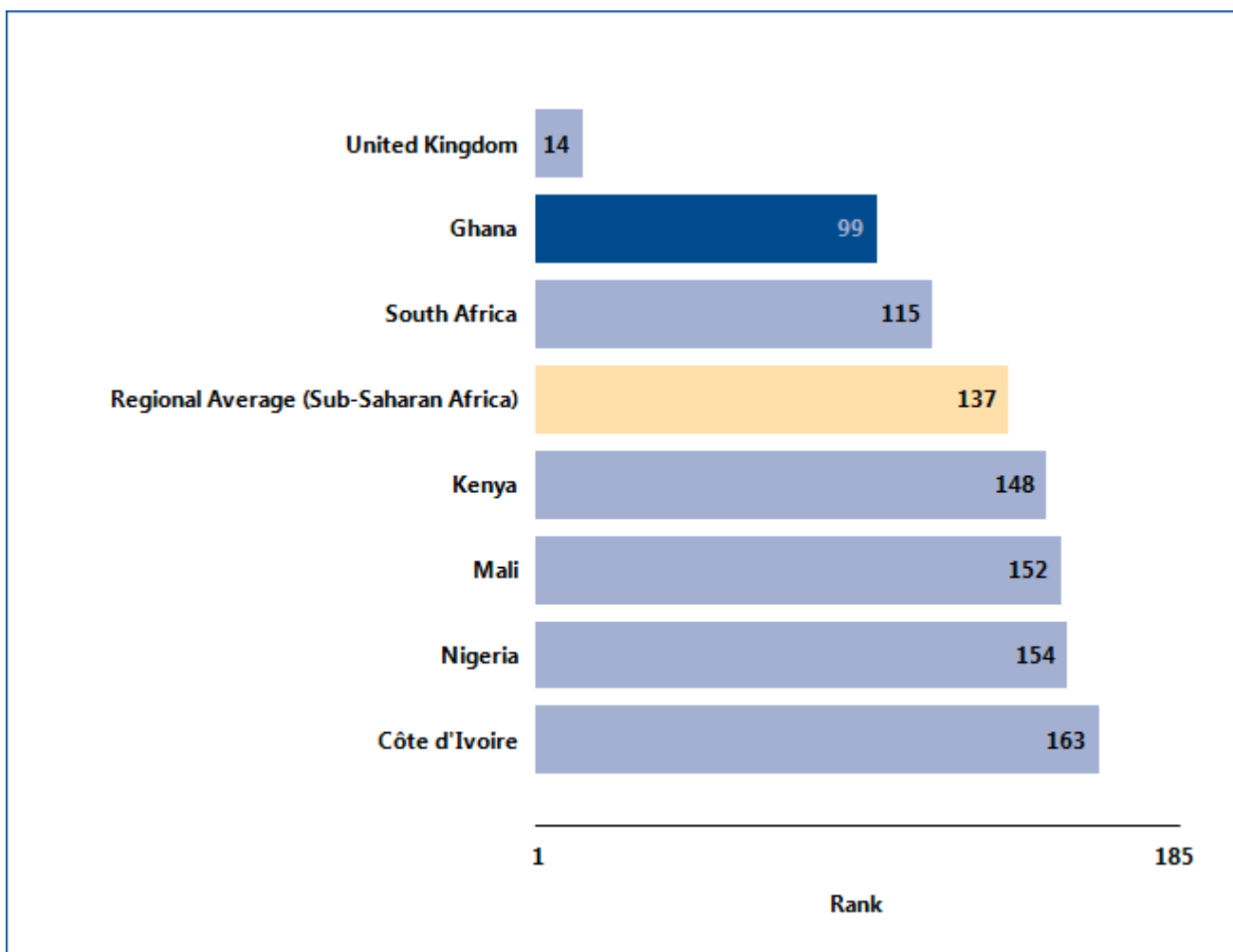
TRADING ACROSS BORDERS

Where does the economy stand today?

What does it take to export or import in Ghana? According to data collected by *Doing Business*, exporting a standard container of goods requires 7 documents, takes 19 days and costs \$815. Importing the same container of goods requires 7 documents, takes 34 days and costs \$1315 (see the summary of procedures and documents at the end of this chapter for details).

Globally, Ghana stands at 99 in the ranking of 185 economies on the ease of trading across borders (figure 9.1). The rankings for comparator economies and the regional average ranking provide other useful information for assessing how easy it is for a business in Ghana to export and import goods.

Figure 9.1 How Ghana and comparator economies rank on the ease of trading across borders



Source: *Doing Business* database.

TRADING ACROSS BORDERS

What are the changes over time?

While the most recent *Doing Business* data reflect how easy (or difficult) it is to export or import in Ghana today, data over time show which aspects of the

process have changed—and which have not (table 9.1). That can help identify where the potential for improvement is greatest.

Table 9.1 The ease of trading across borders in Ghana over time
By *Doing Business* report year

| Indicator | DB2006 | DB2007 | DB2008 | DB2009 | DB2010 | DB2011 | DB2012 | DB2013 |
|-------------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|
| Rank | .. | .. | .. | .. | .. | .. | 98 | 99 |
| Documents to export (number) | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 7 |
| Time to export (days) | 47 | 21 | 19 | 19 | 19 | 19 | 19 | 19 |
| Cost to export (US\$ per container) | 624 | 624 | 697 | 805 | 815 | 815 | 815 | 815 |
| Documents to import (number) | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 7 |
| Time to import (days) | 55 | 42 | 29 | 29 | 29 | 29 | 29 | 34 |
| Cost to import (US\$ per container) | 842 | 842 | 895 | 1,130 | 1,203 | 1,203 | 1,315 | 1,315 |

Note: n.a. = not applicable (the economy was not included in *Doing Business* for that year). DB2012 rankings shown are not last year's published rankings but comparable rankings for DB2012 that capture the effects of such factors as data corrections and the addition of 2 economies (Barbados and Malta) to the sample this year.

Source: *Doing Business* database.

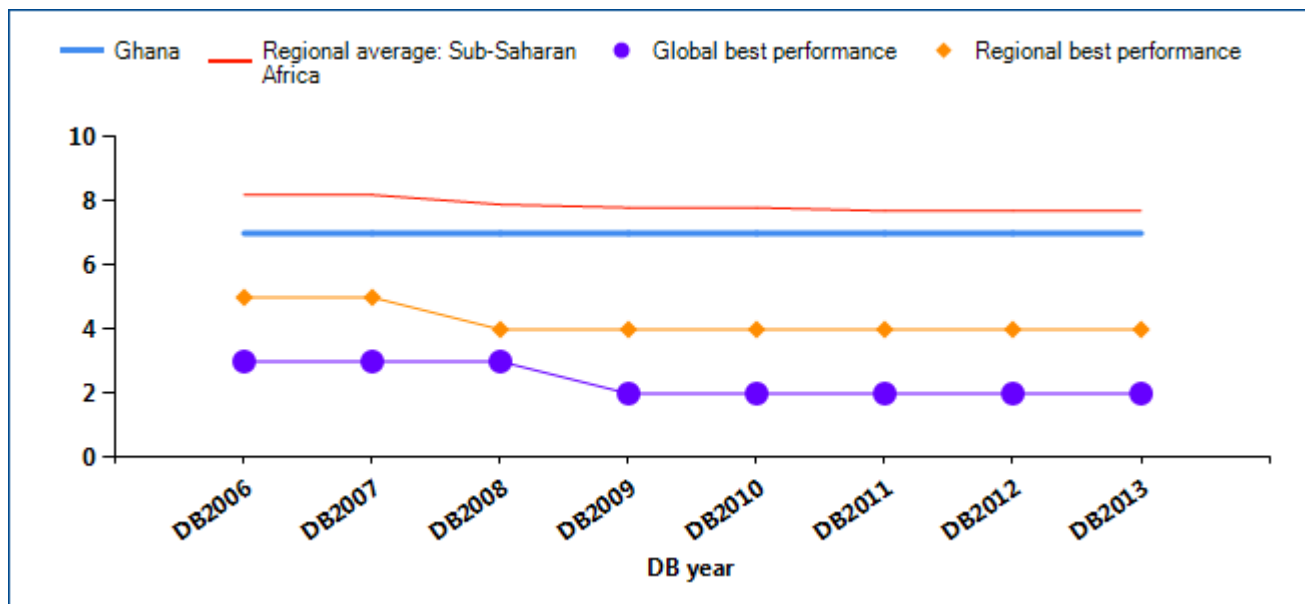
TRADING ACROSS BORDERS

Equally helpful may be the benchmarks provided by the economies that over time have had the best performance regionally or globally on the documents, time or cost required to export or import (figure 9.2).

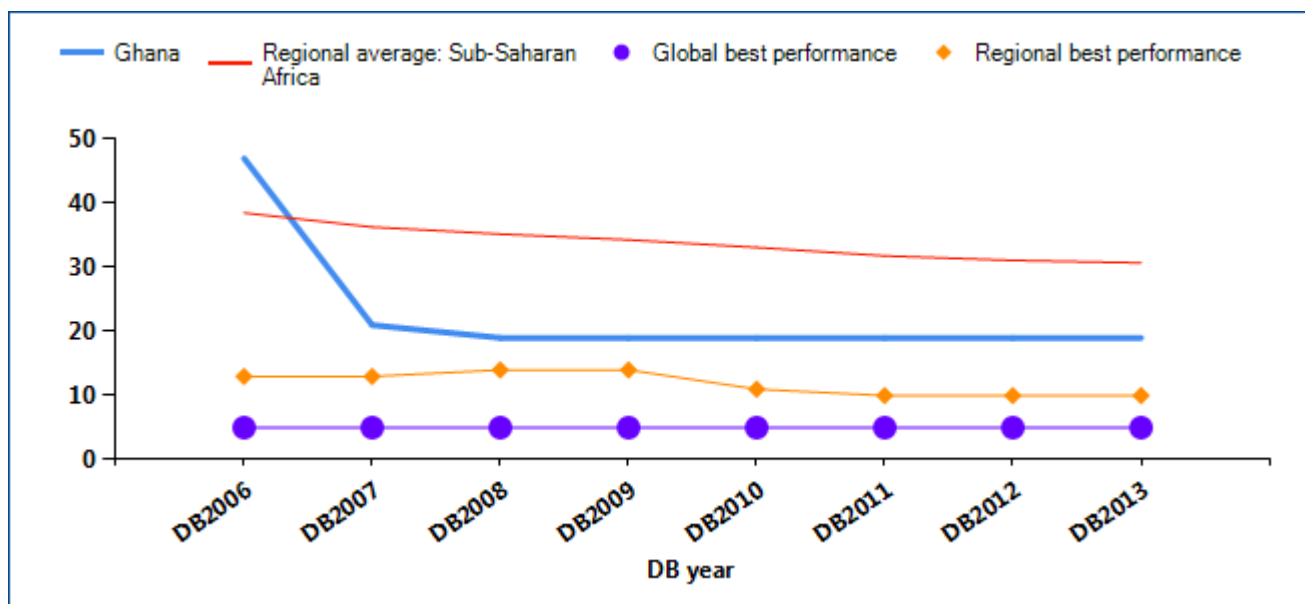
These benchmarks help show what is possible in making it easier to trade across borders. And changes in regional averages can show where Ghana is keeping up—and where it is falling behind.

Figure 9.2 Has trading across borders become easier over time?

Documents to export (number)

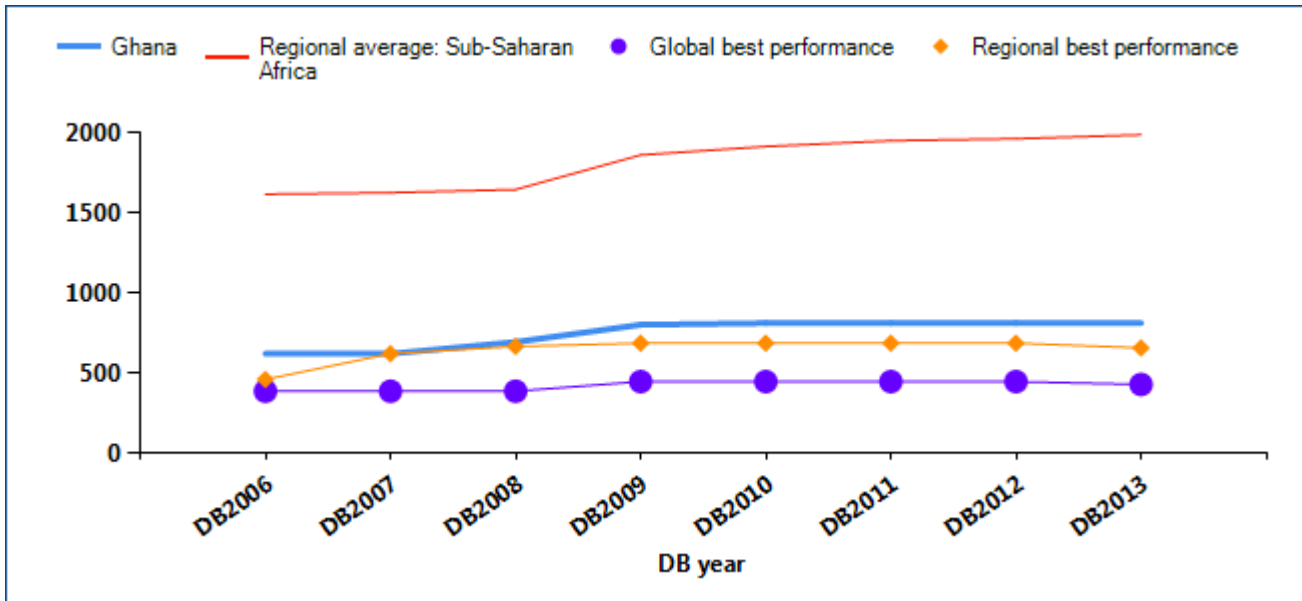


Time to export (days)

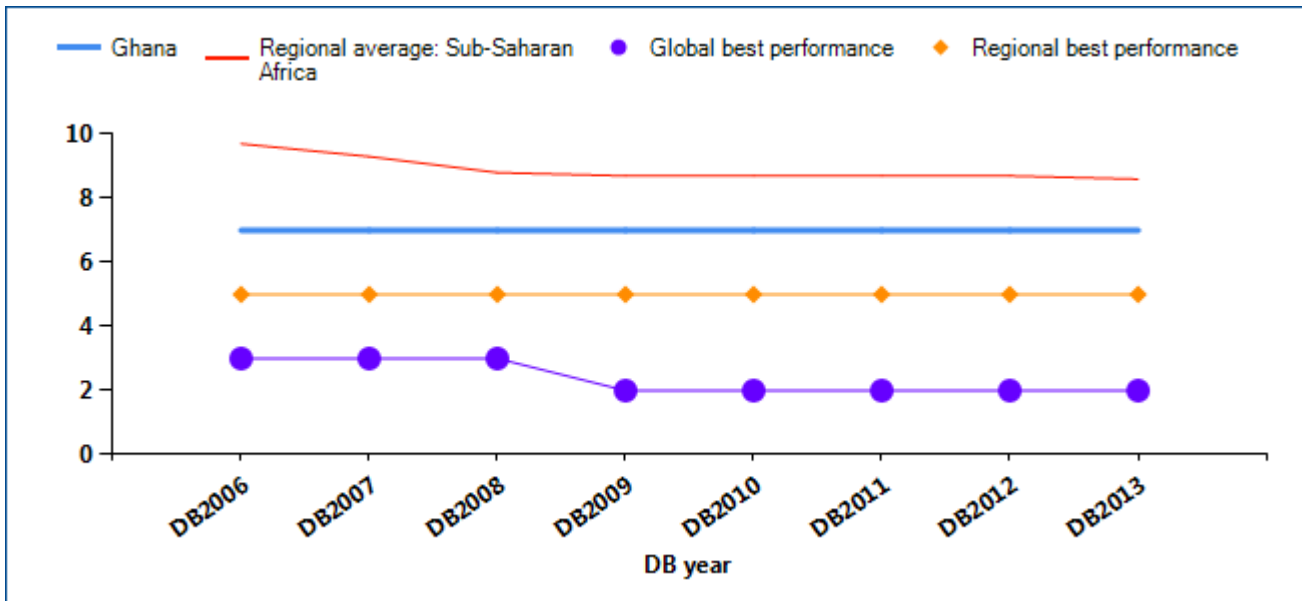


TRADING ACROSS BORDERS

Cost to export (US\$ per container)

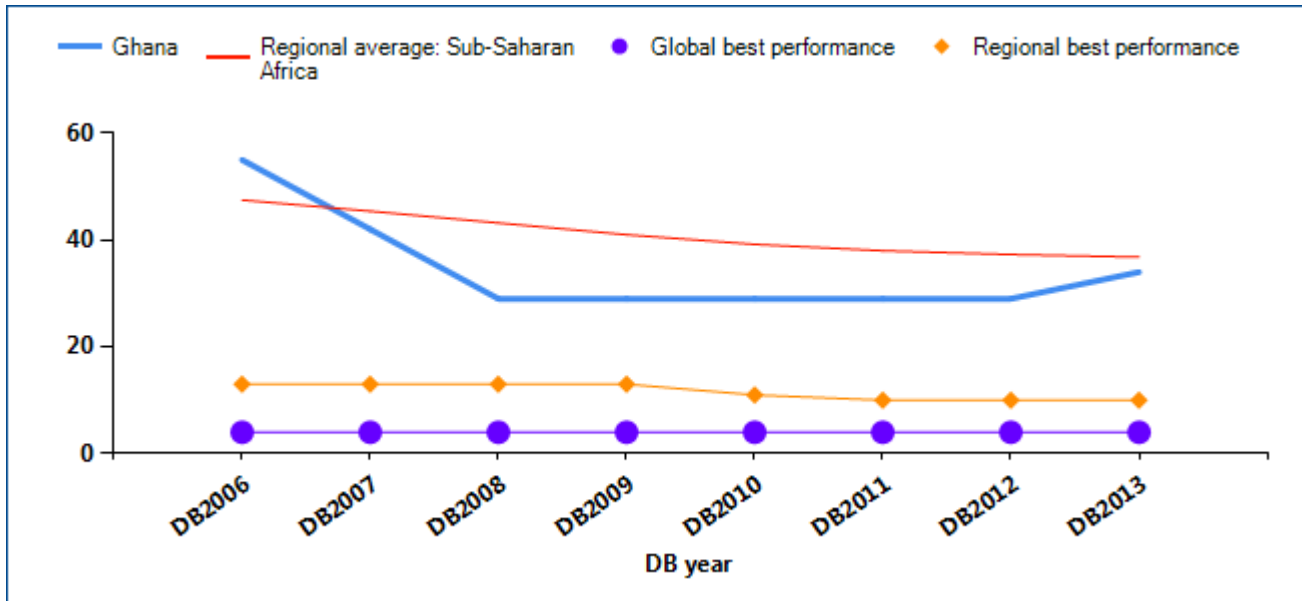


Documents to import (number)

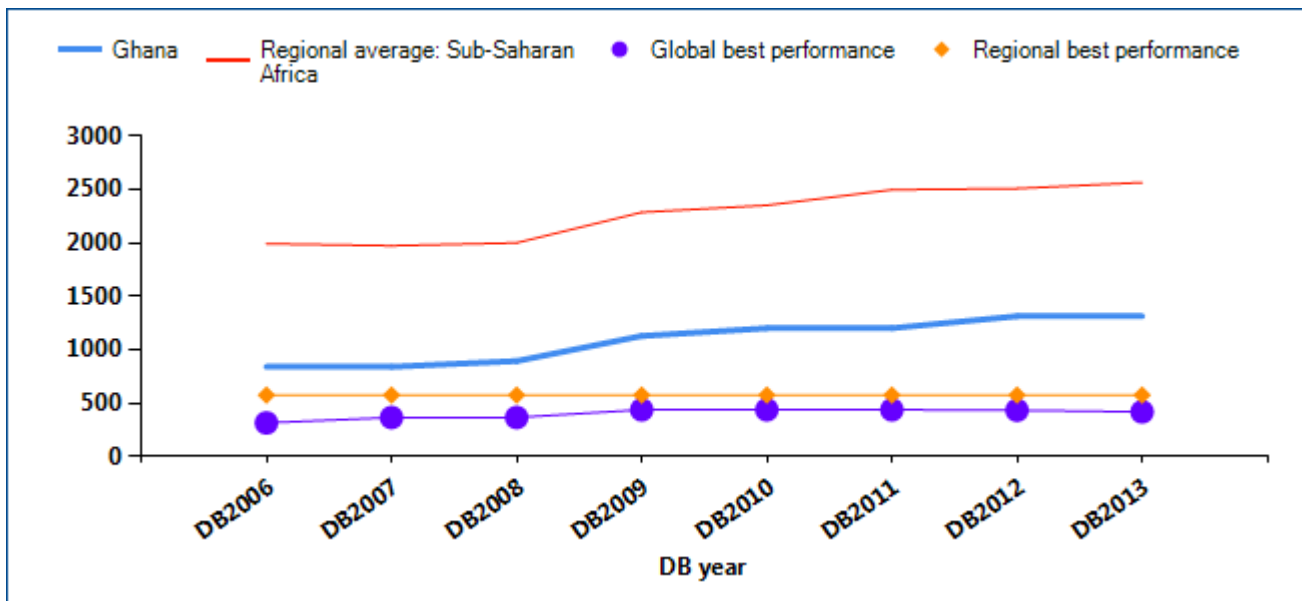


TRADING ACROSS BORDERS

Time to import (days)



Cost to import (US\$ per container)



Source: Doing Business database.

TRADING ACROSS BORDERS

In economies around the world, trading across borders as measured by *Doing Business* has become faster and easier over the years. Governments have introduced tools to facilitate trade—including single windows, risk-based inspections and electronic data interchange

systems. These changes help improve the trading environment and boost firms' international competitiveness. What trade reforms has *Doing Business* recorded in Ghana (table 9.2)?

Table 9.2 How has Ghana made trading across borders easier—or not?
By *Doing Business* report year

| DB year | Reform |
|---------------|---|
| DB2008 | Ghana eased trading across borders by reducing congestion at the port area. |
| DB2009 | No reform as measured by <i>Doing Business</i> . |
| DB2010 | No reform as measured by <i>Doing Business</i> . |
| DB2011 | No reform as measured by <i>Doing Business</i> . |
| DB2012 | No reform as measured by <i>Doing Business</i> . |
| DB2013 | Ghana added to the time required to import by increasing its scanning of imports and changing its customs clearance system. |

Note: For information on reforms in earlier years (back to DB2006), see the *Doing Business* reports for these years, available at <http://www.doingbusiness.org>.

Source: *Doing Business* database.

TRADING ACROSS BORDERS

What are the details?

The indicators reported here for Ghana are based on a set of specific procedural requirements for trading a standard shipment of goods by ocean transport (see the section in this chapter on what the indicators cover). Information on the procedures as well as the required documents and the time and cost to complete each procedure is collected from local freight forwarders, shipping lines, customs brokers, port officials and banks.

LOCATION OF STANDARDIZED COMPANY

City: Accra

The procedural requirements, and the associated time and cost, for exporting and importing a standard shipment of goods are listed in the summary below, along with the required documents.

Summary of procedures and documents for trading across borders in Ghana

| Indicator | Ghana | Sub-Saharan Africa average | OECD high income average |
|-------------------------------------|-------|----------------------------|--------------------------|
| Documents to export (number) | 7 | 8 | 4 |
| Time to export (days) | 19 | 31 | 10 |
| Cost to export (US\$ per container) | 815 | 1,990 | 1,028 |
| Documents to import (number) | 7 | 9 | 5 |
| Time to import (days) | 34 | 37 | 10 |
| Cost to import (US\$ per container) | 1,315 | 2,567 | 1,080 |

Note: In cases where an economy's regional classification is "OECD high income," regional averages above are only displayed once.

| Procedures to export | Time (days) | Cost (US\$) |
|---|-------------|-------------|
| Documents preparation | 10 | 110 |
| Customs clearance and technical control | 4 | 150 |
| Ports and terminal handling | 3 | 100 |
| Inland transportation and handling | 2 | 455 |
| Totals | 19 | 815 |

| Procedures to import | Time (days) | Cost (US\$) |
|---|-------------|-------------|
| Documents preparation | 17 | 310 |
| Customs clearance and technical control | 6 | 450 |

| Procedures to import | Time (days) | Cost (US\$) |
|------------------------------------|-------------|-------------|
| Ports and terminal handling | 8 | 100 |
| Inland transportation and handling | 3 | 455 |
| Totals | 34 | 1,315 |

| Documents to export |
|---|
| Bill of lading |
| BOG Foreign Exchange Declaration Form (FXD Form 4A) |
| Certificate of origin |
| Commercial Invoice |
| Customs export declaration |
| Ghana Cocoa Marketing Board (COCOBOD) Quality Assurance Certificate |
| Packing List |

| Documents to import |
|--|
| Bill of lading |
| Certificate of origin |
| Commercial invoice |
| Final Classification and Valuation Report (FCVR) |
| Import declaration form (IDF) |
| Packing list |
| Technical standard/health certificate |

Source: Doing Business database.

ENFORCING CONTRACTS

Well-functioning courts help businesses expand their network and markets. Without effective contract enforcement, people might well do business only with family, friends and others with whom they have established relationships. Where contract enforcement is efficient, firms are more likely to engage with new borrowers or customers, and they have greater access to credit.

What do the indicators cover?

Doing Business measures the efficiency of the judicial system in resolving a commercial dispute before local courts. Following the step-by-step evolution of a standardized case study, it collects data relating to the time, cost and procedural complexity of resolving a commercial lawsuit. The ranking on the ease of enforcing contracts is the simple average of the percentile rankings on its component indicators: procedures, time and cost.

The dispute in the case study involves the breach of a sales contract between 2 domestic businesses. The case study assumes that the court hears an expert on the quality of the goods in dispute. This distinguishes the case from simple debt enforcement. To make the data comparable across economies, *Doing Business* uses several assumptions about the case:

- The seller and buyer are located in the economy's largest business city.
- The buyer orders custom-made goods, then fails to pay.
- The seller sues the buyer before a competent court.
- The value of the claim is 200% of income per capita.
- The seller requests a pretrial attachment to secure the claim.

WHAT THE ENFORCING CONTRACTS INDICATORS MEASURE

Procedures to enforce a contract through the courts (number)

Any interaction between the parties in a commercial dispute, or between them and the judge or court officer

Steps to file and serve the case

Steps for trial and judgment

Steps to enforce the judgment

Time required to complete procedures (calendar days)

Time to file and serve the case

Time for trial and obtaining judgment

Time to enforce the judgment

Cost required to complete procedures (% of claim)

No bribes

Average attorney fees

Court costs

Enforcement costs

- The dispute on the quality of the goods requires an expert opinion.
- The judge decides in favor of the seller; there is no appeal.
- The seller enforces the judgment through a public sale of the buyer's movable assets.

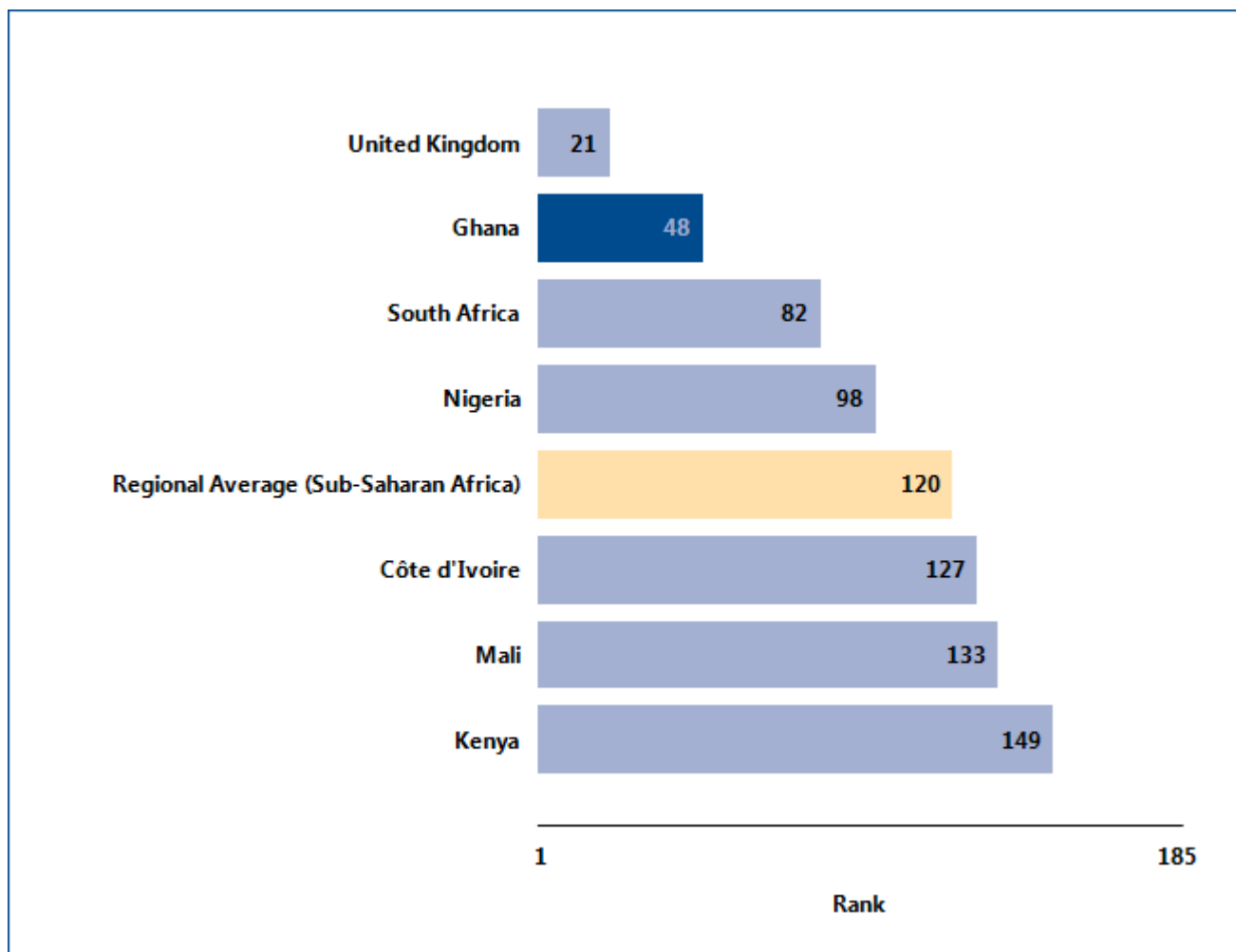
ENFORCING CONTRACTS

Where does the economy stand today?

How efficient is the process of resolving a commercial dispute through the courts in Ghana? According to data collected by *Doing Business*, enforcing a contract takes 487 days, costs 23.0% of the value of the claim and requires 36 procedures (see the summary at the end of this chapter for details).

Globally, Ghana stands at 48 in the ranking of 185 economies on the ease of enforcing contracts (figure 10.1). The rankings for comparator economies and the regional average ranking provide other useful benchmarks for assessing the efficiency of contract enforcement in Ghana.

Figure 10.1 How Ghana and comparator economies rank on the ease of enforcing contracts



Source: *Doing Business* database.

ENFORCING CONTRACTS

What are the changes over time?

While the most recent *Doing Business* data reflect how easy (or difficult) it is to enforce a contract in Ghana today, data on the underlying indicators over time help

identify which areas have changed and where the potential for improvement is greatest (table 10.1).

Table 10.1 The ease of enforcing contracts in Ghana over time
By *Doing Business* report year

| Indicator | DB2004 | DB2005 | DB2006 | DB2007 | DB2008 | DB2009 | DB2010 | DB2011 | DB2012 | DB2013 |
|----------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Rank | .. | .. | .. | .. | .. | .. | .. | .. | 47 | 48 |
| Time (days) | 552 | 552 | 552 | 552 | 487 | 487 | 487 | 487 | 487 | 487 |
| Cost (% of claim) | 23.0 | 23.0 | 23.0 | 23.0 | 23.0 | 23.0 | 23.0 | 23.0 | 23.0 | 23.0 |
| Procedures (number) | 37 | 37 | 37 | 37 | 36 | 36 | 36 | 36 | 36 | 36 |

Note: n.a. = not applicable (the economy was not included in *Doing Business* for that year). DB2012 rankings shown are not last year's published rankings but comparable rankings for DB2012 that capture the effects of such factors as data corrections and the addition of 2 economies (Barbados and Malta) to the sample this year.

Source: *Doing Business* database.

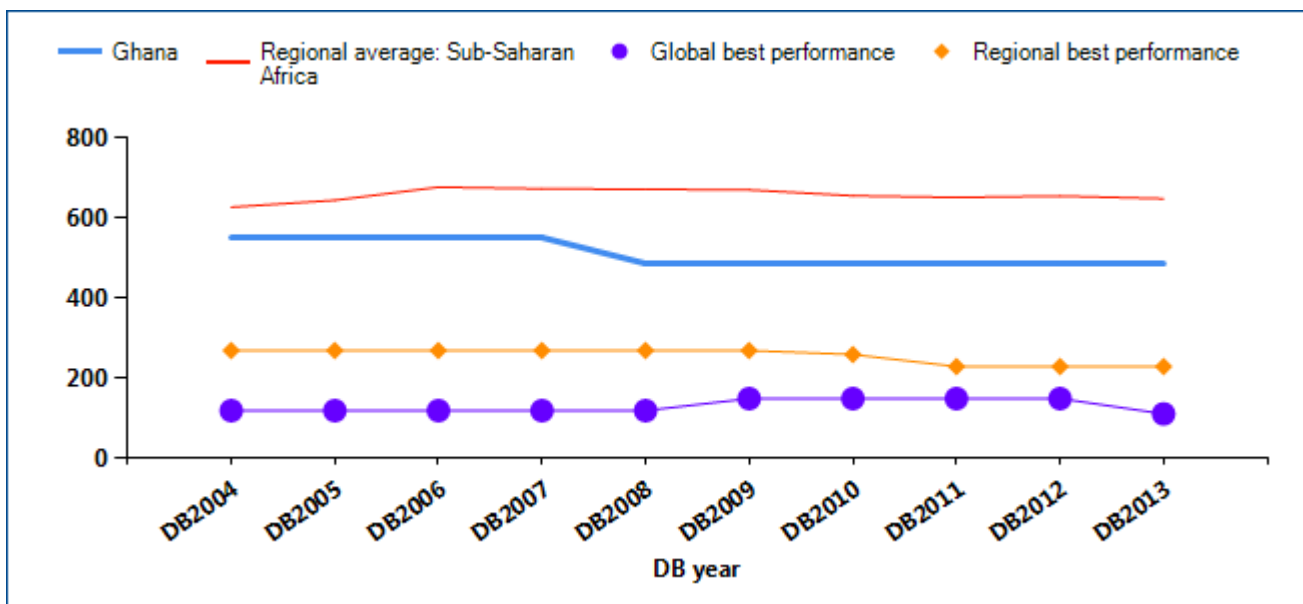
ENFORCING CONTRACTS

Equally helpful may be the benchmarks provided by the economies that over time have had the best performance regionally or globally on the number of steps, time or cost required to enforce a contract through the courts (figure 10.2). These benchmarks

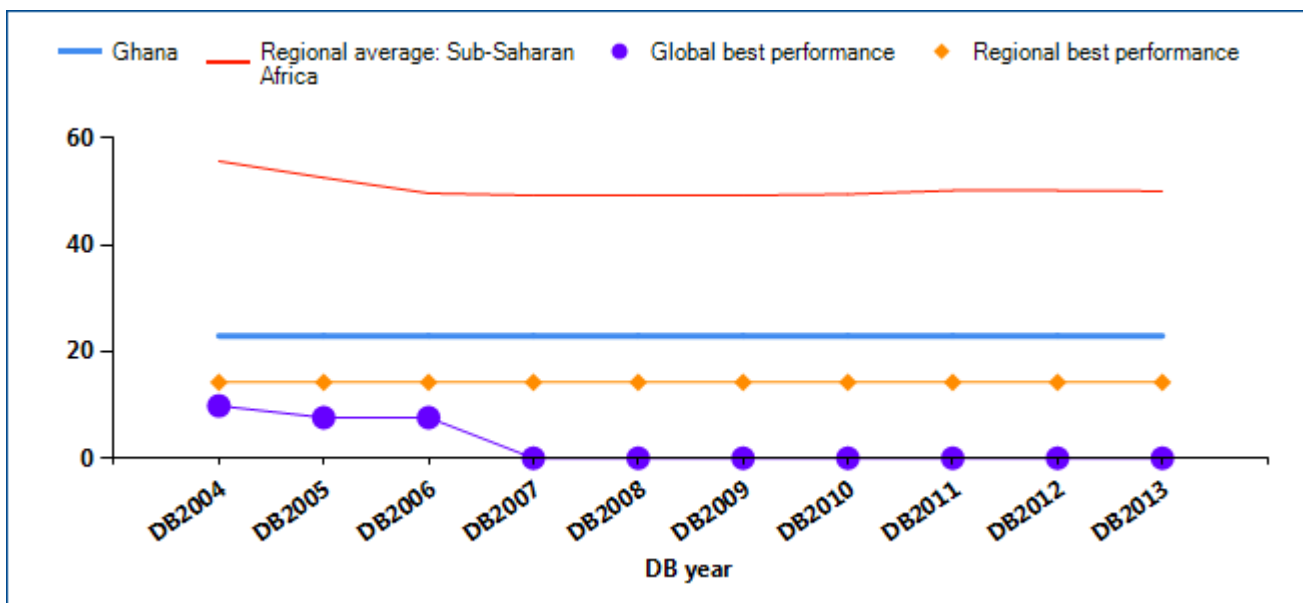
help show what is possible in improving the efficiency of contract enforcement. And changes in regional averages can show where Ghana is keeping up—and where it is falling behind.

Figure 10.2 Has enforcing contracts become easier over time?

Time (days)

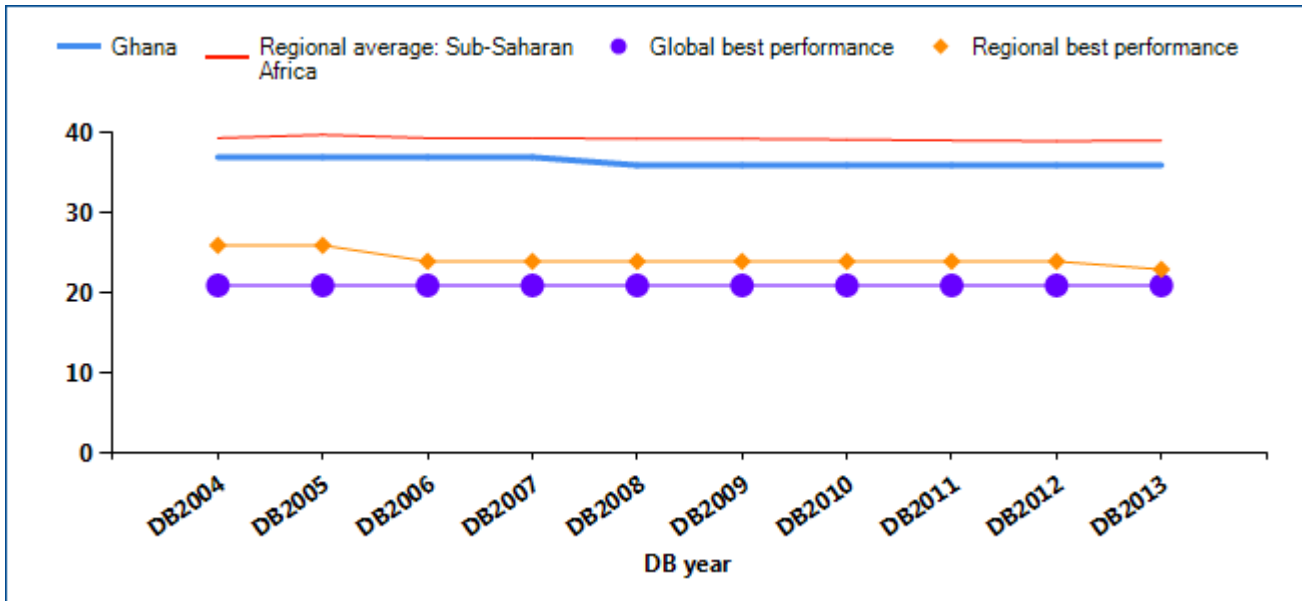


Cost (% of claim)



ENFORCING CONTRACTS

Procedures (number)



Source: Doing Business database.

ENFORCING CONTRACTS

Economies in all regions have improved contract enforcement in recent years. A judiciary can be improved in different ways. Higher-income economies tend to look for ways to enhance efficiency by introducing new technology. Lower-income economies

often work on reducing backlogs by introducing periodic reviews to clear inactive cases from the docket and by making procedures faster. What reforms making it easier (or more difficult) to enforce contracts has *Doing Business* recorded in Ghana (table 10.2)?

Table 10.2 How has Ghana made enforcing contracts easier—or not?

By *Doing Business* report year

| DB year | Reform |
|---------------|---|
| DB2008 | Ghana introduced commercial courts in the capital, making commercial dispute resolution more efficient. |
| DB2009 | No reform as measured by Doing Business. |
| DB2010 | No reform as measured by Doing Business. |
| DB2011 | No reform as measured by Doing Business. |
| DB2012 | No reform as measured by Doing Business. |
| DB2013 | No reform as measured by Doing Business. |

Note: For information on reforms in earlier years (back to DB2005), see the *Doing Business* reports for these years, available at <http://www.doingbusiness.org>.

Source: *Doing Business* database.

ENFORCING CONTRACTS

What are the details?

The indicators reported here for Ghana are based on a set of specific procedural steps required to resolve a standardized commercial dispute through the courts (see the section in this chapter on what the indicators cover). These procedures, and the time and cost of completing them, are identified through study of the codes of civil procedure and other court regulations, as well as through surveys completed by local litigation lawyers (and, in a quarter of the economies covered by *Doing Business*, by judges as well).

COMPETENT COURT

City: Accra

The procedures for resolving a commercial lawsuit, and the associated time and cost, are listed in the summary below.

Summary of procedures for enforcing a contract in Ghana—and the time and cost

| Indicator | Ghana | Sub-Saharan Africa average | OECD high income average |
|--------------------------------------|-------|----------------------------|--------------------------|
| Time (days) | 487 | 649 | 510 |
| Filing and service | 7 | | |
| Trial and judgment | 150 | | |
| Enforcement of judgment | 330 | | |
| Cost (% of claim) | 23.0 | 50.1 | 20.1 |
| Attorney cost (% of claim) | 10.0 | | |
| Court cost (% of claim) | 3.0 | | |
| Enforcement Cost (% of claim) | 10.0 | | |
| Procedures (number) | 36 | 39 | 31 |

Note: In cases where an economy's regional classification is "OECD high income," regional averages above are only displayed once.

ENFORCING CONTRACTS

| No. | Procedure |
|-----|---|
| | Filing and service: |
| 1 | Plaintiff requests payment: Plaintiff or his lawyer asks Defendant orally or in writing to comply with the contract. |
| 2 | Plaintiff's hiring of lawyer: Plaintiff hires a lawyer to represent him before the court. |
| * | Plaintiff's filing of summons and complaint: Plaintiff files his summons and complaint with the court, orally or in writing. |
| * | Plaintiff's payment of court fees: Plaintiff pays court duties, stamp duties, or any other type of court fee. |
| 3 | Registration of court case: The court administration registers the lawsuit or court case. This includes assigning a reference number to the lawsuit or court case. |
| * | Assignment of court case to a judge: The court case is assigned to a specific judge through a random procedure, automated system, ruling of an administrative judge, court officer, etc. |
| 4 | Delivery of summons and complaint to person authorized to perform service of process on Defendant: The judge or a court officer delivers the summons to a summoning office, officer, or authorized person (including Plaintiff), for service of process on Defendant. |
| * | Arrangements for physical delivery of summons and complaint: Plaintiff takes whatever steps are necessary to arrange for physical service of process on Defendant, such as instructing a court officer or a (private) bailiff. |
| 5 | First attempt at physical delivery: A first attempt to physically deliver summons and complaint to Defendant is successful in the majority of cases. |
| 6 | Second attempt at physical delivery: If a first attempt was not successful, a second attempt to physically deliver the summons and complaint to Defendant is required by law or standard practice. |
| 7 | Application for substituted service: Because physical delivery is not successful in the majority of cases, Plaintiff applies for substituted service. Substituted service can include, but is not limited to, service by publication in newspapers or affixing of a notice in court or on public bul |
| * | Proof of service: Plaintiff submits proof of service to court. |
| * | Application for pre-judgment attachment: Plaintiff submits an application in writing for the attachment of Defendant's property prior to judgment. (see assumption 5) |
| * | Decision on pre-judgment attachment: The judge decides whether to grant Plaintiff's request for pre-judgment attachment of Defendant's property and notifies Plaintiff and Defendant of the decision. This step may include requesting that Plaintiff submit guarantees or bonds to secure Defendant |
| 8 | Pre-judgment attachment.: Defendant's property is attached prior to judgment. Attachment is either physical or achieved by registering, marking, debiting or separating assets. (see assumption 5) |
| 9 | Report on pre-judgment attachment: Court enforcement officer or (private) bailiff issues and delivers a report on the attachment of Defendant's property to the judge. (see assumption 5) |
| | Trial and judgment: |

| No. | Procedure |
|-----|---|
| * | Plaintiff's answer to preliminary exemptions: Plaintiff responds to the preliminary exemptions raised by Defendant. |
| 10 | Judge's resolution on preliminary exemptions: Judge decides on preliminary exemptions separately from the merits of the case. |
| 11 | Defendant's filing of defense or answer to Plaintiff's claim: Defendant files a written pleading which includes his defense or answer on the merits of the case. Defendant's written answer may or may not include witness statements, expert statements, the documents Defendant relies on as evidence and the legal authority. |
| 12 | Plaintiff's written response to Defendant's defense or answer: Plaintiff responds to Defendant's defense or answer with a written pleading. Plaintiff's answer may or may not include a witness statements or expert (witness) statements. |
| 13 | Framing of issues: Plaintiff and Defendant assist the court in framing issues on which evidence is to be presented. |
| * | Court appointment of independent expert: Judge appoints, either at the parties' request or at his own initiative, an independent expert to decide whether the quality of the goods Plaintiff delivered to Defendant is adequate. (see assumption 6-b of this case) |
| 14 | Notification of court-appointment of independent expert: The court notifies both parties that the court is appointing an independent expert. (see assumption 6-b of this case) |
| * | Delivery of expert report by court-appointed expert: The independent expert appointed by the court delivers his or her expert report to the court. (see assumption 6-b of this case) |
| * | Court's issuance of interlocutory order: Court decides the preliminary issues the Defendant raised by issuing an interlocutory order. |
| 15 | Plaintiff's appeal of court's interlocutory order: Plaintiff appeals the court's interlocutory order, which suspends the court proceedings. |
| 16 | Trial (prevalent in common law): The parties argue the merits of the case at (an) oral session(s) before the court. Witnesses and expert witnesses are questioned and cross-examined during trial. |
| 17 | Adjournments: Court proceedings are delayed because one or both parties request and obtain an adjournment during the oral hearing or trial, resulting in an additional or later trial or hearing date. |
| 18 | Closing of the evidence period: The court makes the formal decision to close the evidence period. |
| 19 | Order for submission of final arguments: The judge sets the deadline for the submission of final factual and legal arguments. |
| * | Final arguments: The parties present their final factual and legal arguments to the court either by oral presentation or by a written submission. |
| 20 | Judgment date: The judge sets a date for delivery of the judgment. |
| 21 | Notification of judgment in court: The parties are notified of the judgment at a court hearing. |
| 22 | Writing of judgment: The judge produces a written copy of the judgment. |
| 23 | Registration of judgment: The court office registers the judgment after receiving a written copy of the judgment. |
| 24 | Plaintiff's receipt of a copy of written judgment: Plaintiff receives a copy of the written judgment. |

| No. | Procedure |
|-----|---|
| 25 | Notification of Defendant of judgment: Plaintiff or court formally notifies the Defendant of the judgment. The appeal period starts to run the day the Defendant is formally notified of the judgment. |
| 26 | Appeal period: By law, Defendant has the opportunity to appeal the judgment during a period specified in the law. Defendant decides not to appeal. Judgment becomes final the day the appeal period ends. |
| 27 | Reimbursement by Defendant of Plaintiff's court fees: The judgment obliges Defendant to reimburse Plaintiff for the court fees Plaintiff has advanced, because Defendant has lost the case. |
| | Enforcement of judgment: |
| * | Plaintiff's hiring of lawyer: Plaintiff hires a lawyer to enforce the judgment or continues to be represented by a lawyer during the enforcement of judgment phase. |
| 28 | Plaintiff's approaching of court enforcement officer or (private) bailiff to enforce the judgment: To enforce the judgment, Plaintiff approaches a court enforcement officer such as a court bailiff or sheriff, or a private bailiff. |
| * | Plaintiff's request for enforcement order: Plaintiff applies to the court to obtain the enforcement order ('seal' on judgment). |
| 29 | Plaintiff's advancement of enforcement fees: Plaintiff pays the fees related to the enforcement of the judgment. |
| 30 | Attachment of enforcement order to judgment: The judge attaches the enforcement order ('seal') to the judgment. |
| * | Delivery of enforcement order: The court's enforcement order is delivered to a court enforcement officer or a (private) bailiff. |
| * | Plaintiff's request for physical enforcement: As Plaintiff fears that Defendant might physically resist the attachment of its movable goods, Plaintiff addresses a request to the judge or to the police authorities to obtain police assistance during the attachment of Defendant's movable goods. |
| 31 | Plaintiff's identification of Defendant's assets for attachment: Plaintiff identifies Defendant's assets for attachment. |
| 32 | Attachment: Defendant's movable goods are attached (physically or by registering, marking or separating assets). |
| 33 | Valuation or appraisal of attached movable goods: The court or court appointed valuation expert evaluates the attached goods. |
| 34 | Enforcement disputes before court: The enforcement of the judgment is delayed because Defendant opposes aspects of the enforcement process before the judge. |
| 35 | Call for public auction: The judge calls a public auction by, for example, advertising or publication in the newspapers. |
| 36 | Sale through public auction: The Defendant's movable property is sold at public auction. |
| 37 | Payment: Court orders that the proceeds of the public auction or the direct sale be delivered to Plaintiff. |

* Takes place simultaneously with another procedure.

Source: *Doing Business* database.

RESOLVING INSOLVENCY

A robust bankruptcy system functions as a filter, ensuring the survival of economically efficient companies and reallocating the resources of inefficient ones. Fast and cheap insolvency proceedings result in the speedy return of businesses to normal operation and increase returns to creditors. By improving the expectations of creditors and debtors about the outcome of insolvency proceedings, well-functioning insolvency systems can facilitate access to finance, save more viable businesses and thereby improve growth and sustainability in the economy overall.

What do the indicators cover?

Doing Business studies the time, cost and outcome of insolvency proceedings involving domestic entities. It does not measure insolvency proceedings of individuals and financial institutions. The data are derived from survey responses by local insolvency practitioners and verified through a study of laws and regulations as well as public information on bankruptcy systems.

The ranking on the ease of resolving insolvency is based on the recovery rate, which is recorded as cents on the dollar recouped by creditors through reorganization, liquidation or debt enforcement (foreclosure) proceedings. The recovery rate is a function of time, cost and other factors, such as lending rate and the likelihood of the company continuing to operate.

To make the data comparable across economies, *Doing Business* uses several assumptions about the business and the case. It assumes that the company:

- Is a domestically owned, limited liability company operating a hotel.
- Operates in the economy's largest business city.

WHAT THE RESOLVING INSOLVENCY INDICATORS MEASURE

Time required to recover debt (years)

Measured in calendar years

Appeals and requests for extension are included

Cost required to recover debt (% of debtor's estate)

Measured as percentage of estate value

Court fees

Fees of insolvency administrators

Lawyers' fees

Assessors' and auctioneers' fees

Other related fees

Recovery rate for creditors (cents on the dollar)

Measures the cents on the dollar recovered by creditors

Present value of debt recovered

Official costs of the insolvency proceedings are deducted

Depreciation of furniture is taken into account

Outcome for the business (survival or not) affects the maximum value that can be recovered

- Has 201 employees, 1 main secured creditor and 50 unsecured creditors.
- Has a higher value as a going concern—and the efficient outcome is either reorganization or sale as a going concern, not piecemeal liquidation.

RESOLVING INSOLVENCY

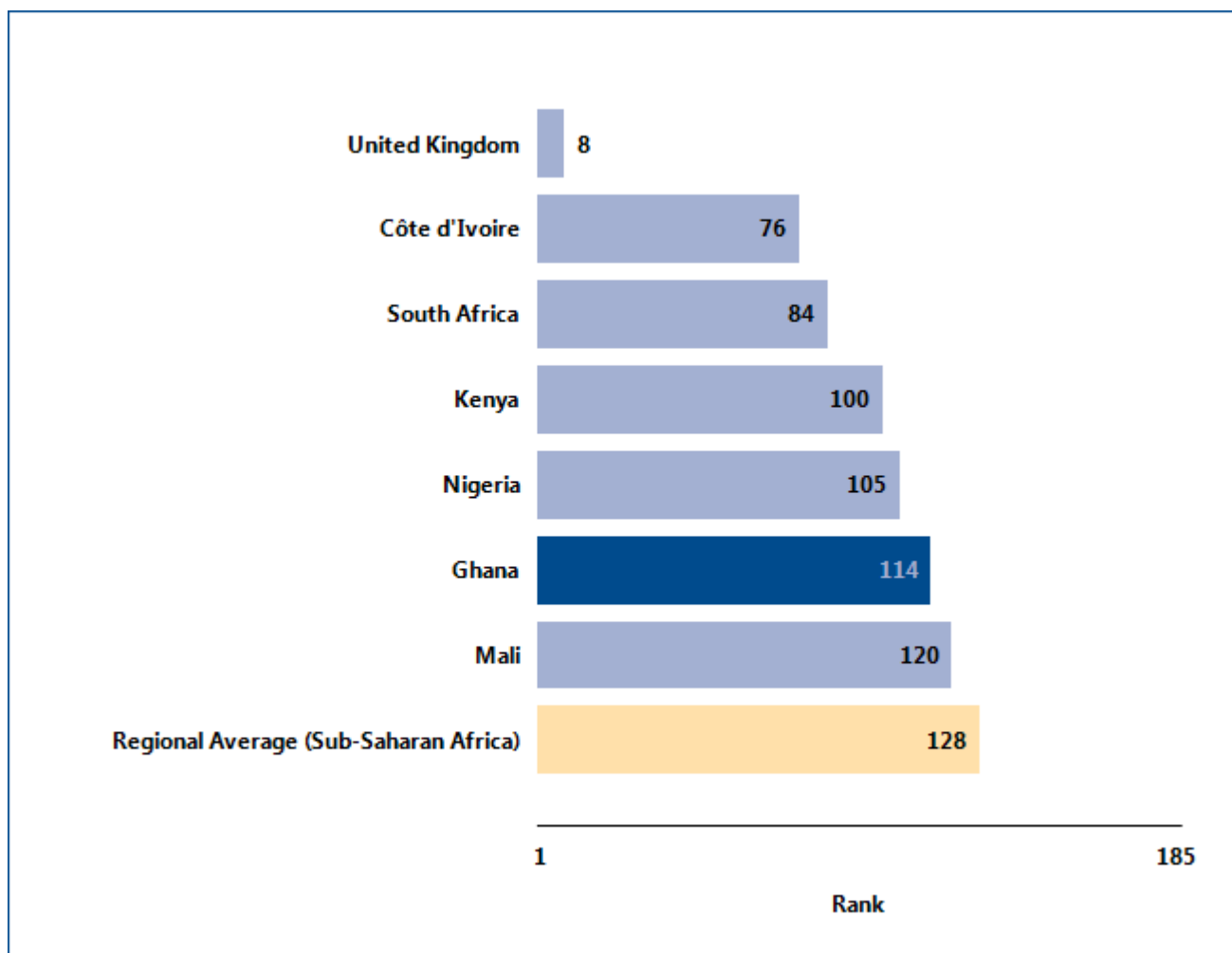
Where does the economy stand today?

Speed, low costs and continuation of viable businesses characterize the top-performing economies. How efficient are insolvency proceedings in Ghana? According to data collected by *Doing Business*, resolving insolvency takes 1.9 years on average and costs 22% of the debtor’s estate, with the most likely outcome being that the company will be sold as

piecemeal sale. The average recovery rate is 26.9 cents on the dollar.

Globally, Ghana stands at 114 in the ranking of 185 economies on the ease of resolving insolvency (figure 11.1). The rankings for comparator economies and the regional average ranking provide other useful benchmarks for assessing the efficiency of insolvency proceedings in Ghana.

Figure 11.1 How Ghana and comparator economies rank on the ease of resolving insolvency



Source: *Doing Business* database.

RESOLVING INSOLVENCY

What are the changes over time?

While the most recent *Doing Business* data reflect the efficiency of insolvency proceedings in Ghana today, data over time show where the efficiency has changed—and where it has not (table 11.1). That can help identify where the potential for improvement is greatest.

Table 11.1 The ease of resolving insolvency in Ghana over time

By *Doing Business* report year

| Indicator | DB2004 | DB2005 | DB2006 | DB2007 | DB2008 | DB2009 | DB2010 | DB2011 | DB2012 | DB2013 |
|-------------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Rank | .. | .. | .. | .. | .. | .. | .. | .. | 115 | 114 |
| Time (years) | 1.9 | 1.9 | 1.9 | 1.9 | 1.9 | 1.9 | 1.9 | 1.9 | 1.9 | 1.9 |
| Cost (% of estate) | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 |
| Recovery rate (cents on the dollar) | 25.2 | 24.8 | 23.7 | 24.7 | 24.0 | 24.0 | 24.0 | 23.7 | 26.0 | 26.9 |

Note: n.a. = not applicable (the economy was not included in *Doing Business* for that year). DB2012 rankings shown are not last year's published rankings but comparable rankings for DB2012 that capture the effects of such factors as data corrections and the addition of 2 economies (Barbados and Malta) to the sample this year. "No practice" indicates that in each of the previous 5 years the economy had no cases involving a judicial reorganization, judicial liquidation or debt enforcement procedure (foreclosure). This means that creditors are unlikely to recover their money through a formal legal process (in or out of court). The recovery rate for "no practice" economies is 0.

Source: *Doing Business* database.

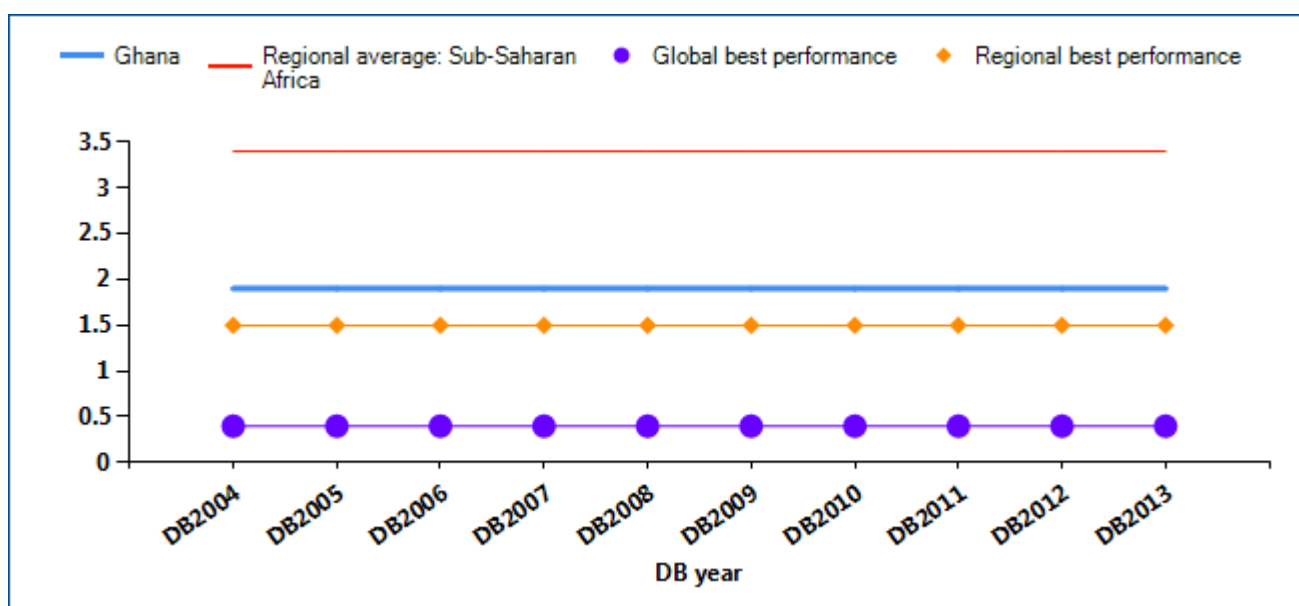
RESOLVING INSOLVENCY

Equally helpful may be the benchmarks provided by the economies that over time have had the best performance regionally or globally on the time or cost of insolvency proceedings or on the recovery rate (figure 11.2). These benchmarks help show what is

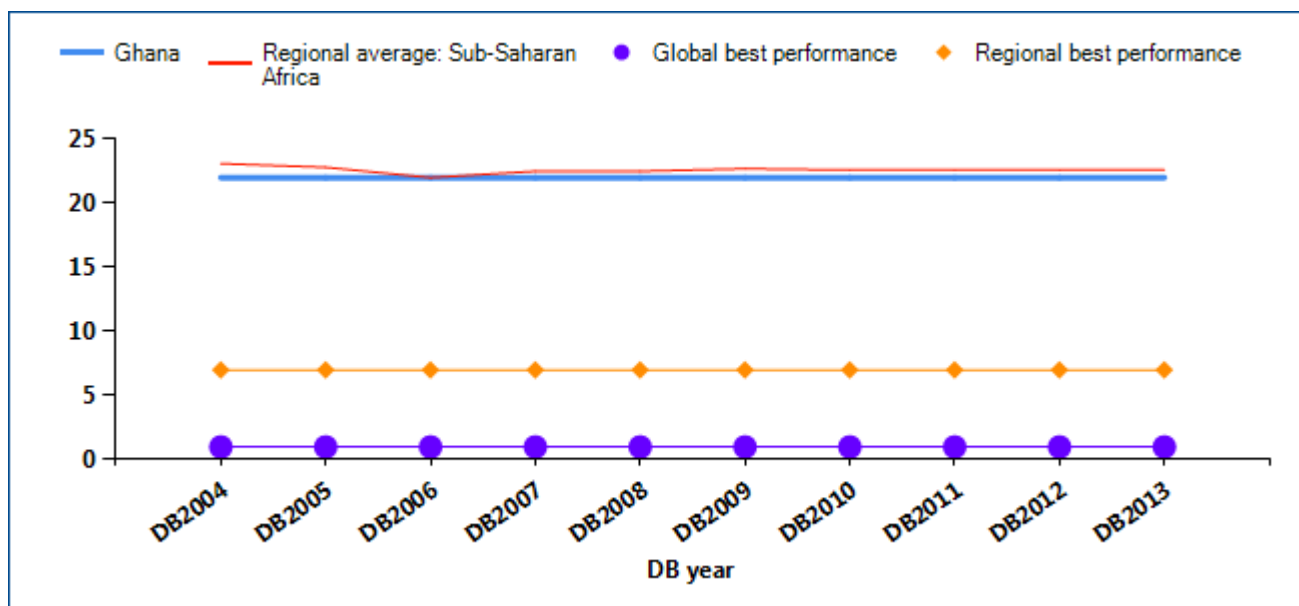
possible in improving the efficiency of insolvency proceedings. And changes in regional averages can show where Ghana is keeping up—and where it is falling behind.

Figure 11.2 Has resolving insolvency become easier over time?

Time (years)

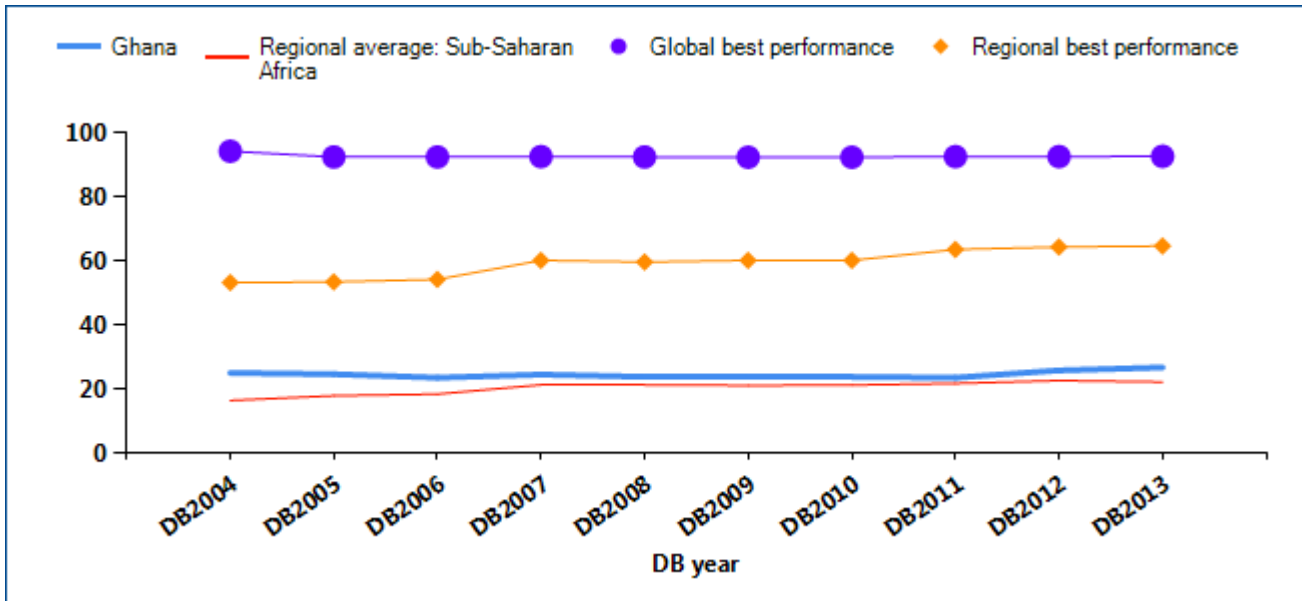


Cost (% of estate)



RESOLVING INSOLVENCY

Recovery rate (cents on the dollar)



Note: Regional averages on time and cost exclude economies with a “no practice” mark.

Source: Doing Business database.

RESOLVING INSOLVENCY

A well-balanced bankruptcy system distinguishes companies that are financially distressed but economically viable from inefficient companies that should be liquidated. But in some insolvency systems even viable businesses are liquidated. This is starting to

change. Many recent reforms of bankruptcy laws have been aimed at helping more of the viable businesses survive. What insolvency reforms has *Doing Business* recorded in Ghana (table 11.2)?

Table 11.2 How has Ghana made resolving insolvency easier—or not?

By *Doing Business* report year

| DB year | Reform |
|---------------|--|
| DB2008 | No reform as measured by Doing Business. |
| DB2009 | No reform as measured by Doing Business. |
| DB2010 | No reform as measured by Doing Business. |
| DB2011 | No reform as measured by Doing Business. |
| DB2012 | No reform as measured by Doing Business. |
| DB2013 | No reform as measured by Doing Business. |

Note: For information on reforms in earlier years (back to DB2005), see the *Doing Business* reports for these years, available at <http://www.doingbusiness.org>.

Source: *Doing Business* database.

EMPLOYING WORKERS

Doing Business measures flexibility in the regulation of employment, specifically as it affects the hiring and redundancy of workers and the rigidity of working hours. From 2007 to 2011 improvements were made to align the methodology for the employing workers indicators with the letter and spirit of the International Labour Organization (ILO) conventions. Only 4 of the 188 ILO conventions cover areas measured by *Doing Business*: employee termination, weekend work, holiday with pay and night work. The *Doing Business* methodology is fully consistent with these 4 conventions. The ILO conventions covering areas related to the employing workers indicators do not include the ILO core labor standards—8 conventions covering the right to collective bargaining, the elimination of forced labor, the abolition of child labor and equitable treatment in employment practices.

Between 2009 and 2011 the World Bank Group worked with a consultative group—including labor lawyers, employer and employee representatives, and experts from the ILO, the Organisation for Economic Co-operation and Development, civil society and the private sector—to review the employing workers methodology and explore future areas of research.

A full report with the conclusions of the consultative group is available at <http://www.doingbusiness.org/methodology/employing-workers>.

Doing Business 2013 does not present rankings of economies on the employing workers indicators or include the topic in the aggregate ranking on the ease of doing business. The report does present the data on the employing workers indicators in an annex. Detailed data collected on labor regulations are available on the *Doing Business* website (<http://www.doingbusiness.org>).

Particular data for Ghana are presented here without scoring.

To make the data on employing workers comparable across economies, several assumptions about the worker and the business are used.

The worker:

- Earns a salary plus benefits equal to the economy's average wage during the entire period of his employment.
- Has a pay period that is the most common for workers in the economy.
- Is a lawful citizen who belongs to the same race and religion as the majority of the economy's population.
- Resides in the economy's largest business city.
- Is not a member of a labor union, unless membership is mandatory.

The business:

- Is a limited liability company.
- Operates in the economy's largest business city.
- Is 100% domestically owned.
- Operates in the manufacturing sector.
- Has 60 employees.
- Is subject to collective bargaining agreements in economies where such agreements cover more than half the manufacturing sector and apply even to firms not party to them.
- Abides by every law and regulation but does not grant workers more benefits than mandated by law, regulation or (if applicable) collective bargaining agreement.

EMPLOYING WORKERS

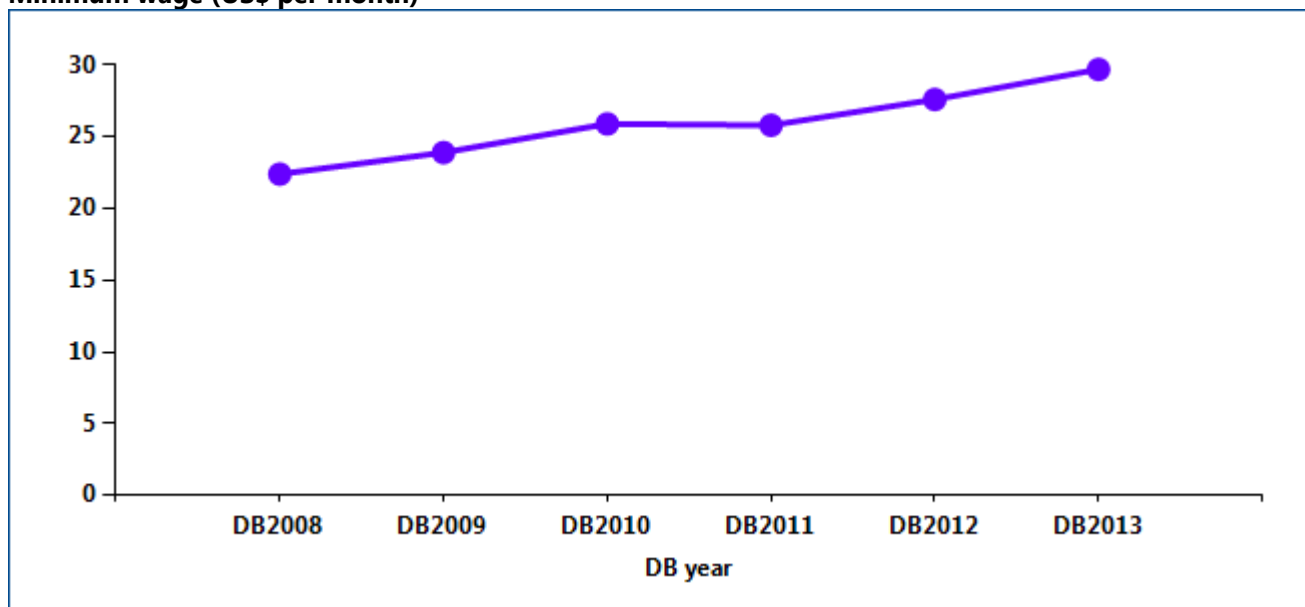
What do some of the data show?

One of the employing workers indicators is the difficulty of hiring index. This measure assesses, among other things, the minimum wage for a 19-year-old

worker in his or her first job. *Doing Business* data show the trend in the minimum wage applied by Ghana (figure 12.1).

Figure 12.1 Has the minimum wage for a 19-year-old worker or an apprentice increased over time?

Minimum wage (US\$ per month)



Note: A horizontal line along the x-axis of the figure indicates that the economy has no minimum wage.

Source: *Doing Business* database.

EMPLOYING WORKERS

Employment laws are needed to protect workers from arbitrary or unfair treatment and to ensure efficient contracting between employers and workers. Many economies that changed their labor regulations in the

past 4 years did so in ways that increased labor market flexibility. What changes did Ghana adopt that affected the *Doing Business* indicators on employing workers (table 12.1)?

Table 12.1 What changes did Ghana make in employing workers in 2012?

| Reform |
|--|
| No reform as measured by Doing Business. |

Source: *Doing Business* database.

EMPLOYING WORKERS

What are the details?

The data on employing workers reported here for Ghana are based on a detailed survey of employment regulations that is completed by local lawyers and

public officials. Employment laws and regulations as well as secondary sources are reviewed to ensure accuracy.

Rigidity of employment index

The rigidity of employment index measures 3 areas of labor regulation: difficulty of hiring, rigidity of hours and difficulty of redundancy.

Difficulty of hiring index

The difficulty of hiring index measures whether fixed-term contracts are prohibited for permanent tasks; the maximum cumulative duration of fixed-term contracts; and the ratio of the minimum wage for a trainee or first-time employee to the average value added per

worker. (The average value added per worker is the ratio of an economy's gross national income per capita to the working-age population as a percentage of the total population.)

| Difficulty of hiring index | Data |
|---|----------|
| Fixed-term contracts prohibited for permanent tasks? | No |
| Maximum length of a single fixed-term contract (months) | No limit |
| Maximum length of fixed-term contracts, including renewals (months) | No limit |
| Minimum wage for a 19-year old worker or an apprentice (US\$/month) | 29.7 |
| Ratio of minimum wage to value added per worker | 0.15 |

Source: *Doing Business* database.

EMPLOYING WORKERS

Rigidity of hours index

The rigidity of hours index has 5 components: whether there are restrictions on night work; whether there are restrictions on weekly holiday work; whether the workweek can consist of 5.5 days or is more than 6 days; whether the workweek can extend to 50 hours or more (including overtime) for 2 months a year to

respond to a seasonal increase in production; and whether the average paid annual leave for a worker with 1 year of tenure, a worker with 5 years and a worker with 10 years is more than 26 working days or fewer than 15 working days.

| Rigidity of hours index | Data |
|--|---------|
| Standard workday in manufacturing (hours) | 8 hours |
| 50-hour workweek allowed for 2 months a year in case of a seasonal increase in production? | Yes |
| Maximum working days per week | 5.0 |
| Premium for night work (% of hourly pay) in case of continuous operations | 0% |
| Premium for work on weekly rest day (% of hourly pay) in case of continuous operations | 0% |
| Major restrictions on night work in case of continuous operations? | No |
| Major restrictions on weekly holiday in case of continuous operations? | No |
| Paid annual leave for a worker with 1 year of tenure (in working days) | 15.0 |
| Paid annual leave for a worker with 5 years of tenure (in working days) | 15.0 |
| Paid annual leave for a worker with 10 years of tenure (in working days) | 15.0 |
| Paid annual leave (average for workers with 1, 5 and 10 years of tenure, in working days) | 15.0 |

Source: *Doing Business* database.

EMPLOYING WORKERS

Difficulty of redundancy index

The difficulty of redundancy index has 8 components: whether redundancy is disallowed as a basis for terminating workers; whether the employer needs to notify a third party (such as a government agency) to terminate 1 redundant worker; whether the employer needs to notify a third party to terminate a group of 9 redundant workers; whether the employer needs approval from a third party to terminate 1 redundant

worker; whether the employer needs approval from a third party to terminate a group of 9 redundant workers; whether the law requires the employer to reassign or retrain a worker before making the worker redundant; whether priority rules apply for redundancies; and whether priority rules apply for reemployment.

| Difficulty of redundancy index | Data |
|--|------|
| Dismissal due to redundancy allowed by law? | Yes |
| Third-party notification if 1 worker is dismissed? | Yes |
| Third-party approval if 1 worker is dismissed? | Yes |
| Third-party notification if 9 workers are dismissed? | Yes |
| Third-party approval if 9 workers are dismissed? | Yes |
| Retraining or reassignment obligation before redundancy? | No |
| Priority rules for redundancies? | No |
| Priority rules for reemployment? | No |

Source: *Doing Business* database.

EMPLOYING WORKERS

Redundancy cost

The redundancy cost indicator measures the cost of advance notice requirements, severance payments and penalties due when terminating a redundant worker, expressed in weeks of salary. The average value of

notice requirements and severance payments applicable to a worker with 1 year of tenure, a worker with 5 years and a worker with 10 years is used to assign the score.

| Redundancy cost indicator | Data |
|--|------|
| Notice period for redundancy dismissal (for a worker with 1 year of tenure, in salary weeks) | 2.0 |
| Notice period for redundancy dismissal (for a worker with 5 years of tenure, in salary weeks) | 4.3 |
| Notice period for redundancy dismissal (for a worker with 10 years of tenure, in salary weeks) | 4.3 |
| Notice period for redundancy dismissal (average for workers with 1, 5 and 10 years of tenure, in salary weeks) | 3.6 |
| Severance pay for redundancy dismissal (for a worker with 1 year of tenure, in salary weeks) | 8.7 |
| Severance pay for redundancy dismissal (for a worker with 5 years of tenure, in salary weeks) | 43.3 |
| Severance pay for redundancy dismissal (for a worker with 10 years of tenure, in salary weeks) | 86.7 |
| Severance pay for redundancy dismissal (average for workers with 1, 5 and 10 years of tenure, in salary weeks) | 46.2 |

Source: *Doing Business* database.

DATA NOTES

The indicators presented and analyzed in *Doing Business* measure business regulation and the protection of property rights—and their effect on businesses, especially small and medium-size domestic firms. First, the indicators document the complexity of regulation, such as the number of procedures to start a business or to register and transfer commercial property. Second, they gauge the time and cost of achieving a regulatory goal or complying with regulation, such as the time and cost to enforce a contract, go through bankruptcy or trade across borders. Third, they measure the extent of legal protections of property, for example, the protections of investors against looting by company directors or the range of assets that can be used as collateral according to secured transactions laws. Fourth, a set of indicators documents the tax burden on businesses. Finally, a set of data covers different aspects of employment regulation.

The data for all sets of indicators in *Doing Business 2013* are for June 2012.²

Methodology

The *Doing Business* data are collected in a standardized way. To start, the *Doing Business* team, with academic advisers, designs a questionnaire. The questionnaire uses a simple business case to ensure comparability across economies and over time—with assumptions about the legal form of the business, its size, its location and the nature of its operations. Questionnaires are administered through more than 9,600 local experts, including lawyers, business consultants, accountants, freight forwarders, government officials and other professionals routinely administering or advising on legal and regulatory requirements. These experts have several rounds of interaction with the *Doing Business* team, involving conference calls, written correspondence and visits by the team. For *Doing Business 2013* team members visited 24 economies to verify data and recruit respondents. The data from questionnaires are subjected to numerous rounds of verification, leading to revisions or expansions of the information collected.

² The data for paying taxes refer to January – December 2011.

ECONOMY CHARACTERISTICS

Gross national income per capita

Doing Business 2013 reports 2011 income per capita as published in the World Bank's *World Development Indicators 2012*. Income is calculated using the Atlas method (current US\$). For cost indicators expressed as a percentage of income per capita, 2011 gross national income (GNI) in U.S. dollars is used as the denominator. GNI data were not available from the World Bank for Afghanistan; Australia; The Bahamas; Bahrain; Barbados; Brunei Darussalam; Cyprus; Djibouti; Guyana; the Islamic Republic of Iran; Kuwait; Malta; New Zealand; Oman; Puerto Rico (territory of the United States); Sudan; Suriname; the Syrian Arab Republic; Timor-Leste; West Bank and Gaza; and the Republic of Yemen. In these cases GDP or GNP per capita data and growth rates from the International Monetary Fund's World Economic Outlook database and the Economist Intelligence Unit were used.

Region and income group

Doing Business uses the World Bank regional and income group classifications, available at <http://data.worldbank.org/about/country-classifications>. The World Bank does not assign regional classifications to high-income economies. For the purpose of the *Doing Business* report, high-income OECD economies are assigned the "regional" classification *OECD high income*. Figures and tables presenting regional averages include economies from all income groups (low, lower middle, upper middle and high income).

Population

Doing Business 2013 reports midyear 2011 population statistics as published in *World Development Indicators 2012*.

The *Doing Business* methodology offers several advantages. It is transparent, using factual information about what laws and regulations say and allowing multiple interactions with local respondents to clarify potential misinterpretations of questions. Having

representative samples of respondents is not an issue; *Doing Business* is not a statistical survey, and the texts of the relevant laws and regulations are collected and answers checked for accuracy. The methodology is inexpensive and easily replicable, so data can be collected in a large sample of economies. Because standard assumptions are used in the data collection, comparisons and benchmarks are valid across economies. Finally, the data not only highlight the extent of specific regulatory obstacles to business but also identify their source and point to what might be reformed.

Information on the methodology for each *Doing Business* topic can be found on the *Doing Business* website at <http://www.doingbusiness.org/methodology/>.

Limits to what is measured

The *Doing Business* methodology has 5 limitations that should be considered when interpreting the data. First, the collected data refer to businesses in the economy's largest business city (which in some economies differs from the capital) and may not be representative of regulation in other parts of the economy. To address this limitation, subnational *Doing Business* indicators were created (see the section on subnational *Doing Business* indicators). Second, the data often focus on a specific business form—generally a limited liability company (or its legal equivalent) of a specified size—and may not be representative of the regulation on other businesses, for example, sole proprietorships. Third, transactions described in a standardized case scenario refer to a specific set of issues and may not represent the full set of issues a business encounters. Fourth, the measures of time involve an element of judgment by the expert respondents. When sources indicate different estimates, the time indicators reported in *Doing Business* represent the median values of several responses given under the assumptions of the standardized case.

Finally, the methodology assumes that a business has full information on what is required and does not waste time when completing procedures. In practice, completing a procedure may take longer if the business lacks information or is unable to follow up promptly. Alternatively, the business may choose to disregard some burdensome procedures. For both reasons the time delays reported in *Doing Business*

2013 would differ from the recollection of entrepreneurs reported in the World Bank Enterprise Surveys or other perception surveys.

Subnational *Doing Business* indicators

This year *Doing Business* completed subnational studies for Indonesia, Kenya, Mexico, the Russian Federation and the United Arab Emirates. Each of these countries had already asked to have subnational data in the past, and this year *Doing Business* updated the indicators, measured improvements over time and expanded geographic coverage to additional cities or added additional indicators. *Doing Business* also published regional studies for the Arab world, the East African Community and member states of the Organization for the Harmonization of Business Law in Africa (OHADA).

The subnational studies point to differences in business regulation and its implementation—as well as in the pace of regulatory reform—across cities in the same economy. For several economies subnational studies are now periodically updated to measure change over time or to expand geographic coverage to additional cities. This year that is the case for all the subnational studies published.

Changes in what is measured

The ranking methodology for paying taxes was updated this year. The threshold for the total tax rate introduced last year for the purpose of calculating the ranking on the ease of paying taxes was updated. All economies with a total tax rate below the threshold (which is calculated and adjusted on a yearly basis) receive the same ranking on the total tax rate indicator. The threshold is not based on any economic theory of an "optimal tax rate" that minimizes distortions or maximizes efficiency in the tax system of an economy overall. Instead, it is mainly empirical in nature, set at the lower end of the distribution of tax rates levied on medium-size enterprises in the manufacturing sector as observed through the paying taxes indicators. This reduces the bias in the indicators toward economies that do not need to levy significant taxes on companies like the *Doing Business* standardized case study company because they raise public revenue in other ways—for example, through

taxes on foreign companies, through taxes on sectors other than manufacturing or from natural resources (all of which are outside the scope of the methodology). Giving the same ranking to all economies whose total tax rate is below the threshold avoids awarding economies in the scoring for having an unusually low total tax rate, often for reasons unrelated to government policies toward enterprises. For example, economies that are very small or that are rich in natural resources do not need to levy broad-based taxes.

Data challenges and revisions

Most laws and regulations underlying the *Doing Business* data are available on the *Doing Business* website at <http://www.doingbusiness.org>. All the sample questionnaires and the details underlying the indicators are also published on the website. Questions on the methodology and challenges to data can be submitted through the website's "Ask a Question" function at <http://www.doingbusiness.org>.

Ease of doing business and distance to frontier

Doing Business 2013 presents results for 2 aggregate measures: the aggregate ranking on the ease of doing business and the distance to frontier measure. The ease of doing business ranking compares economies with one another, while the distance to frontier measure benchmarks economies to the frontier in regulatory practice, measuring the absolute distance to the best performance on each indicator. Both measures can be used for comparisons over time. When compared across years, the distance to frontier measure shows how much the regulatory environment for local entrepreneurs in each economy has changed over time in absolute terms, while the ease of doing business ranking can show only relative change.

Ease of doing business

The ease of doing business index ranks economies from 1 to 185. For each economy the ranking is calculated as the simple average of the percentile rankings on each of the 10 topics included in the index in *Doing Business 2013*: starting a business, dealing with construction permits, getting electricity, registering property, getting credit, protecting

investors, paying taxes, trading across borders, enforcing contracts, and resolving insolvency. The employing workers indicators are not included in this year's aggregate ease of doing business ranking. In addition to this year's ranking, *Doing Business* presents a comparable ranking for the previous year, adjusted for any changes in methodology as well as additions of economies or topics.³

Construction of the ease of doing business index

Here is one example of how the ease of doing business index is constructed. In Finland it takes 3 procedures, 14 days and 4% of annual income per capita in fees to register a property. On these 3 indicators Finland ranks in the 6th, 16th and 39th percentiles. So on average Finland ranks in the 20th percentile on the ease of registering property. It ranks in the 30th percentile on starting a business, 28th percentile on getting credit, 24th percentile on paying taxes, 13th percentile on enforcing contracts, 5th percentile on trading across borders and so on. Higher rankings indicate simpler regulation and stronger protection of property rights. The simple average of Finland's percentile rankings on all topics is 21st. When all economies are ordered by their average percentile rankings, Finland stands at 11 in the aggregate ranking on the ease of doing business.

More complex aggregation methods—such as principal components and unobserved components—yield a ranking nearly identical to the simple average used by *Doing Business*.⁴ Thus, *Doing Business* uses the simplest method: weighting all topics equally and,

³ In case of revisions to the methodology or corrections to the underlying data, the data are back-calculated to provide a comparable time series since the year the relevant economy or topic was first included in the data set. The time series is available on the *Doing Business* website (<http://www.doingbusiness.org>). Six topics and more than 50 economies have been added since the inception of the project. Earlier rankings on the ease of doing business are therefore not comparable.

⁴ See Simeon Djankov, Darshini Manraj, Caralee McLiesh and Rita Ramalho, "Doing Business Indicators: Why Aggregate, and How to Do It" (World Bank, Washington, DC, 2005). Principal components and unobserved components methods yield a ranking nearly identical to that from the simple average method because both these methods assign roughly equal weights to the topics, since the pairwise correlations among indicators do not differ much. An alternative to the simple average method is to give different weights to the topics, depending on which are considered of more or less importance in the context of a specific economy.

within each topic, giving equal weight to each of the topic components.⁵

If an economy has no laws or regulations covering a specific area—for example, insolvency—it receives a “no practice” mark. Similarly, an economy receives a “no practice” or “not possible” mark if regulation exists but is never used in practice or if a competing regulation prohibits such practice. Either way, a “no practice” mark puts the economy at the bottom of the ranking on the relevant indicator.

The ease of doing business index is limited in scope. It does not account for an economy’s proximity to large markets, the quality of its infrastructure services (other than services related to trading across borders and getting electricity), the strength of its financial system, the security of property from theft and looting, macroeconomic conditions or the strength of underlying institutions.

Variability of economies’ rankings across topics

Each indicator set measures a different aspect of the business regulatory environment. The rankings of an economy can vary, sometimes significantly, across indicator sets. The average correlation coefficient between the 10 indicator sets included in the aggregate ranking is 0.37, and the coefficients between any 2 sets of indicators range from 0.19 (between dealing with construction permits and getting credit) to 0.60 (between starting a business and protecting investors). These correlations suggest that economies rarely score universally well or universally badly on the indicators.

Consider the example of Canada. It stands at 17 in the aggregate ranking on the ease of doing business. Its ranking is 3 on starting a business, and 4 on both resolving insolvency and protecting investors. But its ranking is only 62 on enforcing contracts, 69 on dealing with construction permits and 152 on getting electricity.

Variation in performance across the indicator sets is not at all unusual. It reflects differences in the degree of priority that government authorities give to particular areas of business regulation reform and the

ability of different government agencies to deliver tangible results in their area of responsibility.

Economies that improved the most across 3 or more Doing Business topics in 2011/12

Doing Business 2013 uses a simple method to calculate which economies improved the most in the ease of doing business. First, it selects the economies that in 2011/12 implemented regulatory reforms making it easier to do business in 3 or more of the 10 topics included in this year’s ease of doing business ranking.⁶ Twenty-three economies meet this criterion: Benin, Burundi, Costa Rica, the Czech Republic, Georgia, Greece, Guinea, Kazakhstan, Korea, the Lao People’s Democratic Republic, Liberia, Mongolia, the Netherlands, Panama, Poland, Portugal, Serbia, the Slovak Republic, Slovenia, Sri Lanka, Ukraine, the United Arab Emirates and Uzbekistan. Second, *Doing Business* ranks these economies on the increase in their ranking on the ease of doing business from the previous year using comparable rankings.

Selecting the economies that implemented regulatory reforms in at least 3 topics and improved the most in the aggregate ranking is intended to highlight economies with ongoing, broad-based reform programs.

Distance to frontier measure

A drawback of the ease of doing business ranking is that it can measure the regulatory performance of economies only relative to the performance of others. It does not provide information on how the absolute quality of the regulatory environment is improving over time. Nor does it provide information on how large the gaps are between economies at a single point in time.

The distance to frontier measure is designed to address both shortcomings, complementing the ease of doing business ranking. This measure illustrates the distance of an economy to the “frontier,” and the change in the measure over time shows the extent to which the economy has closed this gap. The frontier is a score derived from the most efficient practice or highest score achieved on each of the component indicators in 9 *Doing Business* indicator sets (excluding

⁵ A technical note on the different aggregation and weighting methods is available on the *Doing Business* website (<http://www.doingbusiness.org>).

⁶ *Doing Business* reforms making it more difficult to do business are subtracted from the total number of those making it easier to do business.

the employing workers and getting electricity indicators) by any economy since 2005. In starting a business, for example, New Zealand has achieved the highest performance on the time (1 day), Canada and New Zealand on the number of procedures required (1), Slovenia on the cost (0% of income per capita) and Australia and 90 other economies on the paid-in minimum capital requirement (0% of income per capita). Calculating the distance to frontier for each economy involves 2 main steps. First, individual indicator scores are normalized to a common unit: except for the total tax rate. To do so, each of the 28 component indicators y is rescaled to $(\max - y)/(\max - \min)$, with the minimum value (min) representing the frontier—the highest performance on that indicator across all economies since 2005. For the total tax rate, consistent with the calculation of the rankings, the frontier is defined as the total tax rate corresponding to the 15th percentile based on the overall distribution of total tax rates for all years. Second, for each economy the scores obtained for individual indicators are aggregated through simple averaging into one distance to frontier score. An economy's distance to frontier is indicated on a scale from 0 to 100, where 0 represents the lowest performance and 100 the frontier.

The difference between an economy's distance to frontier score in 2005 and its score in 2012 illustrates the extent to which the economy has closed the gap to the frontier over time. And in any given year the score measures how far an economy is from the highest performance at that time.

The maximum (max) and minimum (min) observed values are computed for the 174 economies included in the *Doing Business* sample since 2005 and for all years (from 2005 to 2012). The year 2005 was chosen as the baseline for the economy sample because it was the first year in which data were available for the majority of economies (a total of 174) and for all 9 indicator sets included in the measure. To mitigate the effects of extreme outliers in the distributions of the rescaled data (very few economies need 694 days to complete the procedures to start a business, but many need 9 days), the maximum (max) is defined as the 95th percentile of the pooled data for all economies and all years for each indicator. The exceptions are the getting credit, protecting investors and resolving insolvency indicators, whose construction precludes outliers.

Take Ghana, which has a score of 67 on the distance to frontier measure for 2012. This score indicates that the economy is 33 percentage points away from the frontier constructed from the best performances across all economies and all years. Ghana was further from the frontier in 2005, with a score of 54. The difference between the scores shows an improvement over time.

The distance to frontier measure can also be used for comparisons across economies in the same year, complementing the ease of doing business ranking. For example, Ghana stands at 64 this year in the ease of doing business ranking, while Peru, which is 29 percentage points from the frontier, stands at 43.

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